



North Carolina Substance Abuse Professional Practice Board
Sheraton Imperial Hotel, Durham, NC
December 9th, 2016

Members Present: Bert Wood, Dottie Saxon Greene, Mark Crabtree, Mary Jane McGill, Dale Willetts, Sasha Tomaszycski, Laura Veach, Richard Hicks, Fran Gordon, Jane Peck, Carol Hoffman, Geri Miller, Elizabeth Ramos, Al Mooney, Flay Lee, Joe Leblanc, Smith Worth, Starleen Scott Robbins, David Turpin

Absent: Johnny Bass, John Sanders, Brenda Smith Williams, Tony Beatty, Kate Gomes

Staff: Barden Culbreth, Katie Gilmore, Mary Beth Rapp, Randolph Cloud

Counsel: Ann Christian, Nelson Harris

Welcome: Bert Wood called the meeting to order at 8:39am.

Ethics Awareness Statement: Christian read the ethics awareness statement. Scott Robbins, Worth, and Gordon reported a potential conflict in the Hearing being held later today and would be recusing themselves.

New Member: Sasha Tomaszycski was welcomed to the Board and was sworn in.

Approval of the Agenda: The agenda was approved with no recommended amendments.

Approval of the Meeting Minutes: Scott Robbins reported that recusals needed to be reflected in the September minutes (Gordon and Scott Robbins). Lee motioned to approve the previous meeting minutes with amendments. Scott Robbins seconded and the minutes were approved.

Announcements: Wood reported on illnesses in Tony Beatty's family and in Brenda Smith-Williams' family. Cards were passed around for Board members to sign. Gilmore passed around card received from Worth Bolton.

Treasurer's Report: In Beatty's absence, Turpin presented the Treasurer's Report. Gentile motioned to approve Finance Report. Gordon seconded and Report was approved.

Turpin reported on the maturation of the Board's certificate of deposit at PNC Bank. Turpin then motioned to have the staff speak with the North Carolina Department of Health and Human Services about investment abilities available to an occupational licensing board. This Committee recommendation was seconded by Gordon. Discussion followed. Turpin clarified motion that the North Carolina Department of Health and Human Services response to staff would be received and reviewed by the Finance Committee, then presented to the Board. Committee recommendation was approved.



Wood asked the Board to consider the FY15-16 Audit and asked for motion to accept. Lee motioned to accept the audit. Gordon seconded and the audit was accepted.

Legal Update: Christian provided an update of activities of counsel with staff and committees of the Board.

Government and Policy Update: Cloud provided an update of the 2016 post-election landscape. McGill asked about occupational licensing reform proposals at the NC General Assembly. Mooney asked for likelihood of legislative redistricting following opinion from the court.

Lee thanked Christian for her support and counsel. Regular legal counsel was unique among IC&RC Boards. The Board then thanked Christian for her work.

Administrators Report: Culbreth presented the Annual Report and activity for Q1 FY16-17. He updated the Board on the planning of the Annual Training, to include an impaired professionals track. The graduates would be the considered “board approved assessors” in cases of impaired professionals.

Mooney recommended additional resources for the staff to pursue regarding impaired professional programs, including the PHP and the NC Dental Board’s program.

Gilmore presented on the recent IC&RC meeting in Charleston, including a presentation from test development company, SMT. Gilmore offered to share the report and put the test development PPT on the NCSAPPB website.

Discussion was held on the need for more testing sites.

Committee Reports:

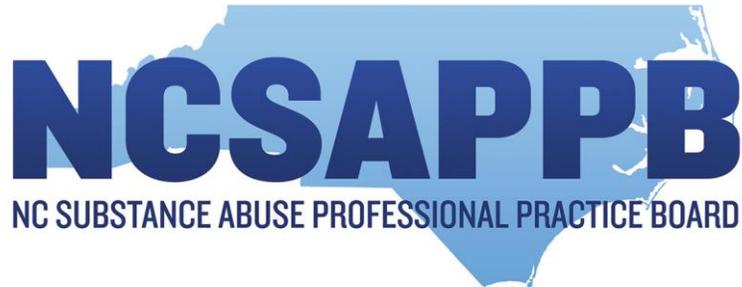
Standards Committee - Saxon Greene presented report on new procedure for approving Criteria C program approval.

She reported on the pass/fail rates for the quarter. Hoffman asked for breakdown of LCAS by Criteria, specifically Criteria B applicants. Gilmore would make these available.

Ethics Committee - Crabtree presented an update on the Ethics Committee. The complaint form is online as of last Friday.

Committee is going to prepare a white paper on social media and ethics.

Committee is going to develop a flow chart on how a complaint is handled by the committee.



Crabtree provided the statistics of open/close cases over the last quarter. Fewer than ten cases are currently open.

Quality Assurance Committee - McGill reported on the need for a supervision manual and addressed the committee's work to that end.

Nominations and Elections Committee - Willetts asked for presenter proposals for the Annual Training.

He reported on upcoming scholarships available for licensees and certified persons.

Discussion followed regarding applicants and test taking. Gilmore reported on an amended ICRC policy pertaining to persons who failed the examination more than four times. Willetts reported a track would address this in the upcoming Annual Training.

Wood asked Willetts to consider moving up the election schedule in 2017 because Annual Meeting set for June due to discontinuation of Annual Meeting in July.

Wood appointed Turpin to chair the Officer's Nominating Committee. The Committee will consist of the chairs of the committees. The 2017 officers up for election are Vice President and Treasurer.

WOOD ASKED FOR MOTION TO RECESS. CRABTREE MOTIONED TO RECESS. SECONDED BY VEACH. RECESS CALLED AT 9:53AM.

Recused persons [noted above] left at this time. Tomaszycski left the meeting because she was not a Board member at the time the Hearing began. Crabtree, an excused absence in the last meeting and with conflict in the Hearing, then recused himself.

THE BOARD RECONVENING AND THE HEARING OF NCSAPPB v. ANNE SHERRY BEGAN AT 10:13 AM.

HEARING ADJOURNED AT 11:06 AM.

BOARD RECESSED IMMEDIATELY AT 11:07 AM.

BOARD RECONVENED AT 11:16 AM.

Old Business: Wood asked for consideration of an open item from the September meeting from Standards. No discussion.

New Business: Culbreth presented Beatty's recent involvement in standards of tech-based clinical supervision. Beatty had requested Board involvement recruiting professionals to participate in this initiative.



Veach asked the Board to address the application process for persons who have had their licenses revoked. Christian discussed the current procedure for applicants who had previously had their licenses revoked or suspended. Discussion followed.

Turpin asked about the ability of the database to mark applicants who seek to reapply following a suspension or revocation. Mooney addressed concerns about creating a “black list” for applicants.

Hicks asked about the upcoming 2017 Board Meetings. Discussion followed regarding the Board's involvement in NC Foundation of Alcohol and Drug Studies Conference, specifically holding a meeting where minimal to no business is conducted.

Adjourn: Ramos motioned to adjourn. Saxon Greene seconded and the meeting ended.