

## MINUTES

### NORTH CAROLINA SUBSTANCE ABUSE PROFESSIONAL PRACTICE BOARD

FRIDAY, MARCH 11, 2011

Attendance: Danny Graves, Flay Lee, Karen McDonald, Lynn Jones, Lidia Bly-Herman, Dale Willetts, Lynn Inman, Jessica Holton, Joe Fortin, Wrenn Rivenbark, Jane Peck, L. Worth Bolton, Tom Miller, Tony Beatty, Dottie Greene, Joseph Adedokun, Mark Crabtree, Bert Bennett, David Turpin, Helen Wolstenholme.

Board Staff: Randolph Cloud, Ann Christian, Katie Faulkner, Anna Misenheimer.

Danny Graves called the Board meeting to order.

The first order of business was to approve the minutes of the last board meeting in December 2010.

**Motion: Approve the December 10, 2010 meeting minutes.**

**Motion made by Flay Lee/Seconded by Worth Bolton.**

**The motion carried.**

Ann Christian read the Ethic Awareness and Conflict of Interest Statement. No one indicated any conflicts. Jane Peck was sworn in as a new Board member by Ann.

#### **President's Report by Danny Graves:**

Danny Graves reported that the IC&RC spring meeting is in April where they will be discussing how the new healthcare bill will be effecting credentialing. He will report back. Danny reported on donation issue on impaired counselors and Anna reported that she contacted other IC&RC board administrators and three currently participate in impairment programs and those states are Florida, South Dakota and Nebraska. Anna stated that five out of the six deemed status organizations that were contacted said that they do not have an impairment program but would like to participate in one. Danny asked that all deemed status representatives go to their organizations and see if this is something they would be willing to participate in. Jessica Holton reported that she is more than happy to email NASW to let them know the importance of this.

Danny then circulated the correspondence.

#### **Executive Director's Report:**

Anna Misenheimer reported on Nora Noel's eye surgery and a card was passed around for the Board members to sign. Danny reported that Randy Thornton, who recently resigned due to health issues, was in much better spirits when they spoke recently. Anna announced that plaques have been ordered and received for both Adrian McCoy and Randy Thornton in appreciation for their service to the Board. She will invite them to the June Board meeting to present these plaques to them. Anna then reported that the NC Summer School dates are August 1<sup>st</sup> -5<sup>th</sup> with the Board's mini-track being on Tuesday, August 2<sup>nd</sup> in the afternoon. Jessica Holton, Joe Fortin and Danny Graves volunteered to present. Mark Crabtree will lead the mini-track and coordinate presenters. Dinner will be Tuesday evening with the place of dinner to be determined. The Board was made aware that there is discussion of holding the Board meeting in the evening due to folks attending training. Danny Graves and Flay Lee volunteered to represent the Board at this year's ADDICTION: Focus on Women's Conference. Flay will also be

attending the Women of Strength Conference the week of March 14<sup>th</sup>. The computer based testing dates for March are March 5<sup>th</sup>-26<sup>th</sup>. 77 counselors have been scheduled for the March exam. She mentioned that this year's elections are fast-approaching and that there is an article in the Spring newsletter with important dates listed. There are four seats available this year. This newsletter also features an article written by Worth Bolton.

**Treasurer's report by David Turpin:**

David Turpin reported on the financials and made the Board aware that the largest Board expense during the second quarter of the fiscal year was for the examination and test proctors. He also reported that 17% of the quarterly budget was spent on the Board's annual training event and he opened the floor for suggestions on how the costs can be cut for this year's annual training. Dale Willetts offered to assist in looking at ways to do this.

**Motion: Approve the October, November and December 2010 monthly financial statements.**

**Motion made by Joseph Adedokun/Seconded by Mark Crabtree.**

**The motion carried.**

**Deemed Status Reports:**

Joseph Adedokun (NAADAC) reported on their advocacy and stated that the organization is trying to recruit more members.

Jessica Holton (NASW) announced that March is Social Work month. Jessica reported that in Greenville, the local program unit will be on the 24<sup>th</sup>, the Ethics Conference was March 4<sup>th</sup> in Raleigh and that March 30<sup>th</sup> will be Lobbying Day. Supervision training will be held May 16<sup>th</sup>-18<sup>th</sup>. The next Social Work Board meeting is next weekend, March 18<sup>th</sup>-20<sup>th</sup> with the subsequent meeting scheduled for May 21<sup>st</sup>. If anyone is interested in getting published in the Social Work newsletter, please contact Jessica.

Joe Fortin (NBCC) reported that there needs to be more of a presence with addiction within the organization.

Jane Peck (ANCB) stated that the nurses currently do not have their own impairment program.

**Executive Committee report by Flay Lee:**

Flay said that the last Executive Committee conference call was on March 1<sup>st</sup>. Flay reported on the meeting this morning and how each committee member will make a report to the full Board. He suggested looking into restructuring the Executive Committee meeting for the purpose of time management and suggested that the Committee meeting might be held earlier in the morning or the full Board meeting begin a little later than 10am. The next Executive Committee call will be May 17<sup>th</sup> at 11am.

**Ethics Committee report by Bert Bennett:**

Bert Bennett reported on ethics cases. There are currently 31 cases that have been brought to the Committees' attention and, since November, the Committee has opened 6 cases and closed 8 cases. The most prevalent issue in currently open cases deals with dual relationships (25%), 15% are supervision-related issues, 4% have to do with confidentiality issues, 9% are misrepresentation of credentials, 2% of the cases have to do with forgery, 9% have to do with non-registered people, 4% are personnel issues, 8% are poor quality issues, 8% deal with respect issues and 6% deal with taking money and not providing services. Bert also reported that there is one case on theft of drugs and one case on

shoplifting. It was also reported that there are some repeat offenders. Bert also made the Board aware that there needs to be suggestions made on how to handle ethic case hearings that go to trial given the large price tag that goes along with this.

**Standards Committee report by Lidia Bly-Herman:**

Lidia reported on rules that were discussed during the Committee meeting. Rule .0209 was discussed. This rule deals with reciprocity. The Committee had originally agreed and reported to the full Board that reciprocity would be an option for those coming from ICRC and non-ICRC member boards/organizations. Upon further consideration, the Committee found that the comprehensive change being contemplated to this current rule would require a statutory change. Typographical errors and the current loophole that exists concerning reciprocity into NC with the CCS credential were corrected, however. The next rule discussed was rule .0214, CONTINUING EDUCATION SCHOOL CURRICULA APPROVAL. Lidia said she will ask Al Greene to define clinical application as the Quality Assurance Committee has been doing this when it considers applications for the LCAS. Lidia also suggested adding a definition of "supervisor of record". "Supervisor of record" will be the supervisor on record with the Board office for a supervisee. Lidia also suggested that, if there has been a change of clinical supervisor, then the Board needs to be made aware of this change within 30 days. Finally, the Committee decided that CCJP's must obtain 60 hours of continuing education in order to renew the credential. She reported on the December exam results. Lidia suggested that a sub-committee be formed to study possible endorsement of a peer support specialist credential.

**Nominating and Elections Committee report by L. Worth Bolton:**

Worth reported on the 10 seats expiring this year. 4 of these are elected positions: two seats in the Eastern region, one At-Large seat and one seat in the South Central region. Worth reported on the 238 surveys completed and submitted at the December training event.

**Motion: Mr. Bert Wood will serve the remainder of Randy Thornton's term, which is set to expire in 2012.**

**Motion made by Worth Bolton/Seconded by Lynn Inman.**

**The motion passed.**

**Quality Assurance Committee report by Tony Beatty:**

Tony reported that there were four cases reviewed by the Committee. Three of the cases were people trying to get LCAS's and it was determined that the Committee needs official school syllabi from each person's school in order to make a determination. Letters will be sent to these individuals letting them know that, if they cannot provide the proper information, then they will be able to continue the process as a CSAC applicant.

**Business and Operations report by Tom Miller:**

Tom said there was discussion on revamping the Committee. Tom reported that during the Executive Committee meeting, he suggested that the Committee be put on hold or that the Committee be joined with another committee. The Board decided further discussions concerning this proposal about this will take place at the June meeting.

**Legislative update by Randolph Cloud:**

Randolph discussed the issue of health exchanges. The Institute of Medicine has been moving along with this. The Budget is still the biggest topic of discussion. Health and Human Services is a big target with \$4.3 billion being considered. The issue of the elimination of occupational licensure and other boards was brought to this Board's attention and Randolph reassured the Board that we would

not be impacted. Lynn Inman asked about House Bill 100 which was introduced by Larry Brown and George Cleveland. Randolph says he does not think this bill will move forward during this session.

Submitted by Katie Faulkner, Administrative Assistant.