



North Carolina Substance Abuse Professional Practice Board
September 9th, 2016
Hawthorne Inn and Convention Center
Winston Salem, NC

Meeting Minutes

Members Present: Tony Beatty, Kate Gomes, Fran Gordon, Danny Graves, Dottie Saxon Greene, Richard Hicks, Carol Hoffman, Joe Leblanc, Flay Lee, Mary Jane McGill, Al Mooney, Starleen Scott Robbins, Elizabeth Ramos, John Sanders, David Turpin, Laura Veach, Dale Willetts, Brenda Smith Williams, Bert Wood

Board Counsel: Ann Christian, Nelson Harris

Staff: Barden Culbreth, Katie Gilmore, Mary Beth Rapp, Randolph Cloud

Call to Order

President Wood asked Board Counsel to read the Ethics Awareness statement. Hearing no conflicts of interest, the meeting continued.

President's Welcome and Announcements: Wood reported he was interested in doing next meeting in the Sandhills region in December. He announced that the Governor's office has appointed a replacement to fill Danny Graves' seat. The Board recorded a video of "Get Well" wishes to former Board Member Worth Bolton.

Approval of the Agenda: Culbreth asked that the Oath of Board membership of Starlet Scott Robbins be added to the agenda.

Approval of Previous Meeting Minutes: Lee motioned to approve, Gordon seconded. The minutes were approved.

Recusals: Scott Robbins and Gordon recused themselves from today's Hearing.

Oath of Office: President Wood welcomed Scott Robbins to the Board and she took the Oath of office.

Treasurer's Report: Beatty presented the Treasurers Report for review and acceptance by the Board. Ramos seconded. The Treasurer's Report was accepted.

Beatty updated the Board on national meetings he had attended regarding standards of technology-based supervision.

Legal Update: Christian provided update on various proposals to amend occupational licensing boards at the NC General Assembly. She asked Board to refer to [Rule 21 NCAC 68 .0216](#) when advising applicants for credentialing who have criminal backgrounds.

Board Orientation: Christian reported that source material could be found in their Board notebooks. She presented material on the Open Meetings Law, Public Records Law, NC General Statute Chapter 93B, as well as Liability and State Tort Claims Act.

Government and Policy Update: Randolph Cloud reported on the recent Administrative Procedures Oversight meeting where occupational licensing boards were presented. Discussion was held.

Administrators' Report: Culbreth provided an update on quarterly activity of the Board. Gilmore reported on the upcoming International Certification & Reciprocity Consortium Fall Conference in Charleston in October.

Committee Reports:

Standards Committee - Greene presented quarterly exam performance. The committee worked on the Criteria C process and best practices on peer assistance. The Committee is recommending that the Board hire a consultant to study best practices on peer assistance.

Lee reported that the IC&RC has a Peer Assistance credential and that would be a good resource. Committee motion remained open. Wood called the Board to recess in order to conduct a Hearing.

MEETING CALLED TO RECESS. MCGILL MOTIONED. TURPIN SECONDED.

HEARING (NCSAPPB vs. ANNE SHERRY) CONVENED AT 2:09PM.

HEARING CONTINUED UNTIL DECEMBER BOARD MEETING.

BOARD RECONVENED AT 3:45PM.

Ethics Committee - Chairman Crabtree absence was excused. Willetts presented the subcommittee activity report and the work on an impaired professional and/or peer assistance program.

Nominations and Elections Committee - Willetts reported two scholarships were awarded by the committee.

Quality Assurance Committee - McGill reported that work continued on supervision training. Committee met with applicants in their most recent meeting. McGill requested that QA Committee facilitate a supervision training at the NCSAPPB Annual Board Training.

Adjourn: Gordon motioned to adjourn, Greene seconded. The meeting adjourned.

Next Meeting: 8:30am, December 9th, Sheraton Imperial, Durham, NC.