



North Carolina Substance Abuse Professional Practice Board

**Substance Abuse Professional Checklist**

*Please return the following documentation as relevant to your application process, checking off each item that is enclosed. Please refer to the Credentialing Procedures Manual as your guide for application.*

**Licensed Clinical Addictions Specialist**

Checklist

**For Board Use Only**

**Check Each Item Enclosed**

**Registration**

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- Application Form — **Form 1**
- Criminal History Statement — **Form 2**
- Resume
- Official Master’s Degree Transcript with School Seal
- Code of Ethical Conduct — **Form 3**
- Copy of Current Substance Abuse Certification from your Professional Discipline
- Documentation Evidencing Membership in Good Standing in your Professional Discipline
- Fingerprint Card & Authority for Release of Information Form — \$38.00
- LCAS Fee — \$40.00