

NCSAPPB

March 11, 2010

The regular quarterly meeting for the board of the North Carolina Substance Abuse Professional Practice Board was called to order by the President, Danny Graves, at 10:00 am on Friday March 11, 2010.

Present: Randolph Cloud, Paola Learoyd, Worth Bolton, Flay Lee, Randy Thornton, Lynn Inman, Jessica Holton, Helen Wolstenholme, Matt Musselwhite, Ann Christian, Danny Graves, David Turpin, Bert Bennett, Joe Fortin, Tony Beatty, Adrian McCoy, Mark Crabtree, Nora Noel, Dottie Saxon Greene, Lynn Jones, Lidia Bly-Herman, Michael Herring, and Tom Miller

Absent: Clyde Ebron, Cheryl Gentile, Wrenn Rivenbark.

The minutes of the December 11, 2009 were approved.

Danny: Welcome. Call to Order.

Ann: Ethic Awareness and Conflict of Interest Statement.

Ann: Reviewed the rules to be submitted. Board members are to review the rules and will vote at later date. Reciprocity .0209 was addressed in the fall, and Board noted problems. Ann stated she needs some direction. Someone will contact Cheryl Gentile to review opposition. Standards committee wants to address .0214. Line 15, number 3. , .0217 Line 31, number 3. If applicant has been sanctioned by this Board, supervision can be increased. That is addressed in an Ethics Rule (.0601) In-service is to be identified as such. Should be a matter of procedure, not rule. Ethics 0600's grounds for professional discipline: Items 3 and 4 noted. Definitions rule: "activity" vs. "exploitation". .0601 is going back to Ethics to discuss and clean up. Board members need to review the rules in preparation for next meeting.

Danny: Summer School is coming up. Board will present a track. "So You Want To Be Credentialed." Those presenting last year have agreed to present this year. Danny will address, make statement to ICRC concerning length of time it takes to get results back from test. Computerized testing will not resolve the issue if new questions are on the test. This is reflected in our State workforce issues.

Barden: Options on computerized testing. Contract with private testing companies or have testing centers. Laws dictate that we have to open it up for every Board. Recommend that we start looking at contract relationships with other companies. NC does three fourths of the LCAS tests in the world. 89 of 224 tests in NC for LCAS. No time frame at the present. Right now, there are only two or three sites In NC. Have to set up server, contact companies, and find sites. Barden will have something by the next Board meeting. Anna is doing well. Barden read written by Mr. Jonah Williams of thanks that he can now register under Rule Changes.

Treasurer report: David Turpin, we are on target to meet budget. Motion to accept by Tom, seconded by Nora. David Turpin also requests that Board empower treasurer to move some money around. Move Money Market monies to CD's. David will work with office and accountant on percentage. Approval: Lynn Inman made motion and Randy second. Approved.

Ethics Committee: Bert: 14 open cases, closed 12 cases in last quarter. 1 sexual relationship, one relapse, two client relationships, 4 supervision, 2 people supervising relatives, 2 non-credentialed, 1 confidentiality, one registrant expired: 1998. 2009 opened 25 cases. One issue is private investigation need to find person when complaint is filed. Asking for increase in line item amount for use of private investigators.

Deemed Status.

Joe: NBCC working to provide support in Chile.

Jessica: NASW. May 5-7 Clinical Supervision conference. Myrna Miller, President Elect died about two weeks ago. Michael brought up topic of our Board working with them about being dually credentialed. Randolph mentioned Ms. Miller's support. In Raleigh, people from all the disciplines we work with have come together, taking shifts to help with the baby and support the family.

Worth has been working to get LCAS, through SAMSHA efforts, to expand approval to all credentials to get TriCare and work in VA system. Announcement came out last Thursday.

Cheryl: Father in law ill.

Adrian: Nurses. Annual conference in October.

Nora: Ethics presentation on June 12. Conference Fri and Sat, 4/22,23. Charlotte. Nothing SA specific, but good information. Neurobiology, trauma. UNCW conference 4/16 a debate about Evidence Based practice and Practice Based Evidence.

Flay: EC. EC meets morning of Full Board and at least one conference call in between. EC now meets at 8:00 Am. Committee chairs to bring items of interest to bring to Full Board. Asks any Board members for item of interests to be forwarded to Flay or office. **Next Conference Call 5.25.10. 11:00.**

Worth: Spotlight report and updates. Scholarships: have increased number of requests. 8 to Summer School, and 7 to AFOW. Barden will have nominations by Wednesday of this week. Elections coming up: N. Central and At Large open. Information will be on Buzz and paper ballot sent out. Proposal to consider Al Greene Institute scholarship. 42 hour conference. Board asked to vote that registration and lodging be covered. Motion: Lynn Inman, Dottie Saxon-Greene. Can we get it out on Buzz soon. Approved. Worth described function of N and E Committee. Committee of one, but 4-5 other Board members are included in discussion and voting. X out applications if it's someone you know to avoid appearance of impropriety.

Business Ops: Tom Miller. Results of survey regarding structure of Board. 16 out of 25. Findings: people like the structure, think we're doing a good job. 2 areas brought out: Use of time—Thursday and Friday, to Monday or Tuesday, or change the time of meetings on Thur and Friday. Will contact each chairperson for ideas. Also look at volunteers to look at process and structure. Roberts Rules of Order. Asking for volunteers. Teleconference. Lynn, Nora, Tony, Joe, Bert, Jessica. Minute standardized form. Efficiency, streamlining. Orientation: Each chairperson will do a DVD. Can be on website with Member log in. Training: December training replacing CPM trainings. Tom will send out survey to ask what trainings are wanted, rules, CABHA, law changes, peer service definition. Worth and Tom will participate. Tom will have it ready by next Conference Call. Invited everyone to go to website and look at minutes of different committees. Security, access issues. Presently, to get on website, have to go on sign in link. David, Tony, Jessica. Tony discussed how you log in for security reasons.

Ethics hearing at 1:00. Need a quorum. We need 14 people. 30 minutes estimated. If she's at the old hotel, it will be at least 1:20 to start. Tom, Jessica, Lynn, Joe, Tony, Adrian, Worth, David. Had 8 need 14. Can't have hearing. There is no set time to end Board meeting. Time and Structure survey. We've always gotten out at lunch, but it's not really over.

Michael: Contact UNCW again for misleading statements concerning their Social Work program. Worth mentioned Governor's Institute reviewing Master's programs with NCSAPPB. Report for testing. (get from EC.). Discussion about LCAS reference letters: is in Rules./statute.

Randolph. Greetings from Anna. Information from Raleigh. Budget is a dominant topic. Governor is developing her budget. There remain unmet needs in the State. ABC funds under discussion in Raleigh now. The feeling is that it needs to be revised. The current methods started in prohibition days. There have been abuses in the system. Many on the County level fear that privatization will cut the funds to the counties. Those funds go to programs. Opportunity to voice concerns before decisions are made. National and State trends that impact us: proposal by SAMSHA to eliminate SA Block Grant. Call it a Mental Health Block Grant. Around 80% of NC funding is through that grant. Flo Stein is meeting in Washington today to meet to dissuade the SAMSHA secretary from that plan. Ms. Stein feels like the woman is open to hearing, but there is a mandate to reduce sizes of budgets. Her current proposal makes it a Behavioral Health Grant. Set asides for women, HIV, etc. Criminal Justice, TASC funding would be effected. We need to contact our congressman in our area. Sometimes face to face is effective. We can act as individual Board members, providers, programs, etc. Federation, Gov's Institute, APNC can advocate. Randolph agrees we can get emails to keep Board members up to date. David Turpin will have information. There may be no services through LME if the plan is approved. It is the historical observation that money goes to mental health when it's not designated for substance abuse..

Ethics Statement is due on April 15. Barden will mail forms to Randy.

Lunch: Identify that we are with the SA Board. Joseph's.

Motion to adjourn made by Worth Bolton, seconded by Lidia Bly-Herman. Approved and adjourned.

MINUTES

NORTH CAROLINA SUBSTANCE ABUSE PROFESSIONAL PRACTICE BOARD

FRIDAY, JUNE 11, 2010

Attendance: Lynn Inman, Tony Beatty, Lynn Jones, Joseph Adedokun, Worth Bolton, Tom Miller, Joe Fortin, Michael Herring, Al Greene, Randy Thornton, Cheryl Gentile, Wrenn Rivenbark, Lidia Bly-Herman, Nora Noel, Flay Lee, Danny Graves, Bert Bennet, David Turpin, Jessica Holton, Clyde Ebron, Helen Wolstenholme, Richard Henderson.

Board Staff: Randolph Cloud, Ann Christian, Anna Misenheimer, Paola Learoyd, Barden Culbreth.

President Danny Graves opened meeting and called for approval of March 2010 Board meeting minutes.

Motion: Approve March 2010 Board meeting minutes.

Motion made by Al Greene/Seconded by Michael Herring.

Motion carried with amendments to be made (UNCW's psychology program will be differentiated from UNCW's Social Work program and the spelling of Lynn Inman's last name will be corrected).

Ann Christian read the Ethic Awareness and Conflict of Interest Statement. No one indicated any known conflicts.

Ann reviewed the following rules:

.0204 There are revisions of the most recent revisions. Correct spelling of "Clinical" in title.

Second page: reminder that underline indicates new language, strike through indicates the old language. Subdivision (f) line 9. "Certification" will be changed to "Credentialing" process.

Standards committee recommends "years" be changed to "hours" in lines 11-15 to reflect the same ratio throughout the process. In lines 11 and 13, "practicum" is to be changed to "practice". This rule reflects a tier system for CSAC supervision.

The 0600 rules will require more work. Ethics has scheduled special meeting.

.0208: Strike (d) limitation. Should be opened up to the list of topics stated in rule .0205(2)(e)(i)-(v).

0205 (e)(i) Discussion concerning Dependence and Prevention. Both aspects will be included in trainings, hours accepted.

.0209 Reciprocity. This rule needs to be revisited by the full Board.

0217: OK

0225: OK

0226: OK

There were two provisions from the Standards Committee. One of these concerned the definition of "supervised practice" found in rule .0101. The Standards Committee recommends 50% of this supervision may be given via telecommunication, in real time.

Several Board members voiced disagreement with this provision.

**Motion: Allow up to 50% of clinical supervision to be given/received via telecommunication.
Motion made by Michael Herring/Seconded by Tom Miller.
16 Board members in favor; 4 opposed. The motion carried.**

The second issue raised by the Standards Committee was in regards to LCAS-Criteria C issue. In (g), for Rule 21 NCAC 68 .0214, "curricula" in second paragraph will be changed to "curriculum".

**Motion: Approve these rules with noted corrections made.
Motion made by Worth Bolton/Seconded by Clyde Ebron.
The motion passed.**

President's report by Danny Graves:

Conferences are going well. Questions have reached a level where most have to do with substantial issues.

Executive Director's report by Anna Misenheimer:

The Annual Board meeting will be held during the Summer School in Wilmington. Anna circulated a sheet for members to request lodging for that Board meeting. The Board member Appreciation Dinner will be on Tuesday, July 27th and Wednesday, July 28th will be the Annual Board meeting. Executive Committee had discussed options for Board meeting time while at the Summer School. We will invite someone from the Division to speak about the changing substance abuse services landscape. Written tests are usually administered at the McKimmon Center in Raleigh. The September test will take place at the Friday Center in Chapel Hill. A Board Buzz, the summer newsletter and letters mailed to those scheduled to test will indicate this location change. The Board's Annual training event will be held in Durham on December 8th and 9th. The auditorium accommodates up to 150 people and there will be two additional rooms available.

Treasurer's report by David Turpin:

The Board's net income is currently \$35,000. We are on target for this fiscal year. Board reviewed proposed FY 2010-2011 budget.

**Motion to approve February, March and April financial reports and the FY 2010-2011 budget.
Motion made by Tony Beatty/Seconded by Joe Fortin.
Motion passed.**

Deemed Status Reports

Joseph Adedokun (NAADAC): September is Recovery Month. NAADAC is sending out information. NAADAC awarded a grant to Mississippi. We (NC) will apply for the grant next year. Wrenn Rivenbark said APNC is trying to give awards for Recovery Month. APNC will award \$4,000 in grant money this year--\$1,000 to each region.

Jessica Holton (NASW): NASW recently had elections. Jessica was elected to represent the Coastal District. NASW's Executive Director would like to highlight substance abuse and encourage LCSW's to become dually licensed. Their annual Clinical Institute will be held in Wilmington.

Joe Fortin (NBCC): 10 scholarships were awarded. 5 were awarded for rural areas and 6 were awarded for military services. They were \$2,000 scholarships.

Cheryl Gentile (CRCC): Reports that there are 12 Rehab Counselors in the State.

Nora Noel (APA): NCPA has been encouraging that the \$40 million in budget cuts come back into the budget again. UNCW's PhD program has moved ahead and is currently planning the curriculum.

Executive Committee report by Flay Lee: Executive Committee has met twice since last Board meeting. Attendance has been good. Committee Chairs are encouraged to meet between Board meetings. Three motions came to the full Board from the Committee:

1. From Danny Graves, President. Rules to be placed on password protected page of the website. Additions will be highlighted in red. Members to read before Board meeting and communications can be made by email. This should facilitate discussions during the full Board meeting.
2. From Al Greene. Disciplinary hearings will be scheduled at start of Board meeting whenever possible. Informal meetings will still be held on Thursday.
3. From Bert Bennett. Letter drafted to LME's, organizations, etc. regarding registration requirements. Some changes to be made before the letter is distributed.

Electronic testing status: IC&RC voted to retain SMT as testing company. This allows the Board to move forward with plans to offer computer based testing. Five sites are currently available (one in Rocky Mount, Cary and Boone and two in Charlotte).

A motion was made that computerized testing will be offered beginning in March 2011.

Bert Bennett made the motion/Motion seconded by Lynn Inman.

Motion approved.

A motion was made and approved about a year ago to increase the testing fee from \$125 to \$175 for computer based testing. The time frame for testing is about 1-2 weeks for applicant to schedule and take the test. The March 2011 dates will be March 14th-26th. Results may be available when the applicant finishes the test, but will not be immediately available if a new cut score is being determined.

Business Operations report by Tom Miller: An orientation CD is being made and will be ready by September. Newly appointed and elected Board members will be shown the CD so they will have knowledge of committees' purpose and usual business. Jessica Holton said there is confusion amongst credentialed social workers regarding our Criteria D. The Board agreed that clarification is needed in the form of a letter to the NASW Board regarding the written test requirement in order for one to make application under this criteria.

Ethics Committee report by Bert Bennett: The Committee has finished rule revisions, but is reviewing them once again. Ethics Committee currently has 16 open cases. 5 have been closed

since last Board meeting (2 cases have failed to respond, 1 case involved confidentiality, 1 concerned a DWI provider and one complaint was closed after the Committee used a sting operation to verify that a provider was not actually providing services as claimed). It had been requested that if credential is suspended, the Board provide a notice on license verification webpage. Barden has set up a code that indicates disciplinary action with instructions to contact the Board. Today's hearing is the first step in the Committee's attempt to handle an ethics complaint against a non-responsive Respondent. When mail concerning the ethics complaint is returned undeliverable, and after Bert and Ann unsuccessfully attempt to contact the Respondent, a full Board hearing is held. The Respondent will be disciplined on grounds of not updating the Board office with contact information. Doing so will cause the Respondent's credential to be suspended for a period, after which time, the counselor would have to address the ethical complaint before his/her credential is reinstated.

Nominations and Elections Committee report by Worth Bolton: Board elections were held. Al Greene was reelected to serve the North Central position. Dale Willetts was elected for At-large position. He is a CCJP credentialing advocate. Officers' positions that will be chosen at the Annual Board meeting include the Secretary and President offices. Danny Graves offered to serve another term as Board President. After Michael Herring's recommendation and the Executive Committee's approval, Lidia Bly-Herman will serve as Standards Chair rather than as Secretary. Jessica Holton agreed to serve as Secretary following the Board's meeting in July. The December training event was discussed. Worth asked for clarification concerning the other six hours in various topics as stated in the revised rules. The applicant or credentialed person can have some hours in more than one of the topics listed.

Quality Assurance report by Al Greene: Most of the cases coming to the Quality Assurance committee concern master's degree programs that do not meet the LCAS requirements. It has been the Board's intent that the holder of the LCAS be able to work with co-morbid populations. A clinical internship is needed for the academic program to be used for the LCAS credential. Michael Herring added that even a voluntary internship does not count if it is done post-graduate program.

Standards Committee report by Michael Herring: It was decided that for those applicants who are registering while "off paper", but still are within the required waiting period, they can not go further than registration status until the waiting period has passed. UNCW's MSW program will receive stern letter to quit misleading students on website. The website is misleading in that it implies that only a 300 hour practicum is needed for students completing the UNCW Social Work Graduate program in order to apply and qualify for the LCAS under Criteria C. Michael Herring shared that he has enjoyed his seven years on the Board and thanks everyone for their support. He will miss the people and relationships. Danny Graves thanks Michael and acknowledges how much has moved forward in the seven years of his service. Michael reported on March's exam scores. CSAC—44 took the exam, 32 passed (76% passage rate).

LCAS—80 took the exam, 47 passed (59% passed). This is higher than the International passage rate.

CCS—11 took exam, all passed (100% passage rate).

CSAPC—4 took the exam, 3 passed (75% passed).

Board office report: Randolph Cloud reported on the ABC Board revisions as there had been talk of privatization. It now appears that the plan has been dropped and changes will consist of proper operation of current structure. The process is underway for allowing LCAS's to provide services for commitment process. The 5 LCAS's performed better than others already qualified during the study. Legislature's recommendation is to extend that qualification across the state. Leadership changes are taking place in DHHS and Division of MH/DD/SAS. Lisa Wainwright is retiring, John Tote was appointed to take over, but stepped aside. These changes will tie into the landscape of substance abuse going forward. New SAMSHA director had wanted to collapse block grant into behavioral health. It is believed that that process has been abandoned and block grant will remain. The budget development process is underway to reconcile the Senate and House versions of the budget. Optimistically, the budget may be in place around mid-July. There are good and bad things in the budget. These are tough times, but budget cuts are usually toughest on Health and Human Services. There may be changes to provider rates. Included in the anticipated Medicaid dollars include monies in the budget which are predicated on \$500 million of stimulus monies. Worth reported that at last week's meeting, SAMSHA Director and Assistant Director recommended that NC become a model state for expanding Tricare providers due to our LCAS and dually licensed professionals. That would include State operated facilities. This is a credit to our Board and credentialing process. The meeting broke for lunch before continuing with two full Board ethics hearings.

Minutes taken by Lidia Bly-Herman.

MINUTES

NORTH CAROLINA SUBSTANCE ABUSE PROFESSIONAL PRACTICE BOARD

WEDNESDAY, JULY 28, 2010

Attendance: Lynn Jones, Tom Miller, Joe Fortin, Randy Thornton, Cheryl Gentile, Wrenn Rivenbark, Lidia Bly-Herman, Nora Noel, Flay Lee, Danny Graves, Bert Bennett, David Turpin, Jessica Holton, Clyde Ebron, Joe Fortin, Helen Wolstenholme, Mark Crabtree, Dale Willetts, Dottie Saxon-Greene, Adrian McCoy, Lynn Inman, Lidia Bly-Herman.

Board Staff: Randolph Cloud, Ann Christian, Anna Misenheimer, Barden Culbreth, Matt Musselwhite.

Danny Graves, President, opened meeting and called for approval of June 2010 Board meeting minutes.

Motion: Approve June 201 Board meeting minutes with amendment that rule .0209 will be reviewed by the Standards Committee and will come before the full Board for their consideration.

Motion made by Lynn Inman/Seconded by Clyde Ebron.

Motion carried.

Ann Christian reminded the Board members that our statute reads that we, as a Board, must follow the guidelines set by the IC&RC.

Ann read the Ethics Awareness and Conflict of Interest statement. No one indicated any conflicts.

Danny introduced guest speaker Flo Stein. Flo is Chief of the Community Policy Management Section of the NC Division of MH/DD/SAS. She is also the current President of the National Association of State Alcohol and Drug Abuse Directors (NASADAD) and serves as an advisor to the Substance Abuse and Mental Health Services Administration (SAMHSA). Danny introduced Flo as "a friend in the field" instead of "a friend of the field".

After each Board member present introduced him/herself to Flo, she explained that the field is in a period of huge transition. The State Association of Addiction Studies is seeking advocacy as there are not enough letters on SA issues and parity going to Congress. On August 20th, there will be a meeting in downtown Greensboro sponsored by Southeast ATTC and SAMHSA. Flo hopes to have 100 of NC's SA counselors present.

Flo went through her PowerPoint presentation entitled "Advancing the Conversation". The Practice Board needs to take the lead in disseminating information concerning the Patient Protection and Affordable Care Act of 2010 to the field so that they can prepare. The need for a universal credential has never been greater.

Danny said that the IC&RC has delegates that attend Congressional meetings. The IC&RC has asked for full compliance from its member boards that universal credential acronyms will be used within the next three years.

President's Report by Danny Graves:

He thanked the NC Foundation for Alcohol and Drug Studies (NCFADS) for allowing the Board to meet in conjunction with the Summer School and for providing lunch in the cafeteria following the Board meeting. This is a two-fold advantage: the attendees get to see the Board members and those who do the work of the Board (the Board office) and the Board members and staff can hear concerns of those in the field. He thanked Jessica Holton, Dottie Saxon Greene, Joe Fortin, Tom Miller and Mark Crabtree for presenting the Board's track yesterday.

Executive Director's Report by Anna Misenheimer:

Anna thanked Danny Graves and Mark Crabtree for their presentation at the Summer Addictions Institute. A little over 50 counselors attended the training and both received very high marks on the evaluations that were returned.

She reminded Board members to complete and submit their Statement of Economic Interest form to the State Ethics Commission. An email was sent out last week with a link to this paperwork. There are three forms: the long form, short form and no-change form. Ethics education is also required by the State Ethics Commission. One must attend the refresher course at least every two years after attending the initial training. She can tell you if you are overdue to attend this course.

The September exam will be administered at the Friday Center in Chapel Hill instead of the McKimmon Center in Raleigh. The exam will return to the McKimmon Center in December. Beginning in 2011, the Board will only offer computerized testing.

Executive Committee's Report by Flay Lee:

The Committee did host the four conference calls as promised at the beginning of the year. Flay still believes a Board retreat should be planned, especially in light of the information Flo Stein shared. The Board needs a one year plan, a three year plan, etc. Flay will seek the President's blessing to move forward with this. In September, Flay would like for each Committee Chair to present an evaluation of what has happened in his/her committee over the past year.

Ethics Committee's Report by Bert Bennett:

Since the June Board meeting, the Committee has received a number of complaints. The Committee met yesterday and reviewed the rules following Ann Christian's meeting with the Rules Review attorney. Bert would like to meet one more time between now and the September meeting to review Prevention rules. After this meeting, the Committee should be finished reviewing the rules.

Nominations and Elections Committee's Report by Anna Misenheimer (in Worth Bolton's absence):

Anna discussed the 2010 Annual Training Event. It will be held at the Sheraton Imperial in RTP on Wednesday and Thursday, December 8th and 9th, in advance of the December Board meeting. Cheryl Gentile asked the Board office to seek ceu credit for this training event. Cheryl also recommended that the Board office produce a video of how to pursue the credentialing process for upload on the Board's website.

Business and Operations Committee's Report by Tom Miller:

The Committee hopes to distribute a Customer Satisfaction Survey sometime between the September and December Board meetings.

Legislative Update Report by Randolph Cloud:

\$.75 on every dollar is spent on behavioral health care issues. It might be a good idea to ask the Insurance Commissioner to come and present on the upcoming changes resulting from the Patient Protection and Affordable Care Act of 2010 and other changes that will impact the profession.

Seating of Officers:

Danny reported that he will serve as President for the next two years while Jessica Holton will serve as Secretary.

Motion: Adjourn the meeting.

Motion made by Mark Crabtree/Seconded by Clyde Ebron.

The meeting was adjourned.

Respectfully Submitted by Anna Misenheimer.

MINUTES

NORTH CAROLINA SUBSTANCE ABUSE PROFESSIONAL PRACTICE BOARD

FRIDAY, SEPTEMBER 10, 2010

Attendance: Danny Graves, Joseph Adedokun, Clyde Ebron, Mark Crabtree, Tony Beatty, Nora Noel, Dale Willetts, Jessica Holton, Lidia Bly-Herman, Wrenn Rivenbark, Dottie Saxon Greene, Bert Bennett, Karen McDonald, Joe Fortin, Flay Lee, Worth Bolton, Tom Miller, Helen Wolstenholme, Cheryl Gentile, David Turpin, Lynn Inman.

Board Staff: Ann Christian, Randolph Cloud, Barden Culbreth, Matt Musselwhite, Anna Misenheimer. President Danny Graves opened meeting.

The first order of business was swearing in Jessica Holton as the new Secretary. Danny Graves will continue to serve as Chair of the Board.

Swearing In Of New Board Members

Dale Willetts and Karen McDonald were sworn in by Ann Christian, attorney. Dale and Karen then introduced themselves to the Board.

Motion: Approve June 2010 Board meeting minutes.

Motion made by Lynn Inman/Seconded by Dottie Saxon Greene.

Motion carried.

Ann read the Ethics Awareness and Conflict of Interest Statement. No one indicated any conflicts of interest with the meeting agenda.

President's Report by Danny Graves:

Danny reiterated that this Board was created to protect the safety and welfare of the public as brought to attention by Karen's introduction of herself to the Board members. The Governor's Institute and Southeast ATTC presented training on August 20th. David Turpin said it was a great training.

Approximately 130 people attended: 6 Board members, 6 past Board members, 3 state directors and the Legal Action Committee were present. He announced that Joe Jordan and Steve Millette will make a presentation at the December Board meeting regarding a Peer Assistance Committee. Danny thanked those that have worked on this Committee, particularly APNC.

Danny passed around the Board correspondence.

Executive Director's Report by Anna Misenheimer:

Anna reported that Randy is absent as he took a terrible fall on Friday. When she spoke to Randy, he was going to the emergency room for an exam. Lynn Jones was absent. Lynn is visiting her daughter at the US Naval Academy in Annapolis. Her daughter is signing her five year commitment upon graduation to the Navy. She is also a cheerleader and will be cheering at the home football game over the weekend.

Other announcements include that Lidia Bly-Herman welcomed grandson Nicolas Bryan Herman on Sunday, August 29th. Anna is working on pulling information together for the Board's annual report due by October 31st per House Bill 221, enacted last year. She might be contacting Committee Chairs for

assistance. The 2011 meeting schedule has been distributed. Finally, the Board office is working on the production of a video that will be linked to the website instructing how to properly make application for a NCSAPPB credential.

Treasurer's Report by David Turpin:

The Board's revenues for fiscal year 2009-2010 were very accurate. The Board received 99% of its projected revenue. Meanwhile, the Board was conservative in its spending, meeting 83% of our budgeted expenses. The 2008-2009 audit will be presented at the December Board meeting.

Motion: Approve May and June's financial statements.

Motion made by Nora Noel/Seconded by Tony Beatty.

Motion passed.

Deemed Status Reports

Joseph Adedokun (NAADAC) reported that the National Conference on Addictions occurred this week in Washington, DC and they are seeking writers to share recovery stories. \$100 will be given to person whose story is shared in their publication. Joseph shared the four pillars of NAADAC. Danny stated that ICRC and NAADAC have met several times to discuss creating a united credential. Danny hopes to have an update following the ICRC meeting next month.

Jessica Holton (NASW) attended NC's Board annual retreat in July. NC Social Work Board is creating a prevention practice unit. Please see Jessica if you are interested. NASW Membership is required, however. The annual conference will occur in November. Jessica is Chair of NASW's ATOD Committee.

Joe Fortin (NBCC) was successful with getting Tri-Care approval.

Cheryl (CRCC) reported 12 counselors possess the MAC in NC. This credential is no longer offered by CRCC.

Nora (APA) reported that UNCW's Psychology Department's Fall Conference is in two weeks. This conference is not substance abuse specific, but there are opportunities for training hours. Undergrad conference will occur in November. APA's website includes great information regarding the treatment of nicotine issues.

Executive Committee Report by Flay Lee:

Flay said that the Committee consists of the Chair of each Committee and the Board President. The Board's Executive Director and attorney also attend the meetings of the Executive Committee. Flay has asked each Committee Chair to submit a written report of what has occurred in each Committee over the past year. Anna will distribute this information to each Board member. Also, the Committee will continue to spotlight each Committee, one at each Board meeting. The video that is being produced will highlight each Committee and the Board staff.

The Committee has a recommendation for the full Board's consideration, which will be shared as part of the Standards Committee report. Flay announced that David Turpin is running for ICRC Secretary.

Ethics Committee Report by Bert Bennett:

The Committee just received its 150th complaint that will result in an investigation since tracking of cases began roughly five years ago. Twenty eight cases are open. Nine cases have been closed since March.

Relapse, dual relationships and supervision issues are the main reasons for complaints. The Committee has asked the Standards Committee to take the charge to review rules concerning supervision.

Bert, Ann and Barden meet about once every 2-3 weeks to review ethics case. Bert believes they could meet once a week given the number of complaints that are received. All Ethics rules have been finished. Two rules that were going to be resubmitted to the Rules Review attorney are being withdrawn. Bert explained the Ethics Subcommittee's creation was to avoid problems with establishing a quorum should a full Board hearing be needed.

Wrenn Rivenbark inquired about the NCSAPPB Distribution letter which stated who is required to be registered with this Board. Many questions still surround this letter and it seems that most of the questions have come from one LME in particular. Bert said that if one is treating substance abuse issues, then registration is required. The LME is saying if one deals with a SA client at all, then registration is needed. Bert, Anna and someone at the Division plan to speak with this particular LME to try and resolve this. Wrenn believes that interpretation of the Distribution letter is difficult. Anna instructed Wrenn to draft a letter with specific questions to the Board and any questions can be addressed.

Standards Committee's Report by Lidia Bly-Herman:

Lidia reported that an ongoing conversation is occurring between the Committee and NASW. NASW does not require a separate substance abuse specific exam in order for one to obtain the C-ATODSW. A substance abuse specific exam is required per the Board's Deemed Status rule.

Motion: The Board will start to consider curricula of out-of-state school programs for inclusion in LCAS, Criteria C approval.

Motion from Standards Committee, with Executive Committee endorsement/Seconded by Joseph Adedokun.

The motion carried.

Ann Christian stated that this will be implemented once a rule allowing this has gone through the rules review process and goes into effect.

Reciprocity is currently limited to ICRC states. The Committee would like to allow reciprocity to non-ICRC jurisdictions. The committee is referring this issue back to the full Board.

Motion: Revisit the reciprocity rule and allow for reciprocity with non-ICRC entities.

Motion made by Wrenn Rivenbark/Seconded by Worth Bolton.

Motion passed.

Motion: The reciprocity rule should be referred to attorney Ann Christian for drafting to reflect the Board's previous motion.

Motion made by Wrenn Rivenbark/Seconded by Worth Bolton.

Motion carried.

Nomination and Elections' Committee Report by Worth Bolton:

One counselor applied for the APNC Fall Conference and there were four applicants for the Winter School scholarship. Worth has distributed the applications for the Winter School conference to the rest of the Committee and will notify the Board office once this decision has been made.

The NCSAPPB “Annual Meeting of the Professionals” will consist of six tracks over the course of Wednesday and Thursday in advance of our December Board meeting. Anna and Worth hope to get this agenda distributed by the end of next week. Anna needs to seek approval for NBCC credit.

Quality Assurance Committee Report given by Mark Crabtree:

Tony Beatty was assigned by Danny Graves to this Committee and attended his first meeting with the Committee last night. The Committee does not strive to keep applicants from obtaining a NCSAPPB credential, but to protect the public by enforcing the Board’s credentialing standards. Many LCAS applications are received and reviewed with master’s degrees that are not human services related.

Business Operations Report given by Tom Miller:

Tom gave a report on the results of the survey distributed to Board members. The Committee believes that clinical supervision has become an issue in that it is not closely regulated or supervised by the Board. This issue was referred to the Standards Committee.

When inquired by Tom, Ann stated that a Board member’s placement on a particular committee is outlined in our bylaws and is, essentially, determined by the President and Executive Committee. Danny said that he will begin to distribute information concerning his decisions regarding committee composition to the full Board from this point forward.

Legislative Update given by Randolph Cloud:

Randolph said lots of confusion surrounds healthcare reform. For instance, what are the implications and what role will SA counselors play? Randolph distributed a handout of CABHA updates. Commissioner of Insurance Wayne Goodwin is willing to meet with the Board and provide some instruction on how substance abuse services should be provided in the coordination of these services.

There has been a change in leadership at the Division. Steve Jordan will replace Leza Wainwright. Beth Melcher has been hired to provide oversight of MH/DD/SS Division. Two other positions are currently open: Assistant Director and Clinical Director. The Legislative Oversight Committee for MH/DD/SS recently met.

Under New Business, Barden Culbreth reported that he has enrolled in a Microsoft Access training course and is hopeful that he will eventually be able to manipulate the data in the Board’s database to gather information, as needed.

Cheryl Gentile announced that National Recovery Month was celebrated more prominently this year than in years past due, in part, to the work of the field.

Motion: Adjourn the meeting.

Motion made by Mark Crabtree/Seconded by Lynn Inman.

The Board meeting adjourned.

MINUTES

NORTH CAROLINA SUBSTANCE ABUSE PROFESSIONAL PRACTICE BOARD

FRIDAY, DECEMBER 10, 2010

Attendance: Flay Lee, Mark Crabtree, Tom Miller, Jessica Holton, Dottie Greene, Tony Beatty, Dale Willetts, Wrenn Rivenbark, Lynn Jones, Adrian McCoy, Cheryl Gentile, Nora Noel, Worth Bolton, Lynn Inman, Clyde Ebron, Lidia Bly-Herman, Joe Fortin, David Turpin.

Guests in Attendance: Steve Millett and Joe Jordan.

Board Staff: Randolph Cloud, Ann Christian, Barden Culbreth, Anna Misenheimer.

After calling the Board meeting to order, Danny Graves introduced Mr. Joe Jordan and Mr. Steve Millette to the Board members. Joe and Steve serve on the Impaired Professionals Action Committee (IMPAC). Dewayne Book initially announced the inception of this group. Current members of the Committee include JoAnn Hummers, Jessica Holton, Tamela Gilmore, Tony Simeone and Dorsey Ward. A presentation of the Committee's work was given. The IMPAC foresees two avenues to pursue its work: 1) remain a stand-alone entity and work with professional associations, such as NCSAPPB, on a contractual basis; or 2) join forces with another impaired professional group, such as the Caring Dental Professionals.

After thanking Steve and Joe for their work and thoughtful presentation, the first order of business was approval of the September 2010 Board meeting minutes.

Motion: Approve the September 10, 2010 Board meeting minutes.

Motion made by Lynn Inman/Seconded by Flay Lee.

The motion carried.

Ann read the Ethics Awareness and Conflict of Interest Statement. No one indicated any conflicts.

Legal Update by Ann Christian:

Per the Governor's Executive Order #70, a statement of regulatory principles was issued. The Board's latest rules revisions have been published in the NC Registrar. We are now within the 60 day public comment period, which is part of the adoption process. The Rules Review Commission has veto power of any and all rules. Finally, Ann discussed *The News and Observer* article which described the Governor's call to review all rules for redundancy and repetitiveness. Ann said that competing forces are at play.

Legislative Update by Randolph Cloud:

The issue of privatizing the ABC Board is being reviewed again. This could generate approximately \$5 million in revenues to the state. Under the current system, a certain portion of dollars go towards funding treatment programs across the state and these dollars might evaporate if the ABC Board is privatized. Randolph has been in contact with the Commissioner of Insurance. He is still unsure how health care exchanges are going to operate. The upcoming year's legislative session begins on January 26th. This is a new and different legislature than the one we have been dealing with. The composition of legislative committees can change. The process for budgeting will also be different now that there is a new majority in control. We are not sure if the sales tax will remain or how the budget will be balanced, if the taxes are repealed. The state has a \$3.7 billion deficit. Almost every element of state

government will be impacted by this deficient. Approximately \$500-\$600 million could be raised per year if video gambling is legalized.

Governor Beverly Perdue has talked about reorganizing state government for a period of time. Norris Tolson has suggested a freeze on hiring, the consolidation of agencies, privatization of some services, particularly in human services, etc. Approx 400 Boards and Commissions, wants to reduce to 150. Review is still underway. Incumbent on all entities why they are needed to stay in business. Human Resources Board and Commissions would house all licensure boards. This could go a lot of different ways. The field ought to be aware of this. Randolph will keep everyone aware of this issue. Get someone who represents from the ABC Board to maybe speak and let us know how we might be able to be involved. It would have to be an effort on behalf of individual Board members instead of efforts by the Board as a whole.

President's Report by Danny Graves:

The Board's annual training took place over the past couple of days. It was an excellent event and Danny thanked all the trainers and the office staff for coordinating this event. Approximately 200 counselors were present at each day's events. Danny reiterated the importance of Board member attendance at quarterly Board meetings. Per the Bylaws, two consecutive unexcused absences warrant termination from the Board. Participation in committee meetings and on conference calls is a critical responsibility of all Board members.

The Board's latest set of rule revisions have been published and the public comment period is now open. Public comment period ends on January 3rd. Anna was instructed to distribute information about how to submit comments on the Board Buzz.

Executive Director's Report by Anna Misenheimer:

Anna felt that Wednesday and Thursday's training went well overall. She did caution the Board members that the Board might receive some complaints in that a few counselors were turned away from Wednesday's training because they were late. The staff was originally instructed to do this, but then, told that only giving partial credit was acceptable. These types of issues will need to be discussed and agreed upon prior to any future Board trainings. Anna congratulated Turp on his successful bid for ICRC Secretary. A picture of Turp during his acceptance speech graces the front page of the Board's most recent newsletter. Additionally, Danny is now serving as Chair of the ICRC's CCS Committee. She said that NC's presence within ICRC leadership is indicative of how NCSAPPB is a leader in the field, especially when compared to other ICRC Boards.

Deemed Status Reports

Wrenn Rivenbark reported that APNC has entered into discussions with its membership regarding NAADAC.

Jessica Holton said that NASW held its Fall Conference in Asheville. There were 410 participants. Their New Legislative Advocate Lobby Day is scheduled for March 30th. She asked that all Deemed Status advocates be included in all communication between the Board and their Deemed Status organizations. Jessica feels this would be helpful as she has been recently assisting with the Board's communication with NASW regarding their Deemed Status standing.

Cheryl Gentile stated their remain only 12 CRCC-MACs in NC. The National Association is hosting their annual conference in March.

Jane Peck was in attendance with Adrian McCoy to represent ANCB. Adrian announced that, due to personal reasons, he will be submitting an official resignation letter to the Board office. ANCB has already contacted Anna and identified Jane to be Adrian's replacement. The Board members thanked Adrian for his six years of service to the Board.

Nora Noel reported that NCPA's Spring Conference is scheduled for April.

Executive Committee Report by Flay Lee:

Three people ran for ICRC Secretary. As Anna stated, David Turpin won the election. Flay and Danny did a lot of campaigning on behalf of Turp. At the Fall ICRC meeting, it was reported that the White House refers to the substance abuse field as a "distressed profession unable to meet demands in the coming years". It is for this reason that it has become imperative for ICRC and all to consider adopting a national credential. By 2014, 40% of field will be retired or deceased. The ICRC administered 6369 exams in 2009. The next ICRC conference is scheduled for the week of April 26th, 2011. New Subject Matter Experts (SME) are being identified to help with language barriers that exist within ICRC.

A schedule of 2011 Executive Committee calls has been set. Anna will distribute these dates. A review of the training over the past two days as well as information concerning conference etiquette should be addressed in an article in the next Board newsletter. Flay will work with Anna to draft this article. Work continues on the New Board Member orientation tape. Flay is working on his piece as EC chair. He will then send the tape to Ann Christian for her review and inclusion of information as Board Attorney.

Treasurer's Report by David Turpin:

Turp presented the month-end report for the months of July, August and September. He also shared the audit findings for FY 2008-2009.

Motion: Approve the first quarter financial statements and FY 2008-2009 audit findings.

Motion made by Lynn Inman/Seconded by Tony Betty.

The motion passed.

Ethics Committee Report by Ann Christian:

10 formal complaints have been received since the September Board meeting. 9 cases have been closed. The Committee continues to work on revising rules, including the drafting of fundamental definitions.

Nominations and Elections Report by Worth Bolton:

There are 10 Board members whose terms expire in 2011. There was a question on the Customer Satisfaction Survey that was distributed during the training that asked how often one votes in Board elections. It will be interesting to review the responses received.

QA Committee Report by Mark Crabtree:

The Committee met last night. The meeting involved the usual, routine work of evaluating master's degree programs for eligibility for LCAS application.

Standards Committee Report by Lidia Bly-Herman:

The reciprocity rule is being drafted by Ann Christian and will be submitted to the Rules Review Commission during the next filing. The Standards Committee has also asked Ann to draft a rule that a clinical supervisor must inform the Board office within 30 days when supervision changes. The Committee is still awaiting a response from NASW concerning their Deemed Status standing.

Lynn Inman asked Anna to include the data regarding the pass/fail rate of the September exam when she sends out the Board meeting minutes. Tom Miller also asked that the Buzz include this information.

Wrenn Rivenbark asked the Board about its next step concerning the presentation made by IMPAC.

Motion: This issue should be referred to the Executive Committee and that an update be given at the next Board meeting.

Motion made by Worth Bolton/Seconded by Tom Miller.

The motion passed after it was amended that a conference call be held by the end of January to discuss this issue.

With no further business, a motion was made for the meeting to adjourn.

Motion made by Worth Bolton/Seconded by Lynn Inman.

The motion carried and the meeting ended.