

**North Carolina Substance Abuse Professional Practice Board
Charlotte, NC
October 10, 2013**

Board Members Present: Flay Lee, Danny Graves, David Turpin, Bert Bennett, Lidia Bly-Herman, Tony Beatty, Nora Noel, Bert Wood, Worth Bolton, Mary Jane McGill, Wrenn Rivenbark, Lynn Inman, Clyde Ebron, Helen Wolstenholme, Carol Hoffman, Joe Fortin, Jessica Holton, Karen McDonald, Al Greene.

Staff Present: Ann Christian, Barden Culbreth, Katie Faulkner, Anna Misenheimer, Matt Musselwhite.

Guests Present: Elliott Austin and his wife, other students of Tony Beatty and Lily Mudry. Lily Mudry knows Tony from the Charlotte Coalition meeting.

Flay Lee called the Board meeting to order and welcomed everyone.

Flay introduced Phyllis Gardner to the full Board membership. Phyllis, President of IC&RC, stated that the reception last night was the best event that IC&RC has had since the last time NC hosted one! The reception provided a relaxed atmosphere in which many could discuss happenings in their state and network with professionals from across the country.

Ann Christian read the Ethics Conflict of Interest Statement and asked the members if anyone has any known conflicts or potential for conflicts. Hearing none, the meeting proceeded.

Motion: Approve the June 7, 2013 meeting minutes.

Motion made by Al Greene/Seconded by Lynn Inman.

The motion carried.

Flay thanked Danny Graves for the great job he did presenting on behalf of the CCS Committee and congratulated David Turpin on the receipt of IC&RC's prestigious Presidential Award.

The first order of business was adoption of the 2013 proposed rules as the public comment period has ended.

Motion: Approve these rules in their entirety.

Motion made by Bert Wood/Seconded by David Turpin.

Ann Christian then discussed each rule separately and briefly.

At the request of the President, Flay Lee, Board attorney Ann Christian asked that the Board repeat its procedure to adopt the rules.

Call for Question made by Bert Wood/Seconded by Al Greene.

The motion carried.

Then, there was a vote on the previous motion to approve the rules in their entirety.

The motion carried.

Ann stated that the next step is for these rules to go before the Rules Review Commission. It generally takes up to two months for these rules to be heard by the Commission and, eventually, either be denied or a date set for adoption.

Executive Director's Report given by Anna Misenheimer

The Board office has continued to meet with Steve Ross, our software developer. All initial credentialing applications and renewal applications have been loaded into the platform. Barden has been working with Steve to migrate over all of the records into LearningBuilder, our platform. Several issues arising from this electronic migration are currently being resolved. On last week's call, a decision was made for Board staff to do a manual review of every file in the application process to capture an applicant's status mid-process so that when these applicants log into the system, they can resume their application process. This will involve 3,422 files. Three Board staff members will be utilized for this project with the hope that this review will be completed within 3 weeks. In order to accomplish this, Barden, Katie and I will have to review 80 files per day. We plan to start this process next Monday. A full launch will occur thereafter with a target being December 1st. We'd like to roll this new platform out in advance of the January 1, 2014 renewal date. The most recent Board Buzz was sent out on September 26th regarding this. Only 38% of folks it was sent to opened the email. It is imperative that Board members act as ambassadors of the field to educate those in their geographic area.

Jessica recommended sharing this information to the deemed status groups. Anna was asked to also work with Wrenn Rivenbark as APNC is hosting a conference next week and will be happy to disseminate this information.

In September, Bert Bennett contacted Anna with a request to run the article once again regarding the scope of practice for the LCAS. Bert indicated that the Behavioral Health Section at Medicaid has been receiving an increasing number of questions from SA professionals about their scope of practice. We re-ran the article in our most recent Board Buzz (again, the one with the 38% open rate), but this just caused more questions to come to the office seeking clarity. I shared this with the Executive Committee on our conference call last week. The Committee felt that this conversation could be delegated to the Education Ad Hoc Committee. The Committee is composed of Worth, Tony and Turp. I forwarded inquires to this Committee for their initial review and will turn over further discussion regarding this to them at this time.

Worth said this will be an education piece and a floor fight. Helen said that on the Executive Committee call that Anna would submit these questions to the Committee, the Committee will review and respond, and, then, these questions and answers would be posted on the website as part of a FAQ page.

Treasurer's Report given by David Turpin

Turp stated that the fourth quarter report was sent via email to the Board members. Of note are the renewal fees escalating in May and June 2013 leading up to the July 1st renewal date. Also, in June, there is miscellaneous income noted of \$500. This \$500 is for reimbursement the Board received for David Turpin's IC&RC travel expenses. Of note is also the test rescheduling fees. They are a higher number of counselors paying to retake the examination than anticipated. Also, the miscellaneous expenses are very high due to the new software purchased by the Board. We have added this as a line item in the 2013-2014 budget.

Motion: Approve the Board's fourth quarter financial report.

Motion made by Tony Beatty/Seconded by Clyde Ebron.

The motion was approved.

David Turpin presented the 2011-2012 FY audit for approval.

Motion: Approve the 2011-2012 FY audit as presented.

Motion made by Lynn Inman /Seconded by Danny Graves.

The motion passed.

Finally, David presented the 2012-2013 fiscal year-end report for approval.

Motion: Approve the 2012-2013 year end report.

Motion made by Lidia Bly-Herman/Seconded by Nora Noel.

Deemed Status Reports:

NASW –Jessica Holton said that the Association is unique in that once you join the national group, you automatically become a member of the state affiliate. Their most recent meeting was September 28th. There is a conference this Saturday at the NC State Veterinary School. October 21st-23rd is their statewide conference.

NBCC –Joe Fortin stated that their exam is the most utilized by state licensure boards. NBCC has the most credentialed professionals of any credentialing board in the nation.

CRC-MAC –Cheryl Gentile was not present.

Addictions Nurses – Jane Peck was not present.

APA- Nora Noel reported that every November, NCPA runs a program for undergraduates that are interested in a career in psychology or social work. The date of this year's program is November 9th. This event is being held at NC Central University.

NAADAC – Mary Jane McGill stated that APNC's conference is scheduled for next Wednesday through Friday. Nicotine, HIV/AIDS, and Ethics will be the main topics discussed. A benefit of being a member of APNC is that you receive registration discounts on many training events.

Executive Committee Report given by Helen Wolstenholme

Helen reported that there is no report coming from the Committee today as the Committee did not meet last night.

Finance Committee Report given by Helen Wolstenholme

There was no report in that the Committee did not meet last night.

Ethics Committee Report given by Lynn Inman

Lynn stated that the Committee is attempting to close frivolous cases as fast as possible. He, Ann Christian and Barden interviewed two private investigators recently.

Standards Committee Report given by Lidia Bly-Herman

Dale is finalizing link that allows one to get three hours of ethics training as well as Lynn Jones who is providing a link to ethics training for DWI providers. Lidia said that all site visits have been performed or are scheduled. The Committee will begin looking at more rules in the future. Lidia gave the exam results report for this FY's first quarter: On one version of the LCAS exam, 54% passed while 44% passed the second version. NC tested 1/3 of those candidates that took the AADC exam. For the CSAC exam, 8 passed and 5 failed one version while 21 passed and 24 failed the second version. We only had one candidate take the CCJP exam. They did not pass the exam. 5 people took the Prevention exam. 3

passed and 2 failed. For all these exams, NC had a lower passage rate compared to all IC&RC Boards together. The one exception to this was for the CCS exam where all 12 applicants passed the exam.

Flay asked Lidia to form a task force to look into the issue of why our test passage rate continues to decline.

Nominations and Elections Committee Report given by Worth Bolton

Ms. Angie Poole received the NCFADS Winter School scholarship. The McLeod Institute scholarship application window will open on November 1st. December 4th and 5th will be the NCSAPPB annual training event.

Quality Assurance Committee Report given by Tony Beatty

Last Friday, Tony, Jessica, Mary Jane and Ann met with a LCAS applicant. The applicant possesses a CCS via grandparenting, but lacked a clinical internship as part of his master's degree program. He was denied a LCAS credential. The Committee also reviewed an application from a counselor that was educated overseas. He possesses a medical license, but the Committee did not see anything that would make him eligible for Deemed Status standing. This case also presented some ethical concerns that Tony will share with the Ethics Committee.

President's Report given by Flay Lee:

Flay explained the mission of the IC&RC and how NC plays a role in this. IC&RC delegates enjoyed meeting NCSAPPB Board members. Flay gave a background on this Board. Honorable Martha Alexander provided the keynote speech. She also mentioned the issue of peer recovery. Dottie Saxon Greene is working on a study involving those that are in recovery. Flay will share this request with the Executive Committee for their consideration. Flay wants to look at the report that came out of the Strategic Planning Retreat.

Legislative Report given by Randolph Cloud

Randolph was not present at the meeting.

Other Business

The next Board meeting is scheduled for December 5th in Greensboro.

Motion: The Board meeting adjourn.

Motion made by Al Greene/Seconded by Mary Jane McGill.

With no further business, the meeting ended. The motion carried.