



**NCSAPPB
Board Meeting
December 11, 2015
Greensboro, NC**

Members Present: Bert Wood, David Turpin, Mary Jane McGill, Laura Veach, Dottie Saxon Greene, Johnny Bass, Joe Leblanc, Kate Gomes, Fran Gordon, Danny Graves, Geri Miller, Steve Sorrells, Carol Hoffman, Elizabeth Ramos, Dale Willetts, Richard Hicks, Clyde Ebron, Wrenn Rivenbark, Jane Peck, Mark Crabtree, Al Mooney, Cheryl Gentile

Staff: Barden Culbreth, Katie Gilmore, Mary Beth Rapp

Consultants and Counsel: Randolph Cloud, Ann Christian, Nelson Harris

Call to Order: Wood called the meeting to order at 9:15am.

Ethics Awareness Statement: Wood asked Christian to read the Ethics Awareness Statement and hearing no conflicts the meeting continued.

Beatty and Bennett were not in attendance due to illnesses in their families.

A moment of silence was observed for former Board member, Adrian McCoy.

New Member: Administration of Oath to David Turpin

Announcement: Veach asked that Turpin be recognized as the newly elected International Certification & Reciprocity Consortium President.

Approval of the Agenda: Turpin made the motion to approve, McGill seconded, and the agenda was approved.

Turpin thanked the Board and spoke about North Carolina's long standing role in IC&RC.

Wood addressed the agenda and how the scheduled Hearings would be handled.

Approval of the Previous Meeting Minutes: McGill motioned to approve, with corrections, Gordon seconded and the minutes were approved.

Treasurer's Report: Wood asked that the Board review the YTD Report and FSR's previously provided by staff and to accept the Financial Report as approved. Ebron motioned to approve the Financial Report, Ramos seconded and the Treasurer's Report was accepted.

Legal Update: Christian related that because the two hearings before the Board today involved recommended decisions rendered by Judges from the Office of Administrative Hearings and



Counsel representing the Board at those hearings was Nelson Harris, he would be presenting these matters to the Board. She further reminded Board members that the Administrative Procedures Act requires Boards to seek an informal resolution of matters before it; such as ethical complaints and the approval or denial of an application. However, a person against whom a complaint is brought or a person whose application is denied has a statutory right to a full Board hearing if he or she requests one.

Government and Policy Update: Cloud reported on the end of the session at the NC General Assembly.

He then provided an update on ongoing discussions in the legislature regarding occupational licensing boards.

He discussed a meeting that was facilitated by his office between Turpin as IC&RC President with the office of Congresswoman Renee Ellmers. Cloud and staff continues to work to schedule a meeting with Congressman G.K. Butterfield.

Administrator's Report: Culbreth presented the activity report from the Quarterly Report. He also presented two updates coming to LearningBuilder.

Gilmore reported on IC&RC testing policy and procedures. She also asked Board members to recommend additional testing sites for her to present to IC&RC.

She reported on changes before the Certified Criminal Justice Addictions Professional credential. Rivenbark asked how these changes would affect the hiring practices of agencies like the Department of Public Safety.

Graves cited examples of other IC&RC Boards that require the CCJP to practice in the state's criminal justice system.

Committee Reports:

Standards Committee: Greene presented the test results of the last Quarter. The Committee is also working on the review and approval process for Criteria C schools; including the role of site visits.

Miller thanked the Board office for their work on collecting data on the LCAS (AAC) passage rate.

Ethics Committee: Crabtree reported on the actions of the Ethics Committee. There are seventeen open cases. Four cases were closed and eight were opened during the quarter.

He presented the discussion around a professional assistance program training to be included in the NCSAPPB Annual Training. Discussion was also held on developing a standardized form.



He presented on discussion on cognitive impairment of professionals.

Quality Assurance: McGill reported on Hoffman's continued work on auditing LearningBuilder and the Credential Procedures Manual. It was reported that one credential was lacking specific authority in the Rules, but was addressed in NC General Statute.

Willetts asked that the Board be able to review the document. Discussion followed with a recommendation from the Board that staff to publish it on the website and it being always open to amendments.

MEETING RECONVENED

Wood called the meeting to order.

HEARING (Keith Edward Green) (McGill, Hoffman, and Bass recused themselves from the deliberations and vote.)

The decision was unanimous to adopt the recommended decision from the Office of Administrative Hearings denying Mr. Green's application for his credential as a Licensed Clinical Addictions Specialist (LCAS).

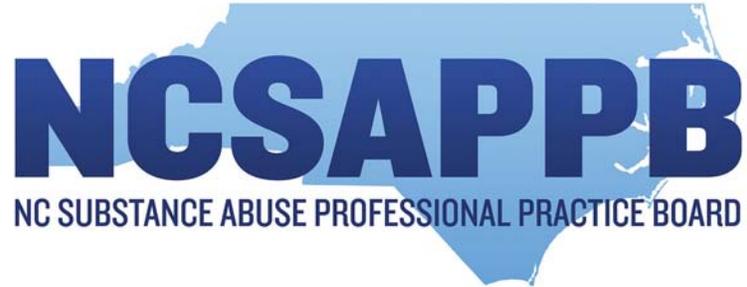
HEARING (Jerry Earnhardt) (Crabtree, Peck, Gentile, Graves, and Gordon recused themselves.) The Board's decision was to adopt the recommended decision from the Office of Administrative Hearings with the technical changes recommended by Mr. Harris, Board Counsel, regarding the substantive ethical allegation resulting in the revocation of Respondent Earnhardt's credentials (LCAS and CCS [Intern Status]) while assessing him for costs arising from this matter incurred on or after December 12, 2014 through December 11, 2015 at the rate of fifty percent (50%) plus one dollar (\$1.00).

Nominations and Elections: Willetts reported that the 2015 Annual Training was a success, and approximately 350 persons attended. Mooney, McGill, and Greene were thanked for instructing sessions at the Training.

Willetts asked there be greater advertising for Board Scholarships.

Willetts asked that the Board office submit some electronic evaluations for the course and for tracks as part of the NCSAPPB Annual Training Evaluations.

Old Business: Wood reported on the By-Laws Committee and asked that the Committee continue to address his concerns about the By-Laws, specifically attendance by conference call and tele-conference. Wood asked Turpin to join the committee and add officer elections procedures to their agenda.



Wood spoke about the Officers Nomination and Elections Committee. Committee members are drawn from each committee; Ethics - Ebron, Standards - Rivenbark, QA - Leblanc, Nominations and Elections - Willetts.

New Business: Veach thanked everyone for their commitment to the profession and the time put into having the Hearings today.

Adjourn: Sorrells motioned to adjourn, Ebron seconded, and the meeting ended.

Next Meeting: March 11, 2016 Durham, NC