

**MINUTES**

**NORTH CAROLINA SUBSTANCE ABUSE PROFESSIONAL PRACTICE  
BOARD**

**FRIDAY, NOVEMBER 4, 2005**

**Attendance:** Glenn Rohrer, president, Flay Lee, Al Greene, Lidia Bly-Herman, Michael Herring, Adrian McCoy, Bart Grimes, Worth Bolton, Carol-Ann Tucker, Randy Thornton, Kim Byng, Danny Graves, Deborah Bryan, Joe Jordan, Bert Bennett, Virginia Mills, David Turpin

**Guests:** Fred Aikens, Michael Furey, Wrenn Rivenbark, Adam Robinson

**Staff:** Ann Christian, Jim Scarborough

The meeting was called to order by Glenn Rohrer, president of the Board. After welcoming the members, Glenn asked Ann Christian to share her thoughts. After that Jim spent time discussing the recently completed legislative process and how successful that was. Glenn then recognized Wrenn Rivenbark from APNC and Fred Aikens from the NC Department of Correction who shared thoughts from their respective organizations.

There was discussion about the tasks of the two committees.

David Turpin asked for the goal for the board today? The goal is to attempt to finish the draft of the rules by the end of the year. Glenn noted that most of the December Board meeting will be devoted to this same work.

The Board then moved into two groups – Ethics and Standards (see below for individual committee minutes).

The Board will meet at the LaQuinta Inn on Friday in December rather than at the Quarry Hills Country Club.

Glenn did appoint an Ad Hoc Committee on Prevention Issues to be chaired by Adam Robinson. Carol-Ann Tucker will be on that committee. Janice Petersen will be asked to be on that committee. Ginny suggested Jane Williams of Winston-Salem. Flay recommended Angela Thigpen. Others are Carl Britton Watkins and Blair Clark. Rebecca Caldwell of Wilmington. This Ad Hoc Committee will meet on December 8 in advance of the Board meeting.

Respectfully submitted,



**Jim Scarborough, M.Div.  
Executive Director**

Ethics Committee

| <b>Discussion</b>  | <b>Outcome</b>   | <b>Action</b>  |
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| Priority setting for today's meeting   | Beginning with .0506 Publication Credit based on progress made in previous meeting   | Line-by-line review beginning at .0506 but review notes from September meeting for .0501-.0505 when available  |
| Prior CJ SA counselors' standards & ethical matters that have been reviewed by the Board in the past | Historical recognition of ways that the Board worked to help recovering folks get certified: lots of in-service training led by the Board to help them get hours | Keep that history in mind as   |
| .0506 Publication Credit reviewed  | No changes recommended   | None needed  |
| .0507 Client Welfare reviewed  | .0507(a) ok; (b) ok; (c) ok; (d) ok (e) ok; (f) ok; (g) recommended for elimination (h) recommend revision; (i) recommend revision; (j) recommend revision       | (h) removal of the words "role," "in a workshop setting," and "seriously" to read "The SAP shall not use a client in a demonstration where such participation would foreseeably harm the client." (i) rewording to match Standards rules to read "The SAP shall deliver services in a setting that respects the client privacy and confidentiality to protect the client from harm and the SAP/profession from censure." (j) rewording to improve understanding by all readers to state "The SAP shall provide a supportive environment for the client who is receiving prescribed medications, collaborating with other health care professionals as needed." |
| Lunch  |  |  |
| Clarification needed   | Recognition of the need  | Recommendation for the   |

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| <p>related to definition “of programmatic roles that require CSAPC credential,” per Adam &amp; Janice Peterson. The concern is related to the people who do “prevention” as a very small part of their jobs and/or as volunteers who are not certified and who generally do not define themselves as “Prevention Professionals.”</p> | <p>for an ad hoc committee to review rules and determine how the rules should address prevention providers and practice.</p>   | <p>Board president that an ad hoc committee be appointed</p>   |
| <p>.0508 Confidentiality Reviewed</p>  | <p>(a) grammatical change; ok; (b) distinction between observation and taping; recommendation for 2 statements to clarify. (c) recommend revision; (d) recommend revision; (e) recommend recognizing 2 separate items e1 &amp; e2; (f) recommend revision.</p> | <p>(a) eliminate “,” after acquired. (b1) to state, “The SAP shall inform the client and obtain agreement in areas likely to affect the client’s participation including the recording of an interview, the use of interview material for training purposes and observation of an interview.” (b2) “The SAP shall obtain written consent from the client for making a recording using any medium (eg. audiotape, videotape, photographs). (c) revision to state “The SAP shall make provisions for the maintenance and ultimate disposition of confidential records.” (d) revised to state in .0508d3 “with written consent from the person served.” (e) separate the 2 sentences into (e1) and (e2); revise (e2) to state “Written and oral reports shall present minimum and necessary information for the stated purpose of the report.”; (f) revision to state “...prevent</p> |

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|  |  | disclosure, or when written consent is given by the party..." |
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## Standards

### 1. Supervision Form (practice supervision)

Will be sent with renewal packets

**Al:** Face to face supervision. Phone calls not included? Minimum of 1:40 must be face to face. Rules out additional supervision? ARP Phoenix, video, computer, real time teleconference, etc. As long as questions can be asked---if electronically, it's still real time and face to face.

**Define:** Face to face, real time, on-site.

50% must be on site face to face in a professional setting.

100% of all supervision must be in real time, and may include all face to face electronic communications.

Change "applicant" on signature line to "certified professional signature"

Change form from "Supervision Form" to "Practice Supervision Form"

### 2. Criminal Justice credential

.0201 Same

.0202

a. change "may" to "shall"

b. Change "Although..." to "To register, the applicant shall send ...."

1-6 same

c. same

d. change "counselor" to "Criminal Justice Addictions Professional"

e. change to six hours of HIV/Bloodborne, etc.

Reference 21 NCAC 68 .0203

Designation as "Certified Criminal Justice Addictions Professional" Intern (acronym to be CCJP)

a. no change

b. "...as a Certified Criminal Justice Addictions Professional Intern, a CCJP intern shall submit,,"

1. same

2. same

3. same

4. same

c.same

d."...CCJPIIntern.."

.0204 "...supervised Practice For Certified Criminal Justice Addictions Professional Certification..."

a. " ...CCJP..." :...six domains of the CCJP..." rather than "core functions of the Substance Abuse Counselor". "These 120 hours of supervised practice shall be divided into one hour of supervision for every 10 hours of practice in each one of the six domains. These domains are:..."

**Domain #1: Dynamics of Addiction and Criminal Behavior**

**Domain #2: Legal, Ethical, and Professional Responsibility**

**Domain #3: Criminal Justice System and Processes**

**Domain #4: Screening, Intake and Assessment**

**Domain #5: Case Management, Monitoring, and Client Supervision**

**Domain #6: Counseling**

See ICRC definitions

- b. Change “core function” to “domain”
- c. change “...Counselor’s Intern’s...” to “...CCJP...”
- d. change “...the treatment of..” to “...whose focus shall include any or all of the following: screening, assessment, intervention, treatment and case management of substance abusing offenders”.

**.0205**

Change heading from “...substance abuse counselor” to “...CCJP...”

“Requirements...for CCJP as follows..”

- 1. delete “Board approved” change to reflect language on page 29 for education requirements.
- 2. a. same
  - b. same
  - c. same
  - d. core competencies refer to ICRC
  - e. “...CCJP” instead of “Substance Abuse Professional”
- 3. delete “oral examination and case presentation fee plus a one hundred twenty-five dollar...” delete “150 for the oral examination “
- 4. same
- 5. delete
- 5-11 same
  
- 3. CSAC change 0202 a to “shall” instead of “may”
  - e. change to 6 hours for HIV/etc.
- 4. Prevention Consultant Certification .0206 change b)1 from 10,000 to 6,000 hours
- 5. .0208 Continuing ed
  - a. “...CSAC, CCJP and Prevention Consultant shall receive 60 hours...”
  - b. (5) change to three hours of HIV/AIDS, etc.
  - c. Must have supervision contract
- 6. .0209 Reciprocity