

MINUTES

NORTH CAROLINA SUBSTANCE ABUSE PROFESSIONAL CERTIFICATION BOARD

FRIDAY, MARCH 11, 2005

Attendance: Bart Grimes, president, Adrian McCoy, Lidia Bly-Herman, Geri Miller, Leslie McCrory, Glenn Rohrer, Tim Hall, JoAnn Hummers, Danny Graves, Nora Noel, Deborah Bryan, David Turpin, Kim Byng, Helen Wolstenholme, Dewayne Book, Michael Herring, Flay Lee, David Abernethy, Worth Bolton (Thursday only), Iris Shafer (Thursday only), Tony Porrett, Randolph Cloud, Ann Christian, Jim Scarborough

Absent: Joe Jordan, Al Greene, Janice Petersen, Michael Furey, Carol-Ann Tucker

The meeting was called to order by Bart Grimes, president. After welcoming the members, he introduced Randolph Cloud, who spoke about the upcoming legislative session.

Tim thanked Randolph and Jim for all their hard work in getting the practice act to this point.

Jim then read the Ethic Awareness and Conflict of Interest Statement. No one noted any conflicts of interest with the agenda today.

Bart indicated that the correspondence is being circulated. There was no correspondence to specifically bring before the board.

Bart thanked Jim for all his work with other professional organizations to get the final agreement on the language. Jim talked about the work with the Deemed Status organizations to get the bill introduced.

Tim spoke about his conversations with representatives of APNC and NCAARF. NCAARF is very pleased with the bill and the APNC Board is meeting today. Tim also attended the Substance Abuse Federation meeting earlier this week. There was a lot of support there.

The Peer Assistance Task Force did not meet last night so there was no report today. Bart did share with the Board the Lawyer Assistance Program Self Reporting form for attorneys who self report substance abuse or other issues. This could be a model for our board to use.

Jim and Bart reported on the IC&RC/NAADAC Collaboration Meeting. There is much hope that the two organizations can work out long standing differences and work collaboratively for the betterment of the profession.

Jim noted the Executive Director's Report in the agenda packet.

Bart asked if any of the Deemed Status organizations have report. Kim Byng said that most of the NAADAC report had already been given. She also thanked the board for its contribution to the ALS Foundation in memory of her father who died on December 12.

Worth was not here to present any issues from NASW but he is presenting on substance abuse for the NASW today.

Nora Noel noted that the report from the Psychological Association had been part of the discussion regarding work on the practice act.

There were no other reports from other Deemed Status groups today.

Bart reported that the Executive Committee had a short meeting this morning. There was no formal report today.

David Turpin reported that the Business Operations Committee is recommending an increase in the cost of study guides due to the increase of the bulk cost of purchase. JoAnn moved and Flay seconded approval of increasing the cost of the study guides to \$50.00. The motion passed unanimously.

David asked if there are any questions about the Treasurer's report. There were no questions.

Bart noted we had not approved the December minutes. Tim Hall moved and Helen seconded approval of the minutes from the December 2004 meeting. The motion passed unanimously.

Helen gave a brief Ethics Committee report.

Danny gave a brief Nominating and Elections Committee report. Here are all our seats that are elected by the certified professionals that are open this year:

- David Abernethy (ineligible to run again)**
- Bart Grimes (ineligible to run again)**
- Danny Graves (eligible to run again)**
- Glenn Rohrer (eligible to run again)**

There are also several other seats that are appointed in different ways:

- **Michael Furey is ineligible to serve another term. He is appointed to the Board by the Board**
- **Janice Petersen is ineligible to serve another term. She is appointed to the Board by the Division**
- **Carol-Ann Tucker is eligible to serve another term. She is appointed by the Governor. Jim will be in touch with the Governor's office about this.**

JoAnn Hummers gave the QA Committee report. There were five requests for extensions on recertification. All the extensions were approved.

Michael Herring gave the Standards Committee report. There was discussion about administering the oral exam according to the IC&RC alternative method.

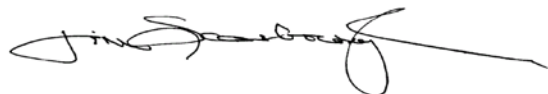
Tony Porrett gave the CPM Report. 31 persons were tested yesterday. 10 CSAC's passed and 9 failed. 10 CCAS's passed and 2 failed. David Turpin moved and Tim Hall seconded a motion to approve the 20 persons who passed the test yesterday for certification. The motion passed unanimously.

LUNCH

After lunch, Bart had left and David Turpin chaired the final portion of the meeting. David Abernethy noted that after the LME's formed and divested services, they no longer have substance abuse professionals on staff to advise them on the quantity or quality of services for the substance abusing population. There is no avenue now through the NC Council of Community Programs since the single disability areas no longer exist independently. Jim talked about the reactivation of the North Carolina Association for Behavioral Health Care, possibly to be renamed the North Carolina Association of Addiction Services. Tim represents the board at the Substance Abuse Federation. He said that this is an issue for the Federation also and they are working on increasing membership and looking at workforce development issues.

Lidia moved and Danny seconded a motion to adjourn. The motion passed unanimously.

Respectfully submitted,



**Jim Scarborough, M.Div.
Executive Director**

MINUTES

NORTH CAROLINA SUBSTANCE ABUSE PROFESSIONAL CERTIFICATION BOARD

FRIDAY, JUNE 10, 2005

Attendance: Bart Grimes, president, David Turpin, Nora Noel, Iris Shafer, Geri Miller, Lidia Bly-Herman, Carol-Ann Tucker, Danny Graves, Glenn Rohrer, Worth Bolton, Tim Hall, Michael Furey, Kim Byng, JoAnn Hummers, Janice Petersen, David Abernethy, Michael Herring, Joe Jordan (Thursday only), Tony Porrett, Ann Christian, Jim Scarborough

Absent: Flay Lee, Helen Wolstenholme, Leslie McCrory, Al Greene, Dewayne Book, Deborah Bryan, Flay Lee, Adrian McCoy

The meeting was called to order by Bart Grimes, president. After welcoming the members, Bart asked for a motion on the minutes from the March 10-11, 2005 meeting. Tim moved and Michael Furey seconded a motion to approve the minutes as written. The motion passed unanimously.

Bart then asked Ann Christian, board attorney, to read the Ethic Awareness and Conflict of Interest Statement. No one noted any conflict of potential conflict of interest on the agenda for the day.

Bart also noted that a former board member, Carolyn Marlowe, had died since the last board meeting.

Bart distributed the general correspondence. There were several specific requests. First, Wilmina Rosario has requested help from Board members to present at the upcoming State of the Art Conference in Greenville on November 15-16. Glenn, Worth and Tim will participate and will contact Wilmina directly.

The University of North Carolina at Charlotte has requested, through Pam Lassiter, the board to establish a scholarship at the McLeod Institute in memory of Carolyn Marlowe. David Turpin moved and JoAnn Hummers seconded a motion to establish this scholarship in her memory. The motion passed unanimously.

Bart also noted that Flo Stein has nominated Bert Bennett to replace Janice Petersen, who rotates off the board in August. Bart thanked Janice for all her service to the board over the years.

Bart then read the letter from the IC&RC noting that our application for Criminal Justice Addiction Certification was unanimously approved by the IC&RC at its Spring meeting in April 2005. We will be able to offer that credential when the statutory changes pass.

Bart announced that the Annual Board Meeting will be held on August 2-3, 2005 at the North Carolina School of Alcohol and Drug Studies at Wilmington. Dinner on the 2nd will be held at the home of Jane Albers, former board member. The meeting will be held on August 3 beginning at 10:00 a.m. Lunch will be held with the participants at the school. The board will stay at the Wilmington Hilton Riverside.

On discussion of the state's new Service Definitions, the implementation date has been moved back to October 1, 2005.

There is a bill in the legislature that would make significant changes in the state's DWI law. There is also a bill to increase standards for ADETS. If this passes, all persons who provide ADETS must be certified by the Board. Certification will include prevention certified.

Jim gave a report on the practice act. The bill has finished in the Senate and has been sent to the House where it is now in the House Health Care Committee. Tim noted that Jim, Bart, Ann and he must look at the draft and begin to develop forms to be used. The Ad Hoc Committee will eventually be reassembled.

The Peer Assistance Task Force did not meet.

Bart and David Turpin made the presentation on the IC&RC meeting, which was held in Chicago in April. There was significant discussion on the potential merger between IC&RC and NAADAC. Dr. Westley Clark, director of the Center for Substance Abuse Treatment, spoke to the group. The fall meeting will be held in August in Houston.

Bart and Jim presented on the collaborative talks between IC&RC and NAADAC which are being held in an attempt to bring about the merger.

David Turpin then made a proposal to the board for new officers for the period 2005-2007.

**Glenn Rohrer – President
Joe Jordan – Vice President
Tim Hall – Vice President
Kim Byng – Vice President
Deborah Bryan – Secretary
David Turpin – Treasurer**

Michael Furey moved and Danny Graves seconded a motion to approve this slate. The motion passed unanimously with the new officers abstaining.

Jim gave a brief Executive Director's report.

Kim had nothing to add from NAADAC other than what has been reported.

Worth noted that, at a recent NASW meeting, an entire morning was devoted to SA and Ethical Practice.

JoAnn had no report from CRCC.

Though Joe Jordan was not available, there are talks between NAADAC and NBCC concerning the MAC.

Adrian McCoy was not present today.

Nora Noel had no report from APA.

The Board then moved to the Committee reports. First was the Executive Committee report. There was a motion brought to the Executive Committee this morning from the Nominating and Elections Committee. Michael noted this was his last meeting as Chair of the Executive Committee.

Bart thanked Michael for his hard work for the years he has been Chair.

David Turpin will give the report of the Treasurer later in the meeting.

JoAnn Hummers gave the report of the QA Committee. Three extensions were granted on certification.

Danny Graves then gave the Nominating and Elections Committee report. Winners are:

**Glenn Rohrer – At Large
Margaret Graves – South Central
Virginia Mills – North Central
Danny Graves – West**

For the slot being vacated by the retirement of Michael Furey, the Nominating and Elections Committee recommends Randy Thornton to fill that seat. The motion passed unanimously.

Michael Herring then presented the Standards Committee report. Janice distributed the Prevention Ad Hoc Committee report. There were several other issues from last night's Standards Committee meeting regarding criminal background checks for applicants.

We then returned to the Treasurer's Report. The Board voted unanimously to accept the budget.

The monthly financial statement was presented. David Turpin moved and Michael Furey seconded acceptance of the financial statements. The motion passed unanimously.

Tony Porrett then presented the CPM Subcommittee report. Oral exams were held yesterday. The results were:

CSAC: 12 passed, 8 failed
CCAS: 9 passed, 4 failed
1 Cancellation
1 No Show

Tim asked that the minutes reflect what a good job Tony did as coordinator. The recommendation to approve certification for the 21 who passed the exam comes forward from the Committee so it does not require a second. The motion passed unanimously.

David Abernethy commended Worth for his article in the last newsletter on mental health reform.


Bart offered congratulations to the new board members, the re-elected board members and to the new slate of officers.

Janice noted there will be Prevention Conference on July 13-15, 2005 in Winston-Salem at the Adams Mark Hotel. North Carolina is also hosting the Southeastern School in Georgia in 2006-2007. Danny noted that David Allen Smith was the recipient of this year's scholarship to the Summer School.

David Turpin moved and David Abernethy seconded a motion to name the Scholarship to the Prevention Conference in memory of Art Jones, who died last year. The motion passed unanimously. Art's wife and Carolyn's husband will be written and informed of this action of the board.

With no further business, Tim moved and Worth seconded a motion to adjourn the meeting. The motion passed unanimously.

Respectfully submitted,



Jim Scarborough, M.Div.
Executive Director

MINUTES

CONFERENCE CALL

**NORTH CAROLINA SUBSTANCE ABUSE PROFESSIONAL CERTIFICATION
BOARD**

FRIDAY, JULY 22, 2005

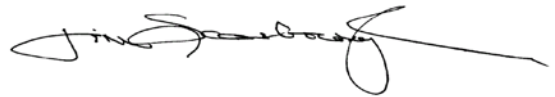
Attendance: Bart Grimes, president, David Abernethy, Deborah Bryan, Danny Graves, Michael Herring, Leslie McCrory, Iris Shafer, Carol-Ann Tucker, David Turpin, Randolph Cloud, Jim Scarborough, Ann Christian, Anna Bridgers, Paola Ribadeneira

The meeting was called to order by Bart Grimes, president. After thanking the members for attending today, he noted that Randolph has some information for the board regarding the advancement of the bill.

Randolph wanted the board to know that there would be one more committee that the bill will have to go before in order to get to the floor. This will be the House Judiciary I Committee. The bill will have an amendment put on it on another health issue and will then go forward. That health piece will be on limiting smoking in restaurants. Deborah Bryan noted that our House sponsor, Hugh Holliman, is himself a lung cancer survivor, his sister died of lung cancer, and so this is an important issue to him. David Turpin noted that this is helping the board win friends in the legislature and is an issue which has concern on and support from the board. Bart noted that this will help strengthen the board in the long run and appreciates everyone's support.

With no further business, the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jim Scarborough", written over a horizontal line.

**Jim Scarborough, M.Div.
Executive Director**

MINUTES

NORTH CAROLINA SUBSTANCE ABUSE PROFESSIONAL CERTIFICATION BOARD

WEDNESDAY, AUGUST 3, 2005

Attendance: Bart Grimes, president, Lidia Bly-Herman, Glenn Rohrer, Nora Noel, Worth Bolton, Dewayne Book, Helen Wolstenholme, Kim Byng, Danny Graves, Adrian McCoy, David Turpin, Flay Lee, Carol-Ann Tucker, Michael Herring, Joe Jordan, JoAnn Hummers, Deborah Bryan, Tim Hall, Janice Petersen, David Abernethy, Geri Miller (Tuesday only), Leslie McCrory (Tuesday only), Ann Christian, Jim Scarborough

Absent: Iris Shafer, Al Greene, Michael Furey

The meeting was called to order by Bart Grimes, president. After welcoming the members, Ann Christian, board attorney, read the Ethic Awareness and Conflict of Interest Statement. No board members noted any conflicts or apparent conflicts of interest.

The next item of business was the minutes from the June meeting. Flay moved and David Turpin seconded a motion to approve the minutes as written. The motion passed unanimously.

The minutes from the July board conference call were also in the agenda packet. Joe moved and Worth seconded a motion to pass the minutes as written. The motion passed unanimously.

There was no specific correspondence except for brochures which were circulated.

Tim had not arrived at this point so the board moved to the discussion of IC&RC meeting.

The next meeting of the IC&RC will be August 25-26, 2005 in Houston. Bart and Flay will attend the meeting. David and Jim will not be attending. The big issue will be whether or not the IC&RC wishes to continue to move forward with the possible merger with NAADAC. Bart asked the board for a motion to move forward with the merger discussion. Worth moved and David Turpin seconded the motion. It passed unanimously with Joe Jordan abstaining.

Jim spent some time talking about needing more space for testing, particularly the oral exams.

The next issue was the discussion on the licensure bill. Jim talked a bit about how the final part of the legislative review will go in the next week or so. Deborah spoke to the anti-smoking amendment that will be offered in the House Judiciary I Committee tomorrow.

Jim gave a brief Executive Director's Report.

Kim had no comments as the NAADAC issue had already been addressed.

Worth announced that NASW has nominated a new slate of officers for the next two years. NASW is attempting to increase the number of persons who apply for their ATOD Specialty credential.

JoAnn noted that the CRCC no longer approves new MAC's but persons who hold the MAC may maintain it.

Joe said that he is meeting next week with the Chief of Staff of NBCC who has informed Joe that the number of people requesting the MAC has increased significantly. Joe also reported on the Forum that he, Flay Lee and Danny Graves led yesterday here at the Summer School. About 30 people attended, most of whom are not certified. Tim noted that Joe had also presented recently at the statewide Prevention Conference and did a great job of representing the board. Bart thanked Joe, Flay and Danny for presenting yesterday.

Adrian noted that IntNSA is having its 30th anniversary celebration at its conference next month in Minneapolis.

Nora said she has been getting calls about the bill from psychologists and how it might impact them.

There was no Executive Committee report in the absence of Michael Furey who is sick.

David Turpin gave the Treasurer's Report. Jim went over the June financial statement, which was the final statement for the fiscal year just ended. Also, all materials have been delivered to the auditor for the annual audit.

Joe made a motion to accept the Treasurer's Report as presented. Deborah seconded the motion. The motion passed unanimously.

Joe thanked David for his work as Treasurer.

Helen gave an Ethics Committee report. There are currently seven open cases.

Danny had no report from the Nominating Committee.

JoAnn had one piece of business. There is a request for an extension. David Turpin moved and David Abernethy seconded a motion to grant. The motion passed unanimously.

Michael Herring gave a Standards Committee report. He has followed up on several special cases since the June Board meeting. Both are persons with criminal history records that must be reviewed by the Standards Committee.

Bart made a few closing comments as outgoing Board President. He thanked the board for the honor of being able to serve in this role and thanked all the members for their help during his tenure. He then passed the gavel to Glenn Rohrer as the new President of the Board.

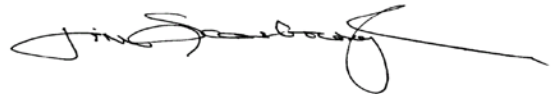
Glenn made opening comments as the new President.

Bart presented a plaque of service to David Abernethy who is rotating off the board today and who was unable to attend the board banquet last night. Janice Petersen and Bart received their plaques last night and Michael Furey's is being shipped to him. David Abernethy made a few comments.

The September board meeting is September 15-16, 2005, not September 8-9 as listed on the agenda.

With no further business, the meeting adjourned.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jim Scarborough", written over a horizontal line.

**Jim Scarborough, M.Div.
Executive Director**

MINUTES

NORTH CAROLINA SUBSTANCE ABUSE PROFESSIONAL CERTIFICATION BOARD

FRIDAY, SEPTEMBER 16, 2005

Attendance: Glenn Rohrer, President, Deborah Bryan, Geri Miller, Danny Graves, Michael Herring, Leslie McCrory, Bert Bennett, Randy Thornton, Helen Wolstenholme, Al Greene, Lidia Bly-Herman, Dewayne Book, Joe Jordan, Kim Byng, Tim Hall, Worth Bolton, Virginia Mills, Flay Lee, Bart Grimes

Absent: Margaret Graves, JoAnn Hummers, Adrian McCoy, Nora Noel, Iris Shafer, Carol-Ann Tucker, David Turpin

Staff: Ann Christian, Jim Scarborough

Guests: Wrenn Rivenbark

The meeting was called to order by Glenn Rohrer, new president of the Board, who is presiding over his first meeting as president. After welcoming the Board members, Glenn called special recognition to the new Board members and remembered those who could not be here because of the recent hurricane at the coast.

Ann Christian, board attorney, then issued the Oath of Office to the new Board members. They are Bert Bennett, Margaret Graves, Virginia Mills and Randy Thornton. Margaret was not in attendance today having a prior commitment. The oath was administered and Glenn asked the new members to introduce themselves. Also, Wrenn Rivenbark introduced himself. He is the new liaison to the Board from APNC.

On the minutes from the August 3, 2005 Annual Board Meeting, Joe Jordan moved and Al Greene seconded a motion to approve the minutes as written. The motion passed unanimously.

Ann Christian then read the Ethic Awareness and Conflict of Interest Statement. No one noted any conflicts.

Glenn then moved to the President's Report. He thanked the Board for the honor of serving as President.

Glenn then noted that the bill has passed the legislature since our meeting in August. It is awaiting the Governor's signature which must occur by September 23 or it becomes law automatically.

Glenn then asked Tim Hall, chair of the Ad Hoc Committee on Licensure, to lead the discussion on what to do next. Tim reported that the Ad Hoc Committee

had met this past Wednesday and split into two groups: forms and rules. Additional meetings will be scheduled.

Al noted that this is the culmination of a tremendous amount of work by a number of people and he wanted the minutes to reflect this work and the honor it brings and also to express thanks to the many people who worked to make this a reality.

There was discussion of process for presenting the bill to the public. Glenn noted that the process for rules drafting will be divided into standards and ethics. He is asking that all board members align themselves with one of these two committees to be involved in the drafting.

Deborah Bryan spoke some about the smoking ban that had been considered as an amendment to our bill but was not included.

The two committees will meet on Friday, November 4, 2005 to begin drafting the rules. Jim will notify everyone about the location of the meeting, likely in Burlington.

Flay and Bart gave the report from the recent IC&RC meeting in Houston, Texas. Flay was elected as Vice President of the IC&RC at that meeting.

Bart also reported on the IC&RC/NAADAC Collaboration Meetings. That is still moving forward.

Jim gave his Executive Director's Report.

Glenn asked the Deemed Status representatives to prepare for our December meeting a summary of their organizations particularly for the benefit of the new board members. Glenn then asked if the representatives had any reports to offer today.

After the Deemed Status Organizations reports, Flay presented the Executive Committee Report. The format of that committee is going to change to more about policy and motions and less a repetition of what was to be presented at the Board meeting.

It is possible the Executive Committee will meet in between the quarterly meetings of the Board as we move toward getting the rules written.

Flay also reminded the board that January will be the 30th anniversary of the Board and a celebration will likely follow in the Spring.

Joe gave the Business Operations Committee Report. Jim presented the audit and the monthly financial report in the absence of Treasurer David Turpin. Al moved and Tim seconded a motion to accept the report of the Independent Auditor. The motion passed unanimously.

Tim moved and Deborah seconded a motion to accept the Treasurer's Report. The motion passed unanimously.

Helen then presented the Ethics Committee Report. There have been 61 cases up until this point, 8 are currently open.

There was no report from the Nominating and Elections Committee or the QA Committee.

Michael Herring gave the Standards Committee Report. The Standards Committee is recommending that, in the new rules, there be a reduction in the HIV/AIDS requirement to 6 hours for initial certification and 3 hours for renewal. The motion passed unanimously.

The Standards Committee also brought a motion to the Board that the CPM Committee Chair and the Executive Director not reveal test results to anyone, including Board members, until the applicants have been notified in writing. With no further discussion, the motion passed unanimously.

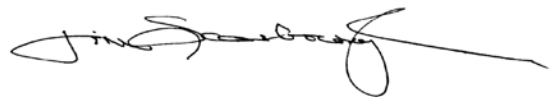
Michael also brought up an issue regarding impairment with prescription drugs/narcotics of applicants for certification/licensure. This will be discussed during the rules making process. Ann suggested this might be a discussion for the Peer Assistance Ad Hoc Committee.

Michael then gave the CPM report in the absence of Tony Porrett. 42 people were scheduled yesterday, 38 tested and 26 persons passed the exam. The Committee moves to approve certification for these people. The motion passed unanimously.

The next Board meeting is scheduled for December 8-9, 2005. The Committees will meet on November 4, 2005.

With no further business, Bart moved and Flay seconded a motion to adjourn. The motion passed unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jim Scarborough", written over a horizontal line.

**Jim Scarborough, M.Div.
Executive Director**

MINUTES

**NORTH CAROLINA SUBSTANCE ABUSE PROFESSIONAL PRACTICE
BOARD**

FRIDAY, NOVEMBER 4, 2005

Attendance: Glenn Rohrer, president, Flay Lee, Al Greene, Lidia Bly-Herman, Michael Herring, Adrian McCoy, Bart Grimes, Worth Bolton, Carol-Ann Tucker, Randy Thornton, Kim Byng, Danny Graves, Deborah Bryan, Joe Jordan, Bert Bennett, Virginia Mills, David Turpin

Guests: Fred Aikens, Michael Furey, Wrenn Rivenbark, Adam Robinson

Staff: Ann Christian, Jim Scarborough

The meeting was called to order by Glenn Rohrer, president of the Board. After welcoming the members, Glenn asked Ann Christian to share her thoughts. After that Jim spent time discussing the recently completed legislative process and how successful that was. Glenn then recognized Wrenn Rivenbark from APNC and Fred Aikens from the NC Department of Correction who shared thoughts from their respective organizations.

There was discussion about the tasks of the two committees.

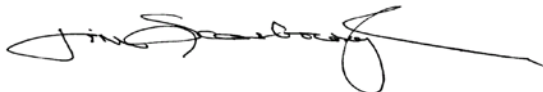
David Turpin asked for the goal for the board today? The goal is to attempt to finish the draft of the rules by the end of the year. Glenn noted that most of the December Board meeting will be devoted to this same work.

The Board then moved into two groups – Ethics and Standards (see below for individual committee minutes).

The Board will meet at the LaQuinta Inn on Friday in December rather than at the Quarry Hills Country Club.

Glenn did appoint an Ad Hoc Committee on Prevention Issues to be chaired by Adam Robinson. Carol-Ann Tucker will be on that committee. Janice Petersen will be asked to be on that committee. Ginny suggested Jane Williams of Winston-Salem. Flay recommended Angela Thigpen. Others are Carl Britton Watkins and Blair Clark. Rebecca Caldwell of Wilmington. This Ad Hoc Committee will meet on December 8 in advance of the Board meeting.

Respectfully submitted,



**Jim Scarborough, M.Div.
Executive Director**

Ethics Committee

Discussion	Outcome	Action
Priority setting for today's meeting	Beginning with .0506 Publication Credit based on progress made in previous meeting	Line-by-line review beginning at .0506 but review notes from September meeting for .0501-.0505 when available
Prior CJ SA counselors' standards & ethical matters that have been reviewed by the Board in the past	Historical recognition of ways that the Board worked to help recovering folks get certified: lots of in-service training led by the Board to help them get hours	Keep that history in mind as
.0506 Publication Credit reviewed	No changes recommended	None needed
.0507 Client Welfare reviewed	.0507(a) ok; (b) ok; (c) ok; (d) ok (e) ok; (f) ok; (g) recommended for elimination (h) recommend revision; (i) recommend revision; (j) recommend revision	(h) removal of the words "role," "in a workshop setting," and "seriously" to read "The SAP shall not use a client in a demonstration where such participation would foreseeably harm the client." (i) rewording to match Standards rules to read "The SAP shall deliver services in a setting that respects the client privacy and confidentiality to protect the client from harm and the SAP/profession from censure." (j) rewording to improve understanding by all readers to state "The SAP shall provide a supportive environment for the client who is receiving prescribed medications, collaborating with other health care professionals as needed."
Lunch		
Clarification needed	Recognition of the need	Recommendation for the

<p>related to definition “of programmatic roles that require CSAPC credential,” per Adam & Janice Peterson. The concern is related to the people who do “prevention” as a very small part of their jobs and/or as volunteers who are not certified and who generally do not define themselves as “Prevention Professionals.”</p>	<p>for an ad hoc committee to review rules and determine how the rules should address prevention providers and practice.</p>	<p>Board president that an ad hoc committee be appointed</p>
<p>.0508 Confidentiality Reviewed</p>	<p>(a) grammatical change; ok; (b) distinction between observation and taping; recommendation for 2 statements to clarify. (c) recommend revision; (d) recommend revision; (e) recommend recognizing 2 separate items e1 & e2; (f) recommend revision.</p>	<p>(a) eliminate “,” after acquired. (b1) to state, “The SAP shall inform the client and obtain agreement in areas likely to affect the client’s participation including the recording of an interview, the use of interview material for training purposes and observation of an interview.” (b2) “The SAP shall obtain written consent from the client for making a recording using any medium (eg. audiotape, videotape, photographs). (c) revision to state “The SAP shall make provisions for the maintenance and ultimate disposition of confidential records.” (d) revised to state in .0508d3 “with written consent from the person served.” (e) separate the 2 sentences into (e1) and (e2); revise (e2) to state “Written and oral reports shall present minimum and necessary information for the stated purpose of the report.”; (f) revision to state “...prevent</p>

		disclosure, or when written consent is given by the party..."

Standards

1. Supervision Form (practice supervision)

Will be sent with renewal packets

Al: Face to face supervision. Phone calls not included? Minimum of 1:40 must be face to face. Rules out additional supervision? ARP Phoenix, video, computer, real time teleconference, etc. As long as questions can be asked---if electronically, it's still real time and face to face.

Define: Face to face, real time, on-site.

50% must be on site face to face in a professional setting.

100% of all supervision must be in real time, and may include all face to face electronic communications.

Change "applicant" on signature line to "certified professional signature"

Change form from "Supervision Form" to "Practice Supervision Form"

2. Criminal Justice credential

.0201 Same

.0202

a. change "may" to "shall"

b. Change "Although..." to "To register, the applicant shall send"

1-6 same

c. same

d. change "counselor" to "Criminal Justice Addictions Professional"

e. change to six hours of HIV/Bloodborne, etc.

Reference 21 NCAC 68 .0203

Designation as "Certified Criminal Justice Addictions Professional" Intern (acronym to be CCJP)

a. no change

b. "...as a Certified Criminal Justice Addictions Professional Intern, a CCJP intern shall submit,,"

1. same

2. same

3. same

4. same

c.same

d."...CCJPItern.."

.0204 "...supervised Practice For Certified Criminal Justice Addictions Professional Certification..."

a. " ...CCJP..." :...six domains of the CCJP..." rather than "core functions of the Substance Abuse Counselor". "These 120 hours of supervised practice shall be divided into one hour of supervision for every 10 hours of practice in each one of the six domains. These domains are:..."

Domain #1: Dynamics of Addiction and Criminal Behavior

Domain #2: Legal, Ethical, and Professional Responsibility

Domain #3: Criminal Justice System and Processes

Domain #4: Screening, Intake and Assessment

Domain #5: Case Management, Monitoring, and Client Supervision

Domain #6: Counseling

See ICRC definitions

- b. Change “core function” to “domain”
- c. change “...Counselor’s Intern’s...” to “...CCJP...”
- d. change “...the treatment of..” to “...whose focus shall include any or all of the following: screening, assessment, intervention, treatment and case management of substance abusing offenders”.

.0205

Change heading from “...substance abuse counselor” to “...CCJP...”

“Requirements...for CCJP as follows..”

1. delete “Board approved” change to reflect language on page 29 for education requirements.
2. a. same
b. same
c. same
d. core competencies refer to ICRC
e. “ ...CCJP” instead of “ Substance Abuse Professional”
3. delete “oral examination and case presentation fee plus a one hundred twenty-five dollar...” delete “150 for the oral examination “
4. same
5. delete
- 5-11 same

3. CSAC change 0202 a to “shall” instead of “may”
e. change to 6 hours for HIV/etc.
4. Prevention Consultant Certification .0206 change b)1 from 10,000 to 6,000 hours
5. .0208 Continuing ed
a. “...CSAC, CCJP and Prevention Consultant shall receive 60 hours...”
b. (5) change to three hours of HIV/AIDS, etc.
c. Must have supervision contract
6. .0209 Reciprocity

MINUTES

NORTH CAROLINA SUBSTANCE ABUSE PROFESSIONAL PRACTICE BOARD

FRIDAY, DECEMBER 9, 2005

Attendance: Glenn Rohrer, president, Leslie McCrory, Nora Noel, Dewayne Book, Iris Shafer, Bert Bennett, Margaret Graves, Lidia Bly-Herman, Adrian McCoy, Randy Thornton, Bart Grimes, Geri Miller, Kim Byng, Tim Hall, Helen Wolstenholme, JoAnn Hummers, Carol-Ann Tucker, Danny Graves, Deborah Bryan, David Turpin, Michael Herring, Worth Bolton

Staff: Randolph E. Cloud, Jim Scarborough, Anna Bridgers, Ann Christian

Visitors: Virginia Price, Mildred Spearman, Mark Crabtree, Michael Furey, Adam Robinson, Tony Porrett, Wrenn Rivenbark

Absent: Al Greene, Joe Jordan, Flay Lee

Glenn Rohrer, president of the Board, called the meeting to order. After welcoming members and guests, Glenn called on Board attorney Ann Christian to swear-in Board member Margaret Graves, who is attending her first meeting. She was elected in June.

Ann then read the Ethical Awareness and Conflict of Interest Statement. No conflicts of interest were noted.

Glenn then asked for motions on the minutes from September 15-16, 2005 Board meeting. Tim Hall moved and David Turpin seconded the motion to approve. Motion passed unanimously.

Glenn then asked for a motion to accept the minutes from the November 4, 2005 meeting. Tim Hall moved and Leslie McCrory seconded the motion to approve the minutes as written. The motion passed unanimously.

Glenn reminded everyone that Jim has sent out materials to all board members about the changes in the practice act. About 11,000 individuals or agencies have been contacted since September 22, 2005 when the Governor signed the bill.

Adam Robinson presented from the Prevention Ad Hoc Committee which met yesterday.

David Turpin and Jim Scarborough then presented the Treasurer's Report. Tim Hall moved that the financial report be accepted. Leslie McCrory seconded the report. The motion passed unanimously.

Tony Porrett then gave the CPM Report. The annual CPM Evaluator Retraining was held two days ago. 61 people were retrained.

CSAC: 18 passed and 4 failed

LCAS: 12 passed and 4 failed

38 people tested. There were two cancellations and one no-show.

In January 2006, there will be a first time training for CPM Evaluators. About 40 persons have currently signed up. January 3, 2006 is the deadline for submitting a request to be trained.

Jim then presented a motion from the Executive Committee regarding information to be presented to applicants:

That the board empower staff to work with the Chair of the Standards Committee to draft a letter of information to be sent to applicants for Registration, Certification or Licensure informing them of the difficulties in processing the fingerprint cards for the criminal background checks. (Moved by Tim Hall and seconded by David Turpin in Executive Committee.

The motion did not require a second at the Board level since it was moved and seconded in committee. Glenn, Ann and Jim gave some additional information about the motion. With no further discussion, the motion passed unanimously.

The second motion coming from the Executive Committee was about the new Certified Criminal Justice Addiction Professional credential. Glenn wanted the board and the public to know how supportive the board is of this new credential and helping to streamline the process for bringing persons into the process of certification.

The fee for grandparenting, certification and recertification of the CCJP credential be set at \$50.00.

The motion passed 17 to 3. Glenn then asked Virginia Price, Assistant Secretary for Alcohol and Chemical Dependency Programs of the Department of Correction if she wished to comment. Glenn welcomed the Department of Correction persons to the table.

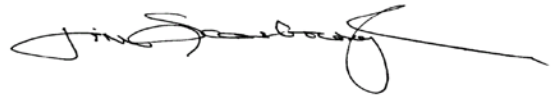
The Committees gave brief reports.

Leslie thanked Bart, Adam and Jim for the recent teleconference on the new licensure bill.

Adam then returned to the meeting with copies of the Prevention Ad Hoc Committee recommendation.

With no further business, the board split into committees.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jim Scarborough", with a long horizontal flourish extending to the right.

**Jim Scarborough, M.Div.
Executive Director**