

**North Carolina Substance Abuse Professional Practice Board**  
**8:30am, September 7, 2018**  
**Sheraton Imperial, Durham, NC**

**Board Members Present:** Laura Veach, Mark Crabtree, Mary Jane McGill, Dale Willetts, Flay Lee, Elizabeth Ramos, John Sanders, Angie Banther, Geri Miller, Dottie Saxon Greene, Fran Gordon, Carol Hoffman, Richard Hicks, Al Mooney, Lea Tackett, Starleen Scott Robbins, Kate Gomes, Smith Worth

**Staff:** Barden Culbreth, Katie Gilmore, Marcie Murfin, Randolph Cloud, Nelson Harris

**Public:** Jeff Hicks, Peter Hirsch, Latosha Cooks, Simms Doster, Anthony McLean

**Call to Order:** President Laura Veach called the meeting to order at 8:30am.

**Ethics Awareness Statement:** President Veach read the Ethics Awareness Statement; asked for conflicts or appearances of conflicts. Hearing none, the meeting continued.

**Officers and Committee Appointments:** Veach explained how vacancies on the Board were handled. She appointed Mark Crabtree to the officer vacancy of Vice President. Fran Gordon motioned to approve and seconded by Flay Lee. The motion passed unanimously.

President Veach reported a recommendation from the Executive Committee naming Dale Willetts to Chair the Ethics Committee. Angie Banther motioned to approve, Mary Jane McGill seconded. The motion passed unanimously.

President Veach reported a recommendation from the Executive Committee naming Jane Peck as Chair of the Nominations and Elections Committee. Elizabeth Ramos motioned to approve. Board member Lee seconded, the motioned passed unanimously.

**Board Member Appointments:** President Veach announced a vacant board seat following former President Bert Wood's resignation. Veach asked that the Board consider Anthony McLean, LCAS, from Greensboro to fill this seat. Board member Gordon made the motion to accept the recommendation. Board member Banther seconded. The motion carried. President Veach recognized newly appointed Board member McLean, who introduced himself to the Board.

**Board Members' Oath of Office:** Anthony McLean and Lea Tackett (Governor's appointment) were then administered oaths of office as Board members.

**Officer's Oath of Office:** Board member Crabtree was sworn in as Vice President.

**Approval of Agenda:** Vice President Crabtree motioned to approve the agenda. Banther seconded and the agenda was approved.

**Approval of the Previous Meeting Minutes:** Veach asked the Board to consider the minutes. Geri Miller motioned to approve, Starleen Scott Robbins seconded and the minutes were approved.

**Treasurer's Report:** Director Barden Culbreth presented a report in the absence of Treasurer Johnny Bass. He reported a higher than expected end of year surplus for the Board. Elizabeth Ramos asked how the investments were doing. Barden reported they were producing solid returns but he did not have an

exact figure to report. Director Culbreth reported that the Board would still need to consider fee increases in the near future; being that fees were the Board's only statutory source of revenue.

**Government and Policy Update:** Randolph Cloud provided an update on the North Carolina General Assembly and outlined the 2018 election outlook.

McGill asked if it was possible to add more language to a reintroduced bill at the legislature in the long session. Randolph reported it would be possible to make any number of changes to the Board's previous bill.

Randolph also noted that Board member Tackett would be an asset to the Board at the Legislature and Attorney General's office.

President Veach recognized Jeff King and the Preparing Addiction Counselors for Tomorrow (PACT) students from Central Piedmont Community College who were attending the Board meeting.

**Administrator's Report:** Administrators Culbreth and Gilmore did not have any new items before the Board. Katie asked Board Member Lee to provide an update from IC&RC.

Lee provided background from IC&RC and the ongoing need for Subject Matter Experts (SME) for test development. He also reported potential changes in the governing structure of IC&RC.

Associate Director Gilmore reported that IC&RC was now using the vendor Certemy for test registration and administration. This new company would provide more testing facilities across the state.

Gilmore also reminded the Board that [new] CCJP's were no longer a stand-alone certification, and the LCAS or CSAC credential must be earned first.

Board Member McGill asked if the Board could follow the IC&RC standard without a change in the general statutes.

Discussion followed.

Nelson reported he would examine the issue and report back to the Board.

#### **Periodic Review of Rules:**

The Board considered nine proposed rules, informally named the "Fee Rules."

Discussion followed on some language in the rules and fees. Board members McGill and Miller voiced concerns about the cost for bachelors and high school level applicants who are making less income than Master's Level clinicians. Board member Banther recommended a tiered system. Board member Ramos recommended an increase in scholarships granted by the Board. Scott Robbins noted that the social work Board did have a tiered system.

Director Culbreth provided closing statements and advised that the Board was doing much more work on behalf of licensees, applicants and the public compared to the fees taken in.

Board member Willetts motioned to approve the proposed Rules. Board member Gordon seconded. Discussion followed. President Veach asked for a vote. The motion passed with Board members Banther and McGill voting in the negative. Board member Ramos abstained.

**Executive Committee:** No report.

**Standards Committee:** Chairwoman Greene reported that she would not be present at the next meeting. She presented the quarterly exam statistics.

The committee asked that the Board and Nelson consider removing the 300 post-master's practicum requirements for Criteria A LCAS. Discussion followed with wide support from Board and staff.

**Ethics Committee:** Chairman Willetts recognized former Chairman Crabtree, who made an outgoing Chairman's report. He reported on the number of cases before the committee and the longevity of cases.

Willetts thanked the committee for their work and looked forward to continuing the chairman's efficient work.

Willetts reported on an open scholarship request. Board member Greene motioned to approve, Board member McGill seconded. Board member Lee abstained because he employed the applicant. The motioned carried.

**Quality Assurance Committee:** Chairwoman McGill reported that the committee has resolved three cases before it. The committee continued looking at community college programs, with Board member Banther developing the curriculum outline for these programs. Board member Hoffman reported that some schools already have SUD certificate programs that could serve as models for this curriculum.

**Nominations and Elections Committee:** Chairwoman Peck reported that she would be working with outgoing chairman Willetts to develop an agenda for the coming year.

**Unfinished Business:** McGill reported on the supervision committee. She reported that some persons reported their supervision survey in their junk email folder. She reported that the committee needs to hear from supervisees in addition to supervisors.

**New Business:** Gordon asked if the 2019 meeting schedule had been set yet. The Board office reported it had not but would be available in December.

Miller asked about length of future meetings with respect to the Board's consideration of new rules. Discussion followed and it was agreed that the meeting could go longer than usual.

**Adjourn:** Gordon motioned to adjourn. McGill seconded, and the meeting ended.