

MINUTES

NORTH CAROLINA SUBSTANCE ABUSE PROFESSIONAL PRACTICE BOARD

FRIDAY, DECEMBER 14, 2007

Attendance: Carol-Ann Tucker, President, Flay J. Lee, Lynn Inman, Tommy Smith, Joe Fortin, Lidia Bly-Herman, Mark Crabtree, Danny Graves, Lynn B. Jones, Worth Bolton, Randy Thornton, Tom Miller, Clyde Ebron, Nora Noel, David Turpin, Bert Bennett, Cheryl Gentile, Al Greene, Adrian McCoy.

Absent: Joseph Adedokun, Kevin Connolley, Jessica Holton, Michael Herring, Richard Henderson, Dr. Dewayne Book.

Staff: Randolph Cloud, Ann Christian, Paola Ribadeneira, Anna Misenheimer.

Guests: Tony Porrett and Wrenn Rivenbark.

The meeting was called to order by Carol-Ann Tucker, Chair. Carol-Ann welcomed everyone to the meeting and said that it is nice to finally meet the new Board members since she was absent for the September Board meeting. Carol-Ann announced that lunch will not be provided after the meeting.

Carol-Ann requested that the Board members review the September 14, 2007 Board meeting minutes.

Motion: The September Board meeting minutes be approved.

Moved by Nora Noel/ Seconded by Lidia Bly-Herman/ Carried by Voice Vote.

Ann Christian, Board attorney, read the Ethics Awareness and Conflict of Interest statement. No Board member noted any conflicts of interest with today's agenda.

President's Report

Carol-Ann recognized the Board staff and asked each new Board member to introduce themselves. Carol-Ann then went around the room and asked for each Board member to introduce themselves. She stated that Joseph Adedokun is absent as he is getting married tomorrow. Carol-Ann also mentioned that Cheryl Gentile received an award recently from ECU's School of Allied Health for being one of the 40 top graduates in the past 40 years.

Four representatives from North Carolina traveled to San Diego for the IC&RC meeting in October. This trip coincided with the California wildfires and the meeting agenda was shortened as a consequence. Carol-Ann informed the Board that the CPM retraining was held this past Wednesday. Flo Stein was the guest speaker and she recommended that counselors be more vocal concerning issues surrounding their profession. The oral exams were held yesterday. Carol-Ann then mentioned that Janice

Petersen's daughter was hit by an 18-wheeler some time ago. A card is going around the room for the Board members' signatures. Janice was a member of the Board and represented prevention.

Executive Director's Report

Anna told the Board members that Carol-Ann was inducted into East Carolina University's College of Education Hall of Fame for her excellence in teaching, advising and service. Anna thanked Tony Porrett for all of his hard work in coordinating the CPM Retraining event which was a success. Danny Graves, Bart Grimes, Michelle Smith, Walter Washington and Tony Porrett conducted the training. Anna also thanked Flay Lee, Carol-Ann and Tony for their participation in the CPM luncheon on Wednesday.

CPM Report

Tony Porrett reported that it has been a very busy week. The CPM retraining took place this past Wednesday and 68 evaluators attended the event. Tony said that the Board office did something different this year than in the past; the Board office mailed letters to those evaluators that needed to be retrained this year in order to remain active on the list. During the period of the December 2006 testing and September 2007 testing, 64 CSAC's tested and 71 LCAS's tested. The exam was held yesterday as the Board could only test on Thursday since the CPM retraining was conducted on Wednesday. There was both a morning and an afternoon shift to accommodate the applicants. Wrenn Rivenbark and Mark Crabtree assisted with the orals. Of the 8 CSAC's that tested, 5 passed. 23 of the 35 LCAS's passed. Tony said that he received feedback that the CPM retraining should be offered to clinical supervisors to help them prepare their counselors for the oral exam. Carol-Ann thanked Tony for his report and stated that she thanks Tony for his 6 years of service to the Board.

Tom Miller asked the Board members about the CPM process. Flay Lee stated that the IC&RC is working to develop a new, comprehensive exam for both the AODA and the AAODA. These new exams should be available in June. In NC, Flay stated that the Board can continue to administer the exam until the Board members decide otherwise.

Deemed Status Reports

Joe Fortin reported on behalf of the NBCC. NBCC is advocating to increase mental health services available to veterans. Mike Lancaster had been asked to contact Tricare about LCAS's providing services to veterans. Anna and Randolph were asked to contact Flo Stein's office about this correspondence to Tricare. Joe also stated that NBCC is expanding its coverage with the formation of the International Mental Health Association.

Cheryl Gentile, the CRCC representative, said that CRCC is no longer issuing the MAC. They will continue to honor the MAC although there are only 44 CRCC MAC's in the United States. There are only 12 CRCC MAC's in North Carolina.

Adrian McCoy had nothing to report on behalf of ANCB.

Nora Noel had to leave the meeting early, so there was no report from the American Psychological Association.

Wrenn Rivenbark, representing APNC, reported that APNC had their Fall Conference and the Board provided volunteers that were very helpful.

Executive Committee

Flay said that the Executive Committee had a conference call about two weeks ago. Tim Hall gave the Committee an update on his involvement in the Federation and on the Coalition. Flay said that the Committee also spoke to Ann Christian about how statutory boards conduct business meetings. Flay asked the committees to follow the Executive Committee's lead and strive to conduct business between each of the Board meetings.

Business Operations Committee

Tommy Smith asked each committee to work on drafting a Policy and Procedures Manual for submission at the March 2008 Board meeting. Tom Miller stated that he has drafted the Board reimbursement policy, which Anna will email to each Board member for input. Tommy reported that an online credential verification form has been drafted for posting on the Board's website. After some discussion, the Committee decided to do additional research before posting this page on the internet for public use.

Treasurer's Report

David Turpin said that starting January 1, the monthly financial reports will be introduced in the form of an executive summary. Worth Bolton asked if this report and other Board meeting materials could be available online prior to the meeting to avoid using so much paper. Anna said that she would work on this for the 2008 Board meetings. David Turpin stated that the Board office has decided to use the services of another auditor to perform the 2006-2007 fiscal year audit.

Motion: The Board office will work with a new auditor to perform the 2006-2007 fiscal year audit.

Moved by Worth Bolton/ Seconded by Clyde Ebron/ Carried by Voice Vote.

Ethics Committee

Bert said that the Committee met last night. Carol-Ann and Lynn Inman joined the meeting to interject their ideas as prevention counselors. The Committee will continue to work with Carol-Ann and Lynn. Bert reported that the two most frequent

issues that get reported to the Committee are situations involving a counselor relapsing and dual relationships. Bert stated that the Board has 22 open Ethics cases.

Nomination and Elections Committee

Danny Graves told the Board that Carl Greenwald was the only applicant for the McLeod Institute scholarship. Anna received a request to extend the scholarship deadlines. Danny said that he agrees with the request and he believes the timeframe during which one can apply for scholarships should be extended. Danny and Anna will revisit the Board's Committee list and determine if some committees need additional members.

Quality Assurance Committee

Al Greene gave an example of the issues he reviews as Chair of the Committee. Al said that an informal meeting will take place after today's meeting with a LCAS applicant whose degree does not appear to be clinical in nature.

Standards Committee

Danny Graves made the report in Michael Herring's absence. Worth and Michael are working with a couple of different schools to help establish a substance abuse curriculum. Also, Danny said that the Committee is going to put together an Ad-Hoc Committee to discuss supervision issues.

Peer Assistance Committee

There was no report from this Committee as Dewayne Book is absent.

Carol-Ann then asked Ann Christian if she had a report. Ann said that she appreciates all the input she can get with the revision of the rules.

General Comments

Randolph stated that the CPM recognition luncheon was a great event. Everyone seemed to enjoy Flo's comments. Randolph talked about Medicaid reimbursement issues. There was an editorial printed in today's *News and Observer* about mental health services in North Carolina and how control of these services should be reverted back to the state. Randolph also reported that the Division of Medical Assistance stated that if funding for the S-chip program is maintained, it could cost the state \$43,000,000.

Carol-Ann thanked Randolph for his comments.

With no further business, Carol-Ann thanked everyone for their attendance and participation in the Board meeting and wished everyone a wonderful holiday.

Motion: The Board meeting should be adjourned.

Moved by Bert Bennett/ Seconded by Randy Thornton/ Carried by Voice Vote.
Minutes prepared by Anna Misenheimer, Executive Director, and Lidia Bly-Herman,
Secretary.