

## MINUTES

### NORTH CAROLINA SUBSTANCE ABUSE PROFESSIONAL PRACTICE BOARD

FRIDAY, MARCH 10, 2006

**Attendance:** Glenn Rohrer, president, David Turpin, Al Greene, Lidia Bly-Herman, JoAnn Hummers, Nora Noel, Worth Bolton, Joe Jordan, Helen Wolstenholme, Ginny Mills, Kimberly Anthony-Byng, Leslie McCrory, Danny Graves, Carol-Ann Tucker, Deborah Bryan, Margie Graves, Tim Hall (Thursday only), Michael Herring (Thursday only), Bart Grimes (Thursday only)

**Staff:** Randolph E. Cloud, Ann Christian, Jim Scarborough

**Guests:** Jim Jackson (NC Department of Correction)

**Absent:** Bert Bennett, Dewayne Book, Flay Lee, Adrian McCoy, Geri Miller, Iris Shafer, Randy Thornton

The meeting was called to order by Glenn Rohrer, president. After welcoming the board members, he asked Ann Christian, board attorney to read the Ethic Awareness and Conflict of Interest Statement. No one noted any conflict of interest or apparent conflict of interest.

Glenn then welcomed Randolph Cloud and Jim Jackson who are visiting today.

Glenn then presented Michael Furey with the first Certified Criminal Justice Addiction Professional credential. The board gave Michael a standing ovation. Michael made a few comments of thanks.

According to the agenda, Flo Stein was to be present today but was unavoidably detained.

Glenn thanked the board for all its hard work in drafting the rules required to clearly implement the new provisions of the practice act.

There was no correspondence today other than what had been distributed to the committees.

Joe Jordan reported from the Business Operations Committee. Jim gave the financial statement. Danny moved and JoAnn seconded acceptance of the Treasurer's Report as presented. The motion passed unanimously.

Danny Graves gave the CPM Subcommittee Report. This comes forward as a motion to accept those who passed the oral exams when the criminal background checks are completed for those applicants that have not completed that yet. The motion passed unanimously.

The Standards Committee moves that those persons who did not have their HIV/AIDS training or Professional Ethics training be given an additional 60 days to complete this training. That 60 days would begin with the letter that goes out to those

persons who did not document that originally. Lidia moved and Worth seconded the motion. The motion passed unanimously.

Glenn then asked Jim Jackson, who is representing the Department of Correction, if he had any comments. He thanked the board on behalf of the Department for giving the 60 days to complete the training noted above.

Helen reported that the Ethics Committee is working to finish its rules and hopes to have that project completed at a special meeting in April.

Danny noted that the Nominating and Elections Committee will be looking at who will be on the ballot this year, which seats are vacant and otherwise.

JoAnn reported on the actions of the Quality Assurance Committee. Five persons were granted extensions.

On a six request, which is for reinstatement, the person only documented 30 hours (with 60 needed) with no HIV/AIDS training hours and unacceptable Professional Ethics training hours. Ann recommended that she be asked to appear before the Committee for an informal hearing on this matter. Al moved that a subcommittee of three meet with this person as soon as possible to hear the person explain the situation. Worth seconded the motion. The committee will be Worth Bolton, David Turpin and Lidia Bly-Herman. With no further discussion, the motion passed unanimously. Glenn asked this be done as quickly as possible.

From the Standards Committee, Lidia had no other reports.

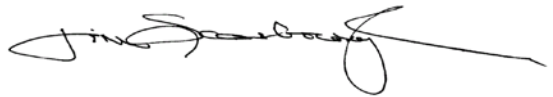
Jim gave a brief report.

Leslie asked that Jim announce to the board about his award. Jim was awarded the Special Citizen Merit Award from the North Carolina Counseling Association.

Al reported that he was approached at the North Carolina Winter School by a person who has failed the oral exam on several occasions.

With no further business, Carol-Ann moved and Worth seconded a motion to adjourn. The motion passed unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jim Scarborough", written over a horizontal line.

Jim Scarborough, M.Div.  
Executive Director

## MINUTES

### NORTH CAROLINA SUBSTANCE ABUSE PROFESSIONAL PRACTICE BOARD

FRIDAY, JUNE 9, 2006

**Attendance:** Glenn Rohrer, president, Michael Herring, David Turpin, Flay Lee, Bert Bennett, Iris Shafer, Geri Miller, JoAnn Hummer, Danny Graves, Adrian McCoy, Worth Bolton, Al Greene, Tim Hall, Leslie McCrory, Randy Thornton, Carol-Ann Tucker, Deborah Bryan, Kimberly Anthony-Byng, Helen Wolstenholme, Joe Jordan, Nora Noel, Dewayne Book, Bart Grimes

**Guests:** Tony Porrett, Virginia Price

**Staff:** Ann Christian, Jim Scarborough

**Absent:** Lidia Bly-Herman, Margaret Graves, Virginia Mills

The meeting was called to order by Glenn Rohrer, president. A presentation was made to Glenn Rohrer, who is leaving the board and the state, and to Joe Jordan, who just finished his PhD.

Glenn then introduced Virginia Price from the Department of Correction.

Glenn distributed to the board the correspondence from the previous three months.

Glenn then brought up an item not on the agenda. In light of passing of the state lottery bill last year, there is much discussion of the need for a gambling or impulse control addiction credential or specialty. The Business Operations Committee will look at the feasibility of this. Joe Jordan, as chair of the Business Operations Committee, will be initially responsible. An ad hoc committee is going to be appointed.

Also a possible board retreat in the fall after the new board is seated to look at this and other issues for the next five years. Other issues are to consider how to get persons outside the board to be involved. Worth Bolton suggested that Smith Worth from the Division of MH/DD/SAS be asked to join the board's process in looking at this issue of process addictions since she is so involved in this for the state office. Worth agreed to convene this meeting. JoAnn said she would consider this. David Turpin agreed to serve as did Iris Shafer and Flay Lee.

Al Greene noted that there is likely a more clearly defined body of knowledge for gambling addiction than for other compulsion addictions.

Jim made a few comments about grandparenting issues. Virginia Price also commented and noted that their issue now is about getting supervision for staff. Those persons who have gotten their credentials are getting a five percent pay

**increase when the certificates are received. This represents the increase of a full pay grade for persons who have obtained the credential.**

**Danny Graves then made a presentation from the Nominating and Elections Committee. From the ballot, these people were elected:**

**Al Greene – North Central Region  
Michael Herring – At-Large Seat  
Tommy Smith – Western Region**

**Danny then announced that the Nominating and Elections Committee is recommending to the Board that Kevin Connolley of Wilmington be appointed to fill the unexpired board term of Glenn Rohrer, who is leaving. Kevin was unanimously elected. He takes the seat immediately. Kevin is the head of the US Probation Office in Wilmington, NC.**

**Danny then requested that the board vote to confirm the election of the three persons on the ballot. The vote was unanimous.**

**David Turpin then made a presentation. Carol-Ann Tucker is being recommended to complete the unexpired term of Glenn Rohrer as President. Al Greene moved and Worth Bolton seconded approval by acclamation. The motion passed unanimously. This transfer will take place at the end of today's meeting.**

**David then recommended that Dewayne Book be elected by the board to complete the unexpired vice presidential term (north central region) of Joe Jordan who rotates off the board in August. The motion passed unanimously. Dewayne will assume that office at the September board meeting.**

**Then the board moved to committee reports.**

**Flay presented from the Executive Committee. JoAnn Hummers is rotating off the board this August as well. She represents the Commission on Rehabilitation Counselor Certification's Master Addiction Counselor credential. The CRCC no longer provides the CRC-MAC to new applicants but allows persons already holding the credential to maintain it. The question arises as to whether or not the CRCC seat on our board should be maintained. The Executive Committee believes that the CRCC seat on the board should be maintained for at least two more terms and then the board should look again at that seat.**

**Flay then said that, with the further development of the database for workforce development issues, that a policy be created to determine how people get access to the information in the database. This will be tasked to the Business Operations Committee.**

**Flay announced that he has been asked by IC&RC to sit on a disaster relief committee to look at how to mobilize substance abuse professionals in the event of a disaster like Hurricane Katrina. Flay has asked President Tucker to sit on this**

**committee that includes Texas, Louisiana, Mississippi, Alabama, Florida, Georgia, South Carolina and North Carolina (coastal states).**

**Joe Jordan then presented other items from the Business Operations Committee. One such item is to create an NCSAPPB Advisory Board composed of former members and potential board members who might wish to be involved in the work of the board.**

**David Turpin then presented the draft of the board's budget for FY 2006-2007. After some discussion, David recommended the budget to the board for a vote. The board unanimously adopted the budget for 2006-2007.**

**Helen then gave a report from the Ethics Committee. Helen noted that she rotates off the board next year. Bert Bennett is going to begin the mentoring process to take over as chair of the Ethics Committee when she rotates off the board next year.**

**The question arose about whether or not ethics complaints are anonymous. If an ethics complaint goes to hearing, it cannot be anonymous. There was discussion about putting into place an investigatory process for Standards which would include practicing without a license. Jim and Ann Christian had given the Standards Committee a proposal on how to pursue persons reported to the board as practicing without a credential with this board or another occupational licensing board.**

**JoAnn Hummers then presented from the Quality Assurance Committee. Three requests for an extension were given approval.**

**Glenn then noted that the board had not approved the minutes from the March 2006 meeting. Worth moved and Adrian seconded approval of the minutes as written. The motion passed unanimously.**

**Michael Herring then gave the report from the Standards Committee. The committee had reviewed the proposed policy on investigations of persons practicing without a credential. This policy comes forward now as a recommendation of the Standards Committee. The vote to implement passed unanimously.**

**There was also discussion about the practice supervision requirements for CCJPs and CSACs and discussion about the board's need to more clearly define for itself the human services degree.**

**Tony Porrett then presented the report from the CPMs yesterday. There were quite a number of new evaluators yesterday who were evaluating for the first time. 39 applicants were tested:**

**CSAC's: 10 passed, 4 failed**

**LCAS's: 16 passed, 9 failed**

There were 5 cancellations and 1 no show. 67% passing rate overall. Jim will order CPM evaluator certificates from IC&RC for those who passed in January. Tony also suggested that some type of ongoing communication just with the evaluators be maintained. The motion from the committee to approve certification/licensure for those who passed the test was approved unanimously by the board.

There was discussion about whether or not students should be registered with the board if they are working under the umbrella of the school program. After much discussion, this was returned to the Standards Committee.

Glenn made a few comments. He thanked the board for being part of the board and for his time as President.

Carol-Ann Tucker made comments as the new President of the Board. She presented Glenn with a plaque as outgoing President.

Dewayne Book volunteered to take the lead on the Peer Assistance initiative. Leslie McCrory, Joe Jordan and Bert Bennett volunteered to help.

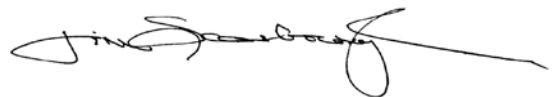
Jim gave information about the Annual Board Meeting in Wilmington. The board will be staying again at the Wilmington Hilton. The board dinner will be at the home and Jane Albers, former board member, at 6:00 p.m. on Tuesday, August 1, 2006. The board meeting on Wednesday, August 2, 2006 at 10:00 a.m. in a room at UNC-W yet to be determined. Jim will let everyone know when he hears.

There were no reports from Deemed Status organizations.

Flay gave a brief update on the IC&RC – NAADAC merger talks.

Worth moved and Michael Herring seconded a motion to adjourn. The motion passed unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jim Scarborough", written over a horizontal line.

**Jim Scarborough, M.Div.  
Executive Director**

**ANNUAL BOARD MEETING**

**NORTH CAROLINA SUBSTANCE ABUSE PROFESSIONAL PRACTICE  
BOARD**

**WEDNESDAY, AUGUST 2, 2006**

**Attendance:** Carol-Ann Tucker, president, Flay Lee, Lidia Bly-Herman, Joe Jordan, Dewayne Book, Bert Bennett, David Turpin, Kimberly Anthony-Byng, Kevin Connolley, Leslie McCrory, Nora Noel, Iris Shafer, Al Greene, Deborah Bryan, JoAnn Hummers (Tuesday only), Geri Miller (Tuesday only), Michael Herring (Tuesday only), Worth Bolton (Tuesday only), Bart Grimes

**Absent:** Margaret Graves, Helen Wolstenholme, Randy Thornton, Danny Graves, Tim Hall, Adrian McCoy

**Staff:** Randolph E. Cloud, E. Ann Christian, Jim Scarborough

**Special Guest:** Flo Stein

The meeting was called to order by Carol-Ann Tucker, president. After welcoming the members, she asked Ann Christian, legal counsel to the board, to swear in the new board member, Kevin Connolley. Kevin made a few comments thanking the board for the opportunity to serve. He was chosen by the board to complete the unexpired term of Glenn Rohrer, who resigned from the board at the June meeting.

Carol-Ann amended the agenda to allow Jim to present to the board on behalf of Danny Graves, who is on vacation this week. The board has a vacancy due to the resignation of Virginia Mills, who moved to Mexico. The nominees are Scott Mims, Laura Veach, Ellen Elliott and Eugene "Clyde" Ebron. Board members made comments about the nominees. Nora moved and Leslie seconded a motion to take action on the nominee today. The motion carried. After some discussion, Clyde Ebron was elected to the board. He will be invited to attend the new member orientation in September. Carol-Ann asked for the minutes to reflect that in the future, if there is a vacancy on the board, that it would be of help to have a brief summary for distribution.

Carol-Ann then asked for a motion on the minutes. Joe Jordan moved and Flay seconded approval of the June 2006 minutes as written. The motion passed unanimously.

Ann Christian then read the Ethic Awareness and Conflict of Interest Statement. No one noted any conflicts.

There was no correspondence from the President today.

**Jim then presented some issues regarding CCJP grandparenting issues. There are a number of persons both for the CCJP grandparenting but also who have applied for other credentials who have not submitted documents to the board for deficiencies in applications. The idea would be that everything should be in order by September 22, 2006, one year after the bill was signed.**

**In the next newsletter there must be a prominent statement regarding illegal practice. Joe moved that on September 22, 2006 the board issue a statement that all persons should make notice of the fact that this is now a practice act and that the board expects that all persons practicing in the profession must be registered, certified or licensed with the board or having made a good faith effort to meet that requirement or else the board will take steps to turn this matter over to the Ethics Committee for further investigation. This motion was seconded by Leslie McCrory. This first letter will be done by regular mail and any follow up letters will be certified mail return receipt requested. The motion passed unanimously.**

**Jim and Ann will come back to the board with a recommendation in September on how to deal with persons outside the CCJP grandparenting.**

**After a brief break, Carol-Ann introduced our guest, Flo Stein, chief of Community Policy Development for the Division of MH/DD/SAS. This is Flo's first visit with the board since the practice act passed. She thanked the board for its hard work in getting the bill through the legislature.**

**Flo shared some statistics from a new report by SAMHSA that is still in draft form. SAMHSA has determined that there is a shortage of every behavioral health care provider group. Flo said that, when she has clearance to release the report, she will make sure the board gets a copy.**

**In North Carolina, the Commission on MH/DD/SAS is doing a report on workforce. Dr. Marvin Schwartz is chairing that group.**

**North Carolina is one of the few states where substance abuse professionals may directly enroll in Medicaid. Most states do not have a Medicaid substance abuse reimbursement. Until July 1, 2006 for state only there will be eight codes that will allow CSACs to bill. An option must be made since there is not enough workforce. After a year, it will be reviewed again.**

**Where do we want to go next? In the LMEs, we want to make sure there are the appropriate, licensed staff.**

**Carol-Ann thanked Flo for being present today.**

**Flay then gave a brief report from the Executive Committee. Some of the issues that came before the Executive Committee in the past year are:**



1. a board retreat to set out a five year plan
2. looking at credentialing for process addictions (i.e. gambling)
3. making the EC function more on policy and less on reporting
4. 30<sup>th</sup> anniversary of the board in October

Flay suggested that a Task Force be named to plan something for the 30<sup>th</sup> anniversary.

Flay also noted that he is up for re-election as Vice President of the IC&RC and he wanted to know if the board would support him in a full term.

David Turpin moved and Kim Byng seconded a motion endorsing Flay for a term as Vice President of the IC&RC. The motion passed unanimously.

Carol-Ann also noted that more action needs to be taken on the Prevention Code of Ethics.

Joe Jordan gave a brief report from the Business Operations Committee. The full end of year financial report is in the agenda today. This is his last meeting.

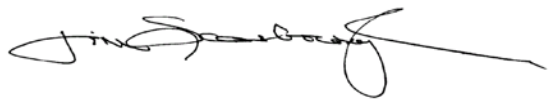
David Turpin and Jim Scarborough gave the Treasurer's Report. Flay moved and Joe seconded a motion to accept the Treasurer's Report. The motion passed unanimously.

Helen Wolstenholme was not present to report from the Ethics Committee. Leslie McCrory reported that the Ethics Committee had a teleconference last week to discuss an issue.

Jim reported that Reverend Richard Henderson of Northhampton County was appointed to fill the seat of Geraldine Miller. David Turpin was reappointed by the President Pro Tempore of the Senate. Joe Jordan announced that Joe Fortin will be appointed to fill his seat on the Board. Jim Scarborough announced that it appears that the CRCC will appoint Cheryl Gentile to take the seat of JoAnn Hummers.

With no further business, Joe Jordan moved and Flay seconded a motion to adjourn. The motion passed unanimously.

Respectfully submitted,



**Jim Scarborough, M.Div.  
Executive Director**

## MINUTES

### NORTH CAROLINA SUBSTANCE ABUSE PROFESSIONAL PRACTICE BOARD

FRIDAY, SEPTEMBER 8, 2006

**Attendance:** Carol-Ann Tucker, President, Tim Hall, Flay Lee, Al Greene, Eugene “Clyde” Ebron, Bert Bennett, Nora Noel, Richard Henderson, Cheryl Gentile, Worth Bolton, Randy Thornton, Danny Graves, Helen Wolstenholme, Kim Byng, Tommy Smith, Lidia Bly-Herman, Adrian McCoy, Joe Fortin, Dewayne Book, Kevin Connolley, Michael Herring

**Absent:** Margaret Graves, David Turpin, Deborah Bryan, Iris Shafer

**Visitors:** Tony Porrett, Wrenn Rivenbark, Virginia Price

**Staff:** Randolph Cloud, Jim Scarborough

The meeting was called to order at 10:15 a.m. by Carol-Ann Tucker, president. After welcoming the board members, Ann Christian issued the oath of office to the five new board members. They are Eugene “Clyde” Ebron, Joe Fortin, Cheryl Gentile, Richard Henderson and Tommy Smith. Carol-Ann asked every board member to introduce him/herself and give a brief statement about themselves.

Carol-Ann asked the board to review the minutes. Tim moved acceptance of the minutes as written. Michael Herring seconded the motion. The motion passed unanimously.

Ann Christian then read the Ethic Awareness and Conflict of Interest Statement. No board member noted a conflict of interest with today’s agenda.

The President then gave her report. She thanked Danny Graves for conducting the New Board Member Orientation yesterday. One particular matter of interest is to celebrate the 30<sup>th</sup> anniversary of the board which is October 2006. There was some thought that Jane Albers and Michael Furey, who have agreed to spearhead the NCSAPPB Advisory Council, could have an active role in this. She also suggested that the board hold a strategic planning retreat soon to set a five year plan. She noted that the Practice Act passed almost a year ago, with the first anniversary on September 22.

Carol-Ann has circulated the correspondence that has arrived at the board office. She asked who is presenting for the board at the Sate of the Art Conference. That will be Tim Hall, Bart Grimes and Carol-Ann Tucker. That is on November 15 in Greenville. Jim noted that the North Carolina Board of Ethics has asked for an official liaison from every board to that office. That will be Helen Wolstenholme.

**Jim presented the proposed board calendar. Tim moved and Flay seconded approval of the calendar. The motion passed unanimously.**

**Carol-Ann noted that the Bylaws revision will be conducted by the Business Operations Committee. Carol-Ann noted that Tommy Smith will be the new Business Operations Committee chair. Carol-Ann also noted that Al Greene will be the new chair of the Quality Assurance Committee.**

**The President then moved the CPM Subcommittee Report to this point. Tony Porrett gave the report. On Wednesday and Thursday, 12 CSAC's passed and 4 failed; 13 LCAS's passed and 7 failed. There were 7 cancellations and 2 no-shows. This amounts to a 65% passing rate. 62 evaluators were involved in the process.**

**Tony also noted that the listserv for the CPM evaluators on the web has been created. This has been on a test run now for about a week. More evaluators will be added and it is hoped that by December all evaluators can be added.**

**Flay then gave the Executive Committee report. The big issue from Executive this morning is the committee structure and committees losing long-time members due to rotation off the board. The Ethics Committee will lose four members of its seven members next year.**

**There was a request to reconvene the group representing the board, the community colleges and universities and the Division of MH/DD/SAS to look at issues surrounding students.**

**Kevin Connolley noted he had a scheduling conflict and had to leave.**

**Jim gave the financial report in the absence of David Turpin, the board treasurer, who was unable to be present today. Randy moved and Clyde seconded acceptance of the July 2006 financial report. The motion passed unanimously.**

**Worth noted that Smith Worth has been hired to coordinate the gambling addiction services for the Division of MH/DD/SAS. He wondered if the subcommittee that was appointed in June from this board to look at this issue move forward with the discussion on looking at developing a gambling addiction or process addiction credential. Worth will convene the meeting of those who volunteered in June and adding Danny Graves and Lidia Bly-Herman.**

**Helen presented the Ethics Committee report. The Ethics Committee will meet November 8 to continue work on the rules. This may be at Tim Hall's house.**

Helen also noted that the Ethics Committee will lose four members next year including herself. Bert Bennett has agreed to be the new chair. Kevin Connolley has agreed to serve on the Ethics Committee.

Danny Graves gave the Nominating and Elections Committee meeting. The Committee chose a recipient of the board scholarship to the Fall APNC Conference. Wanda Summers will be this year's recipient.

Al Greene gave the report from the Quality Assurance Committee. There was one request for an extension which was approved.

The Standards Committee report was given by Michael Herring. The existing Contract for Clinical Supervision form will be revised and used for the Certified Clinical Supervisor credential as will the Supervisor's Evaluation form from the LCAS and CSAC application packets.

Issues surrounding students in college and university curricula will be sent to a subcommittee.

Stanley and Vance-Granville Community Colleges have submitted curricula for a criminal justice track. Michael will be contacting these two schools about their applications.

There were reports from the representatives of the Deemed Status groups. Kim Byng (NAADAC) noted that NAADAC Certification Commission is looking at an adolescent credential. Adrian McCoy (ANCB) noted that the International Nurses Society on Addictions will be hosting its annual conference September 28-30, 2006 in Philadelphia. Worth Bolton (NASW) noted issues surrounding persons in NC seeking the NASW CCATOD-SW credential. Joe Fortin (NCBB), Nora Noel (APA) and Cheryl Gentile (CRCC) had no issues or announcements today.

Jim noted that he has been attending meetings of the behavioral health care licensing boards and professional associations. The initial reason for the convening of this group was to address issues surrounding the ability to practice and be reimbursed for services while they are provisionally licensed.

Tim gave a brief report from the Substance Abuse Federation.

Carol-Ann thanked the Deemed Status organization's representatives for their participation and the service they provide by taking this board's information back to their respective organizations.

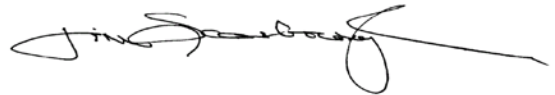
Carol-Ann then asked Ann to address an issue regarding a request for a hearing before the full board. It was determined that a quorum of the full board of persons who have not already become apprised of the situation could not be

reached. Helen moved and Flay seconded a motion to refer this to the NC Office of Administrative Hearing. The motion passed unanimously.

Carol-Ann noted that the bylaws have a statement regarding attendance/absence without prior notification. She suggested that, when the bylaws are revised, this issue be addressed.

With no further business, the meeting was adjourned.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jim Scarborough", written over a horizontal line.

**Jim Scarborough, M.Div.**  
**Executive Director**

## **MINUTES**

### **NORTH CAROLINA SUBSTANCE ABUSE PROFESSIONAL PRACTICE BOARD**

**FRIDAY, DECEMBER 8, 2006**

**Attendance:** Carol-Ann Tucker, president, Deborah Bryan, Flay Lee, Joe Fortin, Kevin Connolley, Lidia Bly-Herman, Al Greene, Iris Shafer, Worth Bolton, David Turpin, Dewayne Book, Cheryl Gentile, Randy Thornton, Bert Bennett, Eugene Ebron, Danny Graves, Adrian McCoy, Kimberly Anthony-Byng, Michael Herring, Tommy Smith, Iris Shafer, Helen Wolstenholme, Tim Hall (Thursday only)

**Absent:** Nora Noel, Margaret Graves, Richard Henderson

**Staff:** Randolph E. Cloud, Ann Christian, Jim Scarborough

**Guests:** Michael Furey, Wrenn Rivenbark

The meeting was called to order by Carol-Ann Tucker, president. After welcoming the board members, Al Greene moved and Flay Lee seconded approval of the minutes from the September 2006 Board meeting as written. The motion passed unanimously.

Then Ann Christian, Board attorney, read the Ethic Awareness and Conflict of Interest Statement. No Board member noted any conflict of interest with today's agenda.

Carol-Ann gave the President's Report. General correspondence was distributed to the Board for review.

Michael Herring gave the CPM Committee report in the absence of Tony Porrett. There were 18 LCAS applicants, 12 passed and 6 failed. There were 22 CSAC applicants, 11 passed and 11 failed. David Turpin moved and Al Greene seconded approval of certification or licensure for those who passed the test. The motion passed unanimously.

Carol-Ann gave a report on the CPM Evaluator Retraining and Luncheon. 60 CPM Evaluators were present along with a number of current and former Board members.

Michael Furey made a brief presentation on the new NCSAPPB Advisory Council. Jane Albers was here this week to help with presentations but was unable to attend the Board meeting today. Both Michael and Jane are former Board members who have agreed to co-chair the Council.

**Carol-Ann thanked Michael and Jane for their work. She also discussed the meeting this past Wednesday with Certified Prevention Consultants. That was to help the Board in guiding persons in prevention as they attempt to get certified.**

**Next Tommy Smith and David Turpin made a presentation on the progress of amending the bylaws. The current bylaws and a copy of the suggested bylaws changes was distributed. Any questions between now and the March meeting should be emailed to Tommy Smith and David Turpin with a cc to Carol-Ann Tucker and Jim Scarborough. Questions need to be submitted by February 15, 2007 to be addressed at the March meeting.**

**Carol-Ann then recognized the Deemed Status Organizations and asked for any reports. Cheryl Gentile reported that there are some changes nationally regarding the CRC-MAC that the Board will need to address. Kim Byng gave a brief report from NAADAC and information she had received from them.**

**Wrenn Rivenbark, APNC representative to the Board, was introduced and made a few comments.**

**Next were Committee reports. Flay said that the Executive Committee feels the need to hold at least one conference call between meetings. He also encouraged the Board Committees to continue the work on their rules. Flay also recognized Worth Bolton who is chairing an Ad Hoc Committee on Gambling issues. Worth reported that he has discussed issues with Smith Worth in the Division of MH/DD/SAS.**

**Tommy Smith presented for the Business Operations Committee. The bylaws revision had already been discussed. Jim made a brief report on the progress of the audit which is almost completed.**

**David Turpin then made the Treasurer's Report. There were no questions about the Treasurer's Report. Al Greene moved and Worth Bolton seconded a motion to accept the Treasurer's Report. The motion passed unanimously.**

**Helen Wolstenholme reported that Joe Fortin, Cheryl Gentile and Kevin Connolley joined the Ethics Committee last night. She reported that about 50% of the rules are completed. The Committee will meet in February at Dewayne Book's house.**

**Danny Graves reported for the Nominating and Elections Committee. There were two requests for the Board Scholarship to the Winter School. The Committee is recommending Ginger Hatchell receive the Scholarship. The motion comes from a Committee so it does not require a second. The motion to grant the scholarship passed unanimously.**

Danny also reported that Margaret Graves has resigned from the Board. Jim will send out an email to the Board asking for nominations. Also this will be posted on the website. The deadline for submission of nominations will be January 15. That way a person can be selected and seated on the Board by the March 2007 meeting.

Al Greene reported on the activity of the Quality Assurance Committee. Several requests for extensions were granted. He asked that, in the future, the QA Committee meet at 6:15 p.m. prior to the other Committee meetings.

Michael Herring then presented for the Standards Committee. There was discussion about the community college programs. Randolph offered that the lobbyist for the community colleges approached him the other day about some legislation the system may be considering which could impact their relationship with all occupational licensing boards.

UNC-C has requested that the McLeod Institute be added to their curriculum. This was approved.

There was a proposal to the Board to add nicotine training as a requirement for certification. This is already in the performance domains but the Committee did not believe that it should be added as a requirement like Ethics and HIV. There is also discussion in the Committee about being more specific about how the initial hours should be divided (ie.: a minimum number of hours in pharmacology, nicotine, gambling, etc.). Deborah Bryan made a statement in support of the Board moving toward making this a priority.

Carol-Ann then asked Flay and David Turpin to report on the Fall IC&RC Meeting in October in San Diego. Flay noted that the minutes of the meeting are on the IC&RC website ([www.icrcaoda.org](http://www.icrcaoda.org)). This was the 25<sup>th</sup> anniversary of the IC&RC. There are 73 credentialing boards now that are members. Sandra del Sesto of Rhode Island was elected as the new Secretary and Flay was elected to a first full-term as Vice President. IC&RC and NAADAC now have facilitators working on helping the two organizations toward either more collaboration or merger.

North Carolina underwent Compliance Review and was the only Board found to be in complete compliance with IC&RC regulations for all of its credentials.

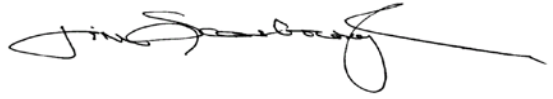
Carol-Ann asked if anyone had any comments. Dewayne Book noted that Fellowship Hall was recently named Facility of the Year by APNC.

Randolph made a few comments on the upcoming session of the legislature. The session begins on January 24, 2007. There will be a number of challenges facing the legislature including the possibility of a significant shortfall in revenue.



**Al Greene moved to adjourn. Danny Graves seconded the motion. It passed unanimously.**

**Respectfully submitted,**

A handwritten signature in black ink, appearing to read "Jim Scarborough", with a long horizontal flourish extending to the right.

**Jim Scarborough, M.Div.  
Executive Director**