

**North Carolina Substance Abuse Professional Practice Board
Durham, NC
March 8, 2013**

Board Members Present: Flay Lee, Danny Graves, David Turpin, Bert Bennett, Lidia Bly-Herman, Tony Beatty, Nora Noel, Bert Wood, Jane Peck, Worth Bolton, Cheryl Gentile, Mary Jane McGill, Phil Mooring, Wrenn Rivenbark, Lynn Inman, Mike Vannoy, Clyde Ebron, Dale Willetts, Helen Wolstenholme, Carol Hoffman, Joe Fortin, Jessica Holton.

Staff Present: Ann Christian, Barden Culbreth, Katie Faulkner, Anna Misenheimer, Matt Musselwhite.

Guests Present: Mark Crabtree.

Flay Lee called the Board meeting to order and welcomed everyone.

Ann Christian read the Ethics Conflict of Interest Statement and asked the members if anyone has any known conflicts or any potential for conflicts. Hearing none, the meeting proceeded.

Motion: Approve the December 7, 2012 meeting minutes.

Motion made by Lynn Inman/Seconded by Clyde Ebron.

The motion carried.

President's Report given by Flay Lee

Flay reported that Bert Bennett would no longer be able to serve as Ethics Chair. Flay has asked Lynn Inman to serve in this capacity, and Lynn accepted the invitation. Bert will work with Lynn to make this transition a smooth one.

Flay reported that Worth Bolton is working on logistics for several events of importance to the Board, including a reception in conjunction with the IC&RC meeting in Charlotte, a NCSAPPB Strategic Planning Retreat, and the December Annual Training event. The IC&RC reception would be held October 9th in Charlotte in conjunction with the IC&RC Fall Conference. There would be no September Board meeting. Instead, the Board would meet in Charlotte at a day and time that compliments the reception.

Phil Mooring and Lynn Inman have been asked to serve on a subcommittee that will explore the Prevention Credential.

Flay then asked Danny Graves to give an update on the work of the Clinical Supervisor Task Force Committee. Danny reported that the Committee has met via conference calls to review existing supervision paperwork. Anna reported that the edits made by the task force have been made. Downloadable forms will be made available for clinical supervisors to update information concerning his/her clinical supervisees to the Board.

Bert Wood was recognized for his LTE/op-ed article regarding budget negotiations and the importance of protecting mental health.

Flay asked Phil Mooring to share information about his recent trip to Cuba with NAADAC.

Executive Director's Report given by Anna Misenheimer

Anna thanked the Board members for their speedy response to her time-sensitive request for feedback concerning nominees to participate in the IC&RC's ADC and AADC item writing. The Board nominated Ms. Karen King, Mr. James C. Smith and Mr. William Faulkner for the ADC item writing. Ms. Dottie Saxon Greene, Ms. Jessica Holton and Mr. JaMarr Funderburg were nominated for the AADC item writing.

Anna reported that applications were submitted to the IC&RC for Compliance Review. This information will be reviewed at the IC&RC Spring meeting in April.

The nomination period for 2013 elections will open Monday. The only position on the ballot is a seat in the Western Region, currently held by Tony Beatty. Anna reported that 2014 will be a very different year with four seats being ineligible for reappointment or re-election. Two more seats will be up for election in 2014, but the members who currently represent these seats are eligible for re-election.

The Board currently has 164 "likes" on Facebook. Statistics were circulated about those who visit the Board's website. During the second quarter, there were 13,967 people who visited the site. 40% of these were new visitors.

Anna reported on on-going conversation regarding the LCAS Scope of Practice. The most recent question she received surrounded the ability of a LCAS to serve as an ACT team leader. Bert Bennett elaborated and told the Board members about his meeting with Dr. Moser from UNC. After some discussion, Flay indicated that the LCAS Scope of Practice would be a topic discussed at the Strategic Planning Retreat.

Treasurer's Report given by David Turpin

He stated that the second quarter report was sent to the members.

Motion: Approve the Board's second quarter financial report.

Motion made by Cheryl Gentile/Seconded by Worth Bolton.

The motion was approved.

David Turpin presented the 2010-2011 FY audit for approval.

Motion: Approve the 2010-2011 FY audit as presented.

Motion made by Dale Willetts/Seconded by Lynn Inman.

The motion passed.

Deemed Status Reports:

NASW – Jessica Holton reported that March is National Social Work Month and there are numerous trainings this month. Governor McCrory did sign the proclamation declaring it Social Work Month for North Carolina. Jessica reported on the Annual Ethics Conference. March 20th will be their NC Lobbying Day.

NBCC – Joe Fortin reported on their continued lobbying effort at the state and federal level. He also reported on NBCC's continuing education approval process.

CRC-MAC – Cheryl Gentile reported that they remain at 37 strong in North Carolina!

Addictions Nurses – Jane Peck reported on trainings that IntNSA has been providing. The weather has prevented some persons from participating in these latest trainings.

APA- Nora Noel reported that APA was conducting a survey to understand psychologists' work with substance abuse and Medicaid. She reported that the NCPA Spring Institute is planned for April 26th-27th in Chapel Hill. One of the courses offered will be on the topics of Ethics and Psychopharmacology. The PhD program at UNC Wilmington is still pending approval.

NAADAC – Mary Jane McGill reported that NAADAC, IC&RC, and NCC AP will be collaborating in response to the ACA. She shared an article with the Board. The APNC Spring Conference will be held April 18-19.

Executive Committee Report given by Helen Wolstenholme

Helen reported on educational efforts to the credentialed professionals of the Board. An ad hoc committee will be formed to develop talking points and education strategy for the field. Tony Beatty, Worth Bolton, and David Turpin have already volunteered. Bert Wood and Dale Willetts also volunteered to serve in this capacity.

Phil Mooring spoke to the education efforts of the medical marijuana community, and stated that there is an absence of counselors or addictions professionals dealing with this issue.

Helen presented to the full board a recommendation from the Executive Committee to research Credential Management Software. A consultant collected bids and proposals, and the firm Heuristics, Inc. was selected for their software LearningBuilder. Anna discussed the office's experience in webinars and trainings with all of the proposed vendors. She explained the capabilities of the software.

Ethics Committee Report given by Bert Bennett

Bert Bennett reported that there are currently 53 cases open. Ten have opened since December while two have been closed since December. He reported on discussion around rule .0611 Proof of Rehabilitation, specifically what triggers self-reporting to the Board.

Standards Committee Report given by Lidia Bly-Herman

Lidia reported on a question brought before the Committee by Dottie Saxon-Greene regarding Western Carolina's Criteria C program. Another question was posed by a student at UNC Wilmington regarding the school's Social Work program. Specifically, many students within that program complete all requirements, but must await the official graduation/conferring date in order to seek application for the LCAS. The Committee is studying this issue.

ECU's Social Work program was approved for Criteria C status. Fayetteville State University was not approved for Criteria C, however. A letter will be mailed with instruction on required steps needed to get the program into compliance.

Lidia reported on rule .0407 which states that 60 of the 270 hours required for CSAC credentialing must be completed within the previous two years before making application with the Board. The Committee is reviewing this rule for possible changes. She also discussed the 3 hours of ethics training requirement for registration. Dale Willetts and Lynn Jones stated that there is a NC TASC Ethics Course available online that would satisfy this requirement.

Ann Christian is submitting a batch of revised rules to the Rules Review Commission in the coming weeks. Upon Flay's request, she received a unanimous vote to do so from the Board members.

Nominations and Elections Committee Report given by Worth Bolton

Worth presented the recipients of the available Board scholarships. Donna Odell will receive the scholarship for the ADDICTION conference, Jana Aitken was chosen for the AI Greene Addictions Institute scholarship, and Kristen Fajardo will be awarded a scholarship to the NC Summer School.

Quality Assurance Committee Report given by Tony Beatty

Tony reported that there were two requests for the Committee. One applicant believed that they qualified for Criteria C, but this request was denied. A second applicant asked to be considered for LCAS application, but this request was denied. These applicants will be notified via official letters from the Board office.

Discussion was held on renewal periods of expired licenses. Tony discussed several issues dealing with reinstating an expired license that are being considered by the Committee. Review of the Procedures Manual was recently completed. Some inconsistencies were noted.

Legislative Report given by Flay Lee

Randolph was unable to attend the Board meeting due to a morning meeting. He did make a presentation to the Executive Committee prior to the Board meeting, however.

Other Business

Flay welcomed Mark Crabtree to the Board meeting and requested his assistance with matters before the Quality Assurance Committee.

Flay asked Jessica Holton to participate in developing a number of metrics around testing and credentialing.

Flay cited a meeting he recently had regarding introducing certification in the Lumbee Tribe. Wrenn Rivenbark recommended meeting Dr. Mark Schwartz at UNC-P to reach out to that community.

The next Board meeting is scheduled for June 6th.

Motion: The Board meeting to adjourn.

Motion made by Lynn Inman/Seconded by Mary Jane McGill.

With no further business, the meeting ended. The motion carried.