

NCSAPPB Meeting
Annual Summer School
August 1st, 2012

Board Members Present: Tony Beatty, Bert Bennett, Worth Bolton, Mark Crabtree, Clyde Ebron, Joe Fortin, Cheryl Gentile, Danny Graves, Jessica Holton, Lynn Inman, Lynn Jones, Flay Lee, Mary Jane McGill, Phil Mooring, Nora Noel, Jane Peck, Wrenn Rivenbark, David Turpin, Dale Willetts, Helen Wolstenholme.

Staff: Ann Christian, Anna Misenheimer, Barden Culbreth, Matt Musselwhite, Katie Faulkner, Donna Strickland.

Guest: Flo Stein.

WELCOME ALL MEMBERS

**Motion: Approve the June 8th Board meeting minutes.
Motion made by Clyde Ebron/Seconded by Cheryl Gentile.
The motion passed.**

Ann Christian read the Ethics Awareness Statement and asked if there were any potential conflicts or appearances of conflicts. Hearing none, the meeting proceeded.

David Turpin welcomed guest speaker Flo Stein.

PRESENTATION FROM FLO STEIN

President's Report

Danny Graves reported on the NCSAPPB mini-track yesterday. There was great interest in the track.

Executive Director's Report

Anna Misenheimer reported that the new Board members will be sworn in at our September Board meeting. Mike Vannoy, the Western region representative, and Carol Hoffman, who will serve the South Central region, will attend the new Board member orientation training on that Thursday, September 6th before dinner. They will be informed of the mandatory ethics training required by the State Ethics Commission as well as the requirement that they complete the Statement of Economic Interest. All Board members are reminded of these requirements. SEI's must be filed by April 15th annually. There is a fee of \$250 that the SEC can impose for late or non-filing. The ethics training is required every two years.

Dottie Saxon-Greene did not run for re-election, but she did submit a letter of resignation shortly after our June Board meeting. Anna read Dottie's letter to the Board members. As we are now operating under our new bylaws, they state that this

resignation becomes effective at the next meeting of the Board following receipt of notification. So, that is today's meeting. But, since Mike Vannoy was elected to serve the region, he will be sworn in in September and there is nothing else that we need to do at this point to fill this vacancy.

The Summer 2012 newsletter is at the printers' office now.

Anna gave an annual report for 2011-2012:

1,660 application packets were requested and mailed.

601 counselors tested.

409 counselors were credentialed (137 CSAC's, 225 LCAS's, 31 CCS's, 11 CSAPC's, 4 CCJP's, and 1 CSARFD).

637 trainings approved.

Anna then introduced Donna Strickland who works in the Board office. Donna mainly assists with the processing of all Training Approval Requests and entering new applicants' information in the Board's database. Anna thanked Donna for all of her hard work and dedication to the Board.

Executive Committee Report

Flay Lee announced that the Committee's calls continue to occur at least once in-between each Board meeting. The Quality Assurance Committee is a more productive Committee than in the past under the leadership of Mark Crabtree. Flay thanked both Mark and Lidia for their work as Committee Chairs. There has been a lot of progress with the Board during this last year.

Ethics Committee

Bert Bennett thanked everyone for their support after his recent heart attack. He thanked Helen Wolstenholme in particular for her stepping in and serving in this capacity during his absence.

There are currently 39 open cases. 18 cases have been opened since March while 14 have been closed. Client relationships and legal issues seem to be the two most prevalent issues that result in the opening of a new ethics case.

Treasurer's Report

David Turpin reported that there would be a full financial report at the September Board meeting.

Nominations and Elections Committee Report

Worth Bolton said that he has not heard back from any Board members about their willingness to present at this year's conference. Worth asked the Board members how they feel about sending out a Board Buzz with a call for training presenters. There was support for soliciting presenters. Jessica volunteered to present, if it is still a need following the call for presenters.

Quality Assurance Committee Report

Mark Crabtree reported that the Committee has not met since the last Board meeting, but it did appear to him that we received more requests for renewal extensions prior to the July 1st expiration date than other credential expiration dates. This might not be the case following the mailing of the Summer 2012 newsletter, however.

Standards Committee Report

Lidia Bly-Herman had to return to work this morning instead of attending the Board meeting as her office flooded due to the rain.

Finance Committee Report

Flay Lee said that he does not have a Committee report at this time.

Danny Graves presented a plaque of appreciation to Mark Crabtree for his service and dedication to the Board.

SWEARING IN OF OFFICERS

Ann then swore in Flay Lee as President and Jessica Holton as Secretary.

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Flay thanked Danny for his leadership. This will be Flay's second term as Board President. Given Flo's presentation, Flay said that the Board has a job ahead of them. Flay asked for folks to email him with ideas and suggestions on ways to improve the Board. He plans to present an outline of his goals in September.

Motion: Adjourn the meeting.

Motion made by Mark Crabtree/Seconded by Clyde Ebron.

With no further business, the Board meeting adjourned.