

**TELECONFERENCE CALL MINUTES
NORTH CAROLINA SUBSTANCE ABUSE PROFESSIONAL PRACTICE BOARD
TUESDAY, APRIL 22, 2014**

Attendance: Tony Beatty, Lidia Bly-Herman, Joe Fortin, Jessica Holton, Lynn Inman, Lynn Jones, Flay Lee, Karen McDonald, Mary Jane McGill, Jane Peck, Wrenn Rivenbark, David Turpin, Dale Willetts and Bert Wood.

Board Members Absent: Bert Bennett, Worth Bolton, Clyde Ebron, Cheryl Gentile, Danny Graves, Al Greene, Carol Hoffman, Phil Mooring, Nora Noel, Mike Vannoy and Helen Wolstenholme.

Board Staff Present: Ann Christian, Randolph Cloud, Anna Misenheimer.

Flay Lee called the Board meeting to order. Flay did not realize that the APNC meeting is also this week and apologized for the ill-timing of this teleconference call.

Ann Christian read the Ethics Awareness and Conflict of Interest Statement. No one identified any conflicts.

The first order of business was approval of the December 2013 Board meeting minutes.

Motion: Approve the December 6, 2013 meeting minutes.

Motion made by Lynn Inman/ Seconded by Tony Beatty.

Two corrections were noted to the minutes.

The motion carried.

President's Report given by Flay Lee:

Flay has been in contact with the Prevention Network via Phil Mooring. He, Danny Graves and David Turpin attended the IC&RC's bi-annual meeting this spring. Japan is a new member board. Flay reported that Danny did a great job at this meeting with chairing the Clinical Supervision Committee. This is David Turpin's last term as Secretary of IC&RC.

Flay thanked everyone for their written response in regards to the white paper. Flay would like for the Board to meet in regards to the white paper in advance of the June Board meeting. Bert Wood stated his disappointment in the delay of the Board in dealing with this issue. Mary Jane McGill suggested that Board members share this white paper with others to get feedback for consideration. Phil Mooring agrees that there are strong feelings around this issue, but feels that the Board needs to be mindful of how this will impact our statutes, etc. Flay said that he will coordinate with Anna to arrange a separate conference call to discuss this issue.

Executive Director's Report given by Anna Misenheimer:

Anna stated that the office has had a great response to the call for nominations from the field for this year's election. Thus far, there is at least one contender for the North Central region and Anna is awaiting receipt of the 50 word statement from an additional counselor to represent that region. There are 12 counselors that have already submitted statements for consideration for the at-large seat while she is awaiting a response back from five more. Nominations close on Friday, May 9th. Ballots will be mailed on Monday, May 12th.

Anna updated the Board members on the progress of the audit by the State Auditors. The audit has been underway since March 24th. This is a procedural audit and questions have focused on office procedures, especially as it relates to ethics complaints and the state contract. In that vein, it has become even more apparent than ever that Board members need to be made aware of the office's work as it relates to meeting the deliverables of the contract. In Q3, 499 learning plans were started in LearningBuilder. In comparison, in Q2, 170 applications were requested and mailed. 91 counselors were credentialed in Q3. Five of these were CSAPC's. 170 counselors tested. We conducted our Annual Training Event with over 200 counselors attending the training over the course of the two days. Four Board Buzzes were distributed and 130 training events were approved. 15 ethics cases were closed or dismissed while 12 were opened.

The next quarterly Board meeting is scheduled for June 12th-13th in RTP at the Sheraton Imperial hotel.

Treasurer's Report given by David Turpin:

The reports for this fiscal year's second quarter were distributed via email. Mary Jane McGill pointed out an error in the report that needs correction.

Motion: Approve this report with corrections as noted.

Motion made by Mary Jane McGill/Seconded by Lidia Bly-Herman.

The motion carried.

Standards Committee Report given by Lidia Bly-Herman:

In June, the Committee will review items from the March meeting agenda. This discussion will include rule .0216 and the registration rule. Ann Christian stated that there are two "cookie-cutter" rules (.0227 and .0228) that need approval concerning granting credentials to persons serving in the military and/or their spouses. Testing results will be reviewed as well. Criteria C site visits have been completed and correspondence has been sent out to all the schools. Lidia stated that the Committee got a new application from UNCW School of Social Work for Criteria C consideration. This was the topic of discussion on a conference call a couple of weeks ago. The submitted information still does not meet the requirements. Lidia would like to start a Criteria C Ad Hoc committee as well as a Rules subcommittee.

Quality Assurance Committee Report given by Tony Beatty:

The Committee has recently reviewed two separate issues, one of which concerns the 300 hour practicum requirement for LCAS qualification. The Committee plans to review rule .0305 at the June Board meeting.

Ethics Committee Report given by Lynn Inman:

Lynn announced that he has a meeting scheduled with the State Auditors on May 5th. A private investigator has been hired and dispatched to serve notice to approximately a dozen respondents that have not been cooperating with the Ethics Committee. The Committee is beginning to see a decreased amount in the number of backlogged cases as a result of their recent, more frequent meetings.

Legal Update given by Ann Christian:

Ann reminded the Board members of the Open Meetings Law, the Administrative Procedures Act and the Public Records Law as required by General Statute 93B-5. The Executive Committee members agreed that a formal training should be presented at the Annual Board meeting in lieu of a guest speaker.

Legislative Update given by Randolph Cloud:

Randolph reported that the next legislative short session will begin before the next Board meeting. There is a lot of activity and happenings in Raleigh including Medicaid reform. Revisions have scaled back significantly compared what was initially proposed. Budgetary items will be on the agenda as well this legislative session.

Deemed Status Organization Reports

Joe Fortin (**NBCC**) stated that he didn't prepare a report.

Cheryl Gentile (**CRC-MAC**) was not present on the call.

Jane Peck (**ANCB**) said that the NC Chapter of IntNSA met in March. They are planning their annual business meeting in June. Jane is running for Secretary of this Board. Their annual conference is in early October in Washington, DC.

Nora Noel (**APA**) was absent from the call.

Mary Jane McGill (**NAADAC**) announced that April 30th is the deadline to submit nominations for a NAADAC awards. APA is working on an impaired professionals' group.

Jessica Holton (**NASW**) said that the NC Chapter met on March 22nd and will meet again on May 31st. The Clinical Institute will be held May 5th-7th in Wrightsville Beach.

There was no new business to discuss.

Motion: The Board meeting be adjourned.

Motion made by Lynn Inman/Seconded by Lidia Bly-Herman.

The meeting was adjourned.