



**North Carolina Substance Abuse Professional Practice Board  
Meeting Minutes  
June 10, 2016**

Members Present: Bert Wood, Laura Veach, Kate Gomes, David Turpin, Mary Jane McGill, Mark Crabtree, Dale Willetts, Carol Hoffman, Fran Gordon, Wrenn Rivenbark, Richard Hicks, Elizabeth Ramos, Al Mooney, Geri Miller, Danny Graves, Jane Peck, Bert Bennett, Joe Leblanc, Smith Worth, Tony Beatty

Staff: Barden Culbreth, Katie Gilmore, Mary Beth Rapp, Randolph Cloud, Ann Christian

Wood called the meeting to order.

Christian read the Ethics Awareness Statement. No conflicts or appearances of conflict were presented.

**Approval of Agenda: Turpin motioned to approve. Gordon seconded. The agenda was approved.**

**Election Results:** Wood recognized Nomination and Elections Chair Willetts. Willetts announced the results: John Sanders (Western Seat), Carol Hoffman (South Central), Brenda Smith-Williams (North Central), Flay Lee (At-Large).

Wood turned the meeting over to Vice President Veach to oversee the Board-appointed seats which were expiring. Veach asked for nominations from the floor. **Gordon nominated David Turpin and Bert Wood for re-appointment. Gomes seconded and they were re-appointed by acclamation.** Vice President Veach then recognized the Officer's Nomination and Election Committee Chair David Turpin.

Turpin presented the slate of candidates for President and Secretary, Bert Wood and Carol Hoffman. There were no other nominations from the floor. **Wood and Hoffman were re-elected by acclamation.**

Veach returned the gavel to President Wood.

**Approval of the Minutes:** Gordon noted that she was absent from the March Meeting and that was not indicated in the minutes. Noting that correction, **Gordon motioned to approve both minutes from the March 11<sup>th</sup> Board Meeting and the May 25<sup>th</sup> Special Meeting. Turpin seconded and the minutes were approved.**

**Treasurer's Report:** Treasurer Beatty presented the Financial Report and proposed FY16-17 Budget. Beatty recognized that the committee allocated money to the Scholarships, Training, and Legal fees. President Wood asked the floor for questions. Hearing none, **the recommendation from the Executive Committee to approve the FY16-17 budget was unanimously approved.**

**Legal Update:** Ann Christian, legal counsel, provided an update of cases before the board.

Christian then asked that the Board go into Closed Session to discuss a case. **Beatty motioned that the Board go into Closed Session to consult with attorney in the case of Ronald Paul Cox.** Turpin

seconded. The board members then held closed session at 9:25am with staff excused. Secretary Hoffman maintained minutes.

The Meeting left closed session at 9:51am, and the meeting resumed.

**Motion to set aside the March 11, 2016 on the matter of Ronald Paul Cox made by Turpin. Motion seconded by Graves and the motion passed. 18-1. Bennett voting nay.**

**Government and Policy Updates:** Cloud reported on the activities of the NC General Assembly. He presented on movement of House Bill 1007 that would streamline many Board functions.

**Administrators Report:** Executive Director Culbreth presented the stats for the last quarter. He presented the results of the Satisfaction Survey. He presented the new outsourcing agreement with the State Bureau of Investigation. Associate Director Gilmore presented on her recent visits to schools regarding the licensure process. Culbreth thanked Ethics Chair Crabtree for his work reviewing applicant background checks while the SBI reviewed their outsourcing agreement.

President called a 10-minute recess at 10:00am.

Meeting resumed at 10:15am.

**Standards Committee:** Gomes presented the Standards Committee report. She reported on the UNC-W MSW Criteria C program site visit. A site visit with NC Central is being planned. Site visit policy and procedures are also being examined.

Committee discussion was also held on online schools, including failure rates of IC&RC AADC Examination. The Committee is finalizing a publication letter of the test results.

Standards Committee is going to make a recommendation to the Quality Assurance Committee.

Standards Committee is looking to PhD's level applicants who are taking Criteria C classes.

**Ethics Committee:** Chair Crabtree provided an activity update to the Board. He thanked committee members Ebron, Willetts, and Gentile for participating in an informal meeting with a case.

Crabtree provided an update of the committee's work on developing impaired professionals guidelines for assessors. He thanked Gordon for her leadership in this task.

A training session will be held in the Annual Training for peer assessors.

Crabtree reported his growing concern about supervisees who do not notify their supervisor of ethical complaints. The committee has asked that language be added to the LearningBuilder profiles requiring notification of supervisors if a complaint is received.

**Quality Assurance Committee:** Chair McGill presented on a proposal from Board member Graves who expressed concern about lost revenue for the board due to the board accepting training approved by deemed status organizations.

The committee met recently with an applicant who has a criminal history to determine a timeline of eligibility for licensure.

McGill stated the committee was still working on the manual and would be developing a training track for supervisors to be included in the Annual Training.

**Nominations and Elections Committee:** Chair Willetts announced the APNC Scholarship recipient: Shannon McCabe.

Board member Worth asked how the scholarships are advertised. Culbreth asked if it was possible for Nominations and Elections to review the scholarship system for updating the procedures. Turpin agreed, and the Committee was asked to study the scholarship process. **Gordon motioned to accept the report and recommendation from the Committee, Beatty seconded and the motioned carried.**

**Presentation of Awards:** Board members Danny Graves, Clyde Ebron, Wrenn Rivenbark, and Bert Bennett were presented with appreciation plaques. Ebron was not present due to prior commitment and received his plaque the previous night.

**Old Business:** President Wood asked that the Board continue work revising the bylaws.

**New Business:** Mooney spoke briefly on his recent trip to Africa on the role of recovery in the international community.

Ramos reminded the board about the NCFADS Summer School and a party for Jim Edmundson's retirement.

Culbreth reminded the Board of the upcoming meetings, Sept 8-9, December 8-9.

Veach reminded persons to talk to their legislators about boards and occupational licensing.

Adjourn: **Bennett motioned to adjourn. Crabtree seconded and the motion carried.**