

**North Carolina Substance Abuse Professional Practice Board  
Board Meeting Minutes  
Greensboro, NC  
September 12, 2014**

**Members Present:** Bert Wood, Carol Hoffman, David Turpin, Lynn Inman, Danny Graves, Wrenn Rivenbark, Jane Peck, Geri Miller, Mike Vannoy, Clyde Ebron, Jessica Holton, Lynn Jones, Flay Lee, Tony Beatty, Helen Wolstenholme, Lidia Bly-Herman, Laura Veach

**Staff:** Barden Culbreth, Katie Faulkner, Randolph Cloud and Ann Christian

**Ethics Awareness Statement:** Ann Christian read the Ethics Awareness statement and asked for potential conflicts or appearances of conflict. Hearing none the meeting continued.

**Approval of July 30 Minutes:** Danny Graves and Tony Beatty reported several amendments to the minutes. Ann Christian presented a number of amendments as well.

Bert recommended that staff distribute a draft prior to the meeting in order to approve the minutes more efficiently.

**Motion to approve: Tony Beatty**

**Second: Mary Jane McGill**

**Vote: Unanimously approved, with amendments.**

**New Members Sworn In:** President Bert Wood administered the oath of office to Laura Veach and Geri Miller.

**President's Report:** Bert thanked the Board, past Board Leadership and Anna Misenheimer for their support. He looked forward to working more efficiently as a board. He asked the Board for better time management and greater focus on committee meetings and committee work.

**Education Update:** Randolph Cloud provided recap on the end of the most recent session at the General Assembly. He discussed the future of Division of Medical Assistance and the varying plans discussed at the legislature to reform the program.

**Treasurer's Report:** David Turpin presented the financial report and pie charts. He also reported on the new reimbursement forms needed for [bill.com](http://bill.com).

**Motion: Flay Lee motioned to approve the Treasurer's Report.**

**Second: Clyde Ebron.**

**Vote: Unanimous vote to approve.**

**Executive Director Report:** Barden Culbreth thanked everyone for their support in his new role. He outlined some of the issues before the Board and Board office.

**Motion: Lynn Inman motioned to proceed with the Disciplinary Hearing out of order, following the arrival of the court reporter.**

**Second: Danny Graves.**

**Vote: Unanimous Approval.**

## Committee Reports:

**Executive Committee:** Helen reported on the morning's Executive Committee meeting. She reported on the recommendation from the Finance Committee. This recommendation was an amendment to the budget to increase two line items; *Consultants* and *Database Management*. Lynn Inman from Ethics had brought the recommendation to Executive Committee to increase that line item by \$30,000. Requests from the field and Board members to augment LearningBuilder to add a supervisor capability into the software resulted in an increase by \$10,000. Bert asked for directives from staff and committee how to implement those funds upon approval. **(MOTION FROM COMMITTEE)**

**Vote: Unanimously approved.**

**Finance Committee:** See Executive Committee Report

**Ethics Committee:** Lynn reported on the number of persons coming off the Board and how that will affect the committee. He reported on the number of procedures the committee was implementing to expedite cases and reduce backlog. Lynn referenced the request for added consultant/staff to handle ethics cases.

**Nominations and Elections Committee:** Worth Bolton presented that the committee had chosen a person for the Winter School Scholarship.

**Quality Assurance Committee:** Tony Beatty reported on their meeting the prior evening with an individual applying for LCAS. He did not meet the criteria for LCAS. A letter would be drafted by Tony and sent to the applicant.

He presented on Carol Hoffman's draft of a new Credential Procedures Manual.

**Standards Committee:** Lidia Bly-Herman reported on the need to be able to access LearningBuilder for their supervisors. Rule 21 NCAC 68.0216 was reviewed and it was determined that the Rule comports with the statutes. Rule 21 NCAC 68 .0227 and .0228, having to do with the military, were examined by Committee. Lidia reported on the exam results as well.

**Old Business:** Tony reported that he is working with Wake Tech to help with their SA certification service.

**Recess:** Bert Wood asked for a 15 minute recess prior to holding the Disciplinary Hearing.

**Disciplinary Hearing on Cindy Beasley:** The Board conducted a disciplinary hearing regarding Ms. Cindy Beasley for allegedly failing to cooperate with the Board's investigation of a Complaint against her. The Board went into closed session for deliberation. In Open Session the Board announced its decision. The Board found she was in violation of G.S. 90-113.44 (a)(6) of the Practice Act as well as Rule 21 NCAC 68.0510 (c). Her status as Registrant was ordered suspended until such time as she cooperates with the Board's investigator. She is further instructed, as an indication of this cooperation, to submit to an evaluation by a Board approved psychologist to determine if she suffers from impairment.

**Deemed Status Groups:**

**NASW** - Upcoming meeting on Sept 27th, Jessica reported that Kathy Boyd had requested information on how many persons were dually licensed.

**NAADAC** - Mary Jane McGill stated there was going to be a training soon at a recent APNC conference on impaired professionals program.

**Addictions Nurses** - Jane presented that the IntNSA would be holding their upcoming meeting in Charlotte.

Discussion ensued about the Annual Training Event in December. Worth reported that he wanted to get a Board Buzz out soon in order to recruit presenters.

**Adjournment:** Flay motioned, Tony seconded and the meeting ended.