

**MINUTES**  
**NORTH CAROLINA SUBSTANCE ABUSE PROFESSIONAL PRACTICE BOARD**  
**WEDNESDAY, JULY 30, 2014**

Attendance: Tony Beatty, Lidia Bly-Herman, Worth Bolton, Clyde Ebron, Joe Fortin, Cheryl Gentile, Danny Graves, Carol Hoffman, Jessica Holton, Lynn Inman, Lynn Jones, Flay Lee, Karen McDonald, Mary Jane McGill, Phil Mooring, Nora Noel, Jane Peck, Wrenn Rivenbark, David Turpin, Mike Vannoy, Dale Willetts, Helen Wolstenholme and Bert Wood.

Board Members Absent: Bert Bennett, Al Greene.

Board Staff Present: Ann Christian, Randolph Cloud, Barden Culbreth, Katie Faulkner and Anna Misenheimer.

Flay Lee called the Board meeting to order.

Ann Christian read the Ethics Awareness and Conflict of Interest Statement. No one identified any conflicts.

The first order of business was approval of the June 13<sup>th</sup> Board meeting minutes.

**Motion: Approve the June 13<sup>th</sup> meeting minutes.**

**Motion made by Dale Willetts/ Seconded by Clyde Ebron.**

**The motion carried.**

Jessica Holton asked the Board members about the inclusion of guests' comments in the minutes as they related to the LCAS scope of practice conversation that was had at the meeting. Ann said that these comments are acceptable, but as an attachment to the minutes.

**PRESENTATION OF BOARD ORIENTATION GIVEN BY ANN CHRISTIAN.**

**Treasurer's Report given by David Turpin:**

David announced that the reports for this fiscal year's third quarter were distributed via email.

**Motion: Approve the 2014-2015 FY Budget as presented.**

**Motion made by Nora Noel/Seconded by Worth Bolton.**

**The motion passed.**

**Executive Committee Report given by Helen Wolstenholme:**

The Committee met when Helen was on vacation, so she will provide an update at a later meeting.

**Finance Committee Report given by Helen Wolstenholme:**

Helen stated that the last meeting of the Finance Committee was to consider the purchase of the LearningBuilder platform.

**Ethics Committee Report given by Lynn Inman:**

Lynn reported that, as the number of credentialed persons increase, so do the number of ethics complaints received by the Board office. The Committee has begun to use the services of a private investigator. No hearings have come before the full Board within the past year. Many cases continue to be resolved informally.

### **Quality Assurance Committee Report given by Tony Beatty:**

Tony stated that the Committee did meet last night for about an hour in response to a number of issues, one of these being the development of a definition for “clinical application” and “clinical setting.” Their proposed rule was given to the Standards Committee for their review and eventual adoption.

### **Standards Committee Report given by Lidia Bly-Herman:**

Lidia announced that the Committee successfully revised at least nine administrative rules within the past year. As has been reported over the course of the past few Board meetings, the Committee was concerned about NC’s test scores, especially as they compare to the International scores. After more careful review and analysis by Nora Noel, Lidia is happy to report that NC is within one standard deviation when compared to the International standard. So, that discrepancy in test scores was just an illusion. Finally, all Criteria C site visits were completed. Lidia stated that this is due, in large part, to the hard work of Nora Noel.

### **Nominations and Elections Committee by Worth Bolton:**

Worth said that he hopes to begin planning the 2014 Annual Training event ASAP. He will work with the Board office to get a Board Buzz distributed concerning this. He, then, presented this year’s slate for the offices of Secretary and President. Carol Hoffman was recommended as Secretary while Bert Wood was recommended for the role of President.

**Motion: Nominate Bert Wood to serve as the Board’s Chair and Carol Hoffman to serve in the role as Board Secretary.**

**Motion made by David Turpin/Seconded by Nora Noel.**

**The motion carried.**

### **Executive Director’s Report given by Anna Misenheimer:**

Anna reported that she has reached out to the two deemed status groups whose current members’ seats expire this year—NBCC and CRCC. These are Joe Fortin and Cheryl Gentile’s seats. Ironically enough, the email address that is provided by CRCC to be the NC contact ended up being Ms. Katherine Glenn who is a NCBOLPC Board member. She recommended Ms. Frances Gordon of Winston-Salem to be the NBCC representative. Anna spoke to Ms. Gordon and described the Board’s meeting schedule and member involvement and Ms. Gordon accepted NCBOLPC’s recommendation. As of July 7<sup>th</sup>, Katherine stated that NBCC and NCBOLPC continue to consider the CRCC Deemed Status rep and will let the Board know a decision as soon they feel confident in one.

News coming from the IC&RC is that the Job Analyses for the ADC exam (our CSAC exam) was completed in June. The first administration of the exam to reflect the JA is set to occur in November or December of this year. The new exam will include these four domains:

1. Screening, Assessment and Engagement;
2. Treatment Planning, Collaboration, and Referral;
3. Counseling; and
4. Professional and Ethical Responsibilities

The changes in the JA include combining the previous eight domains into four essential domains and inclusion of DSM-5 diagnostic criteria.

### **President’s Report given by Flay Lee:**

Flay talked about his term as President. He specifically thanked Lidia for her work as Standards Committee chair. He also recognized each of the Committee Chairs for their work and spoke to each of the staff members for their hard work, especially with the launch of LearningBuilder.

Flay said that he does ask the new administration to keep mindful of the strategic plan and also recommends that an Advisory Committee be formed to help with the changing face of this Board in the coming years. Flay apologized for his lack of touching on the Prevention field. He hopes that this credential does not fall off of the radar in the coming years.

**Legislative Update given by Randolph Cloud:**

He stated that this Board is a hard-working one and commends all of the Board members for their work. Randolph agreed with Flay's recommendation that an Advisory Board be formed to keep some continuity with this group.

Randolph continued to give a brief overview of the current happenings in downtown Raleigh. The legislature has concluded their work on the budget. The budget should be available by tonight via the Internet. Also, Randolph told the Board members to be on the lookout for a special session of the legislature to occur in November following the elections.

Randolph announced the resignation of Anna and discussed the coming changes at the Board office as a consequence.

**SEATING OF THE OFFICERS WITH SWORN OATH ADMINISTERED BY FLAY LEE..**

**Motion: The Board meeting be adjourned.**

**Motion made by David Turpin/Seconded by Worth Bolton.**

**The meeting was adjourned.**