

MINUTES
NORTH CAROLINA SUBSTANCE ABUSE PROFESSIONAL PRACTICE BOARD
FRIDAY, SEPTEMBER 7, 2012

Attendance: Tony Beatty, Clyde Ebron, Joe Fortin, Danny Graves, Lynn Jones, Flay Lee, Karen McDonald, Mary Jane McGill, Phil Mooring, Nora Noel, Wrenn Rivenbark, David Turpin, Dale Willetts, Bert Wood, Bert Bennett, Al Greene, Jessica Holton, Lynn Inman, Helen Wolstenholme, Carol Hoffman, Mike Vannoy.

Board Members Absent: Worth Bolton, Cheryl Gentile, Lidia Bly-Herman, Jane Peck.

Board Staff Present: Ann Christian, Randolph Cloud, Barden Culbreth, Anna Misenheimer, Matt Musselwhite, Paola Ribadeneira.

Flay Lee called the Board meeting to order. Flay formally introduced himself to the Board members. He thanked everyone for their faith in him in providing leadership to the Board.

Ann Christian read the Ethics Awareness and Conflict of Interest Statement. No one identified any conflicts.

SWEARING IN OF NEW BOARD MEMBERS

Paola Learoyd swore in Ms. Carol Hoffman and Mr. Mike Vannoy as official Board members. Ann shared some information with the Board members regarding the state's general statutes. Ann Christian read the Board member's Code of Ethics.

RECOGNITION OF SERVICE ON THE BOARD

In presenting a plaque of appreciation to Danny Graves for his service to the Board as past President, Flay stated that this Board should look at a pledge of success. One thing that Flay noticed about Danny is that he always devoted the time and energy to exude excellence. Danny said that it was wonderful serving in this capacity because of the dedication of the Board members.

The next order of business was to approve the August 2012 Board meeting minutes.

Motion: Approve the August 1, 2012 meeting minutes.

Motion made by Al Greene / Seconded by Clyde Ebron.

The motion carried.

President's Report by Flay Lee:

As Flay is now serving in the role of Board President, someone needs to be chosen to serve as the Board's Vice President.

Motion: Helen Wolstenholme to serve as Vice President of the Board.

Motion made by Flay Lee / Seconded by Al Greene.

The motion carried.

Flay had asked Board members for their input regarding tasks/projects they would like seen done during his presidency. He still welcomes feedback. Flay wants Board members to be engaged during Board meetings.

Flay would like the Finance Committee to look at revenues. When Flay attends IC&RC meeting, some other Boards have merchandise, such as embroidered T-shirts, mugs, etc. He is also interested in looking if the Board can apply for grants.

He stated that he would like for more business to be conducted in-between Board meetings, and that he plans to form Ad-Hoc Committees and Task Forces to accomplish this. A Clinical Supervision Task Force is currently being developed to study our administrative rules surrounding supervision. Later, the Board could engage other groups in this discussion. Additionally, ICRC will be hosting their 2013 fall bi-annual meeting in Charlotte. A task force will be developed to prepare for this and plan an event to welcome this group to North Carolina.

Flay would also like to see the Board look at ways to get more professionals interested and engaged in the Prevention Specialist and Criminal Justice Professional credentials. He would like the Board to collaborate with other membership groups and look at their commonality as a foundation to begin working together.

In regards to research and development, Flay would like to plan a Board retreat to look at what we'd like the Board to accomplish within the next 5-10 years.

Executive Director's Report by Anna Misenheimer:

Anna recently emailed all Board members a copy of the Board contact list for members' review. After receiving requests for revisions, she updated the contact list. She distributed this list and asked for any final corrections. Anna will email out this contact list to all Board members for their reference at the beginning of next week.

Anna reported that she called and spoke to Dottie Saxon-Greene on August 23rd. She had called to invite Dottie to the Board meeting so that a plaque of appreciation for her service could be presented. On that very Thursday, Dottie had undergone her very last treatment. She said that the virus was undetectable at that time and that the worst was behind her. She asked Anna to express her appreciation to the Board members for their support and well wishes.

At our Annual Board meeting, a question arose about the number of LCAS's that exist that do not possess a master's degree. After doing some research, the Board office determined that roughly 115 LCAS's do not possess a master's degree. This number is based only on the degree information as listed in the database, however. We would have to physically go through files or send out an inquiry to these folks if we want to determine if a master's degree was obtained since one received his/her LCAS via grandparenting or Challenging the Exam.

In performing this research at the Board's request as well as switching our database over from processing LCAS-P's to LCAS-A's (which requires the issuance of an Associate number), the inadequacies of our database that date back even before 2000 became very obvious. We cannot run a query of the data of any sort without having someone come in and format such a query. This is extremely stressful when the Board office receives a call from the Division requesting specific information, the database does not enable such a query, and Barden and Anna have to get creative and think of a way to generate a report that will help us capture the information that is needed. This is also time-consuming. Barden obtained a quote for a new operating system and shared this information with the Finance Committee last night. More information will be forthcoming in that Committee's report.

Anna informed the Board members that a student of Cheryl Gentiles' offered to assist the Board in the production of a video describing the application process. The Board office is working to draft bullet points for this video and will get these to Cheryl within the next couple of weeks.

Anna then announced the 2013 Board Meeting Schedule: March 7th-8th in RTP, June 6th-7th in Greensboro, the September meeting is TBD (dependent on date of IC&RC meeting) and December 5th-6th in Greensboro.

Wrenn Rivenbark said that the APNC meeting is scheduled for mid-to-late October, so the Board might want to avoid meeting on these dates, if at all possible.

In Worth's absence, Anna reported that he plans to email her a Call for Presenters for this year's Annual Training event. Once Anna receives this, she will distribute it via Board Buzz. Additionally, the recipient for the NC Winter School scholarship is Marvel Welch.

Treasurer's Report by David Turpin:

The reports for this fiscal year's fourth quarter were distributed via email. In our annual report, the Board's net assets are over \$130,000. The Finance Committee is starting to look at ways that this money can be reinvested. If you recall, the Board did this a few years ago and we purchased a money market account which is doing very well. David announced a correction that needs to be made to the pie charts.

Motion: Approve the Financial Reports for the months of April, May and June as well as the 2011-2012 Year-End Financial Reports.

Motion made by Nora Noel /Seconded by Al Greene.

The motion passed.

Deemed Status Organization Reports

Joe Fortin (**NBCC**) stated that NBCC working at the federal level to work on healthcare bills.

Nora Noel (**APA**) reported that there is a CE conference in October the weekend following Columbus Day weekend. Free CE credits will be offered. There is an undergraduate conference scheduled for November with an emphasis on graduate school. Nora will present on substance abuse treatment at one of the conference's afternoon workshops. UNC-W School of Psychology Doctoral Program is still awaiting approval. The General Assembly still has to approve it, but the hold-up seems to be state funds. The new psychology building on UNC-W's campus is finished, complete with a study "bar".

Mary Jane McGill (**NAADAC**) discussed her recent attendance at a national conference in August. It was a wonderful experience. An APNC Conference is scheduled for October 17th-19th in Carolina Beach.

Jessica Holton (**NASW**) participated in a retreat at end of July. This was the first Board meeting that Jessica ran as President. The Clinical Institute in July was attended as well. NASW has shifted their focus to strategic thinking instead of strategic planning (where have we been, where do we want to go). They are viewing Board members as ambassadors to the field. Jessica is looking to further their collaborations and engage DHHS in an attempt to move toward a practice act. They would also like to create an impairment group.

Flay then asked each of the new Board members to stand up and introduce themselves. Following Carol Hoffman and Mike Vannoy's introductions, each Board member took a moment to introduce themselves to Carol and Mike.

Executive Committee Report by Flay Lee:

The Committee did meet this morning, and also conducted a conference call last week. Reports are forthcoming from the committees.

Ethics Committee Report by Bert Bennett:

There are 36 active, open cases. 7 cases have been opened since June while 3 have been closed. The Committee seriously considers their work and decisions on individual cases as revoking one's credential is essentially taking a property right and livelihood away from that person.

Conversation ensued about whether or not training should be provided to LCAS's/CCS's that would be willing to provide assessments for the purposes of conducting a NCSAPPB ethics investigation. A list of these LCAS's/CCS's would be made available to those who are required to receive an assessment as required in rule .0611 in the Board's sections of the NC Administrative Code.

Barden and Bert explained how this function differs from a Peer Assistance Committee. A peer assistance committee would offer assistance that would be independent of and have no impact on one's professional credential.

Motion: The Board will work to develop an Ethics Impairment Response Task Force.

Motion made by Bert Bennett / Seconded by Nora Noel.

The motion carried.

Bert asked Board members to inform the Board office if they wish to volunteer for this task force.

Standards Committee Report by Helen Wolstenholme:

Helen reported that Lidia was unable to attend the meeting due to her son's wedding. ECU School of Social Work submitted more paperwork for Criteria C approval. There are still missing items, so the Board office will correspond with them and request more information.

Motion: As the Standards Committee continues to receive questions regarding clinical supervision, it is recommended that a Clinical Supervision Task Force be developed.

Motion made by Helen Wolstenholme / Seconded by Al Greene.

The motion passed.

Helen then reported on quarter four testing. A very large percentage of those that took the AADC test internationally (for our LCAS license) are from NC (22%). This is not the case for the CSAC exam (only 2-3%).

Quality Assurance Committee Report by Tony Beatty:

The Committee reviewed 3 requests for renewal extension. 2 of the credentials are already expired. The other extension request is for someone who needs an extension due to financial reasons. The Board is going to recommend free training.

Discussion followed regarding late renewals. Any credential that is not renewed automatically lapses. The Committee is looking to draft language to allow the Board to impose a late fee for late renewals. The statute says that we can charge up to \$125 for a late renewal.

Nothing in rule or statute that allows for language found on page 16 of the Procedures Manual. The Committee is working to get revised language to the Board office staff. The Board does not have any authority to allow a person with a lapsed credential to practice.

This language was drafted for a historical purpose, which Ann explained. It was a process of trying to get folks in the field to work. This was a coaxing process. Times have changed; this was organic language. Ann said that it is time to educate and encourage professionals to behave as professionals by maintaining an active credential. There will likely be a transition period to move towards total compliance.

Finance Committee

A report will be coming forward in December.

Legislative Update by Randolph Cloud:

We are within the 60 day window of the elections, of which the outcome will impact the work that we do. If there is turnover in the state's executive leadership in November, it is likely that there will be new leadership within DHHS. Also, if Congress doesn't act by the end of the year, then there will be budget cuts.

The legislative action that has had the biggest impact on the Board and profession since the passage of the practice act in 2005 has been the transition from LCAS-P to LCAS-A. CMS *may* allow for direct enrollment in Medicaid in the near future for LCAS-A's.

Randolph did report that there has been a hard-line approach taken on DWI's in the legislature. Dale Willetts said that the courts have always wanted to penalize those convicted of DWI. He stated that UNC-Chapel Hill's School of Government has great information on their website concerning this issue.

New Business

David Turpin discussed the NC Mental Health Commission. One has to be appointed to serve on this Committee. In recent months, they have been plagued by turnovers. However, Phil Mooring is the new Vice Chair. This is noteworthy because no substance abuse professional has ever chaired this Committee. Greg Olliey is the new Chair.

With no further business, a motion was made to adjourn.

Motion: The Board meeting is to adjourn.

Motion made by Al Greene/Seconded by David Turpin.

The meeting was adjourned.