

North Carolina Substance Abuse Professional Practice Board
8:30am, December 14th, 2018
Sheraton Imperial, Durham, NC

Members Present: Laura Veach, Mark Crabtree, Dale Willetts, Mary Jane McGill, Jane Peck, Cheryl Gentile, Richard Hicks, Lea Tackett, Elizabeth Ramos, Al Mooney, John Sanders, Starleen Scott Robbins, Angie Banther, Jo Leblanc, Fran Gordon, Flay Lee, David Turpin, Johnny Bass

Board Members Absent (excused): Carol Hoffman, Brenda Smith-Williams, Geri Miller, Anthony McLean, Smith Worth

Staff: Barden Culbreth, Katie Gilmore, Marcie Murfin, Nelson Harris, Randolph Cloud

Public: Jeff King, Christina Swenton, Kaitlin Sexton, Nicole Ferguson, Semekia "Sam" Evans

Call to Order: President Laura Veach called the meeting to order at 8:35am.

Ethics Awareness Statement: President Veach read the Ethics Awareness Statement and asked for potential conflicts of interest or appearances of conflict. It was noted that some members would be recusing themselves from the Disciplinary Hearings later in the meeting and would announce their recusal at that time. Hearing no further conflicts, the meeting continued.

Announcements: President Veach asked for any announcements to be made. Quality Assurance Chair Mary Jane McGill reported the results of the recent Clinical Supervision Survey. Included in the findings was a need for a Clinical Supervision Training provided by the Board. There would be a follow up meeting on January 25th. McGill also circulated the results to the Board.

The Board congratulated Marcie Murfin on the expectancy of her first child. Her due date is January 4th.

Public Hearing on Permanent Rules:

President Laura Veach convened an open, Public Hearing to receive comments on the proposed Permanent Rules before the Board.

McGill asked that .0203 be amended so that the Certified Substance Abuse Counselor (CSAC) Registration fee remain at \$125. Starleen Scott Robbins agreed. Elizabeth Ramos concurred.

Johnny Bass stated that the Board risked fiscal insolvency if Registration fees were not increased.

Angie Banther asked if the Board had considered the number of CSAC's and Licensed Clinical Addiction Specialists (LCAS) were affected by this fee increase.

Barden Culbreth reported that a tiered Registration system would increase difficulties in accounting and reporting.

Extensive discussion followed.

Mark Crabtree motioned to close the Public Hearing. Fran Gordon seconded.

President Veach asked the Board to conduct votes on each the Rules separately.

Voting:

.0203 – David Turpin motioned to approve the rule with a correction in lines 13-14 to \$200 instead of \$150. Fran Gordon seconded. **Aye- (11) Mark Crabtree, Dale Willetts, Cheryl Gentile, Lea Tackett, Al Mooney, John Sanders, Jo Leblanc, Fran Gordon, Flay Lee, David Turpin, Johnny Bass; Opposed- (5) Mary Jane McGill, Jane Peck, Elizabeth Ramos, Starleen Scott Robbins, Angie Banther**

Motion Passed.

.0205 – Fran Gordon motioned to approve with technical corrections. Richard Hicks seconded. Discussion followed. Motion was clarified and restated. Cheryl Gentile seconded. Veach called the question.

Aye- (16) Mark Crabtree, Dale Willetts, Mary Jane McGill, Jane Peck, Cheryl Gentile, Richard Hicks, Lea Tackett, Elizabeth Ramos, John Sanders, Starleen Scott Robbins, Angie Banther, Jo Leblanc, Fran Gordon, Flay Lee, David Turpin, Johnny Bass; Nay- (1) Al Mooney.

Motion Passed.

.0206 – Mary Jane McGill motioned to accept the Rule with technical corrections. Nelson clarified and restated motion. Fran seconded.

Aye- (16) Mark Crabtree, Dale Willetts, Mary Jane McGill, Jane Peck, Cheryl Gentile, Richard Hicks, Lea Tackett, Elizabeth Ramos, John Sanders, Starleen Scott Robbins, Angie Banther, Jo Leblanc, Fran Gordon, Flay Lee, David Turpin, Johnny Bass; Nay- (1) Al Mooney.

Motion Passed.

.0207 – Angie Banther motioned to approve Rule with technical change from 30 days instead of 5, and late fee to be \$50 instead of \$125. Fran Gordon seconded.

Aye- (17) Mark Crabtree, Dale Willetts, Mary Jane McGill, Jane Peck, Cheryl Gentile, Richard Hicks, Lea Tackett, Elizabeth Ramos, Al Mooney, John Sanders, Starleen Scott Robbins, Angie Banther, Jo Leblanc, Fran Gordon, Flay Lee, David Turpin, Johnny Bass; Nay- 0

Motion Passed.

.0208 – Dale Willetts motioned to accept as written. Mark Crabtree seconded.

Aye- (17) Mark Crabtree, Dale Willetts, Mary Jane McGill, Jane Peck, Cheryl Gentile, Richard Hicks, Lea Tackett, Elizabeth Ramos, Al Mooney, John Sanders, Starleen Scott Robbins, Angie Banther, Jo Leblanc, Fran Gordon, Flay Lee, David Turpin, Johnny Bass; Nay- 0.

Motion Passed.

.0211 – Fran Gordon motioned to approve as written. Flay Lee seconded.

Aye- (17) Mark Crabtree, Dale Willetts, Mary Jane McGill, Jane Peck, Cheryl Gentile, Richard Hicks, Lea Tackett, Elizabeth Ramos, Al Mooney, John Sanders, Starleen Scott Robbins, Angie Banther, Jo Leblanc, Fran Gordon, Flay Lee, David Turpin, Johnny Bass; Nay- 0

Motion Passed.

.0212 – Flay Lee motioned to approve as written. David Turpin seconded.

Aye- (17) Mark Crabtree, Dale Willetts, Mary Jane McGill, Jane Peck, Cheryl Gentile, Richard Hicks, Lea Tackett, Elizabeth Ramos, Al Mooney, John Sanders, Starleen Scott Robbins, Angie Banther, Jo Leblanc, Fran Gordon, Flay Lee, David Turpin, Johnny Bass; Nay- 0

Motion Passed.

.0305 – Mary Jane McGill motioned to approve with technical corrections. Fran Gordon seconded.

Aye- (17) Mark Crabtree, Dale Willetts, Mary Jane McGill, Jane Peck, Cheryl Gentile, Richard Hicks, Lea Tackett, Elizabeth Ramos, Al Mooney, John Sanders, Starleen Scott Robbins, Angie Banther, Jo Leblanc, Fran Gordon, Flay Lee, David Turpin, Johnny Bass; Nay- 0

Motion Passed.

.0306 – Richard Hicks motioned to approve, with technical corrections. Fran Gordon asked to increase renewal fee for Deemed Status LCAS from \$35 to \$50. Seconded by Jane Peck.

Aye- (17) Mark Crabtree, Dale Willetts, Mary Jane McGill, Jane Peck, Cheryl Gentile, Richard Hicks, Lea Tackett, Elizabeth Ramos, Al Mooney, John Sanders, Starleen Scott Robbins, Angie Banther, Jo Leblanc, Fran Gordon, Flay Lee, David Turpin, Johnny Bass; Nay- 0

Motion Passed.

Approval of the Agenda: Cheryl Gentile motioned to approve the agenda. Jane Peck seconded. The agenda was approved.

Disciplinary Hearings: Mark Crabtree and Dale Willetts recused themselves from both cases. Angie Banther recused herself from the Richard Dunn case.

Hearing on Charlotte Garnes – Office of Administrative Hearings recommendation from Administrative Law Judge to permanently revoke her credential. Fran Gordon motioned to accept the recommendation. David Turpin seconded. Motion passed unanimously.

Hearing on Richard Dunn - The Ethics Committee presented a recommendation to permanently revoke his credential following a series of felony armed robbery charges. David Turpin motioned to permanently revoke and charge Dunn the costs of hearing. Cheryl Gentile second. The motion passed unanimously. ‘

Hearings ended.

Approval of Previous meeting minutes: Flay Lee motioned to approve. Angie Banther seconded. Elizabeth Ramos asked that several grammatical typos be addressed and she would present to Board staff after meeting. The motion passed unanimously.

Treasurer's Report: Johnny Bass reported on the investment accounts. There is approximately \$10,000 increase in earning in stocks and \$19,000 earned from bonds. The profit from bonds would be put into the cash account and off set losses for the year. Resulting deposit would put Board in positive position.

Barden reported on day to day cash expenses of the Board and praised the Board members for minimizing costs and pushing for fiscally conservative budget.

Government and Policy Update: Randolph Cloud was recognized to provide update from the NC General Assembly and Department of HHS. He provided an update from the election.

Laura Veach recognized the PACT students from Central Piedmont Community College. The students introduced themselves to the Board.

Associate Director Katie Gilmore reported on the new testing company employed by an IC&RC. There was a request for the office to better notify the field of the changes associated with the new company. The board will prepare a Board Buzz e-newsletter on this.

Discussion followed.

Periodic Rules Review: Barden presented 11 new rules (.0101, .0102, .0201, .0204, .0209, .0213, .0214, .0215, and .0401) for consideration by the Board. Elizabeth Ramos motioned to approve these draft Rules for Publication and Public Comment. Jane Peck seconded. Starleen Scott Robbins asked if Criteria C schools were involved in the changes to .0214. Laura Veach reported that Standards Committee had worked with these stakeholder schools. The motion passed unanimously.

Committee Reports:

Executive Committee – Mark Crabtree reported that this comment met via conference call on October 17 and they will present recommendation under Unfinished Business.

Standards Committee – Kate Gomes reported on a case that was put before the committee. This case would result in a Contested Case before the Office of Administrative Hearings.

Ethics Committee – Dale Willetts reported updates on cases, 13 cases closed this quarter. Twelve were opened this quarter. There are 15 active cases. Angie Banther asked about response rate compared to other Boards. Laura Veach asked the Ethics Committee to gather this information and report back to the Board.

Quality Assurance Committee – Mary Jane McGill presented on two cases before this committee; one that will be allowed to proceed and one still under consideration. The committee is working on an accelerated program curriculum for community colleges. The committee is developing an action plan for applicants who are not moving beyond registered status.

Nominations and Elections Committee – Jane Peck reported that the committee was largely responsible for hosting the annual training event in the past. Their immediate focus would remain on free education

opportunities for applicants and license holders. Kate Gomes has volunteered to do a webinar. Jane Peck asked for additional volunteers to do web-based training.

Unfinished Business: Mark Crabtree reported on an Executive Committee call where a recommendation had been made to had been made to hold a one day meeting, as opposed to the two day meeting schedule to start in 2019. Laura Veach asked the Board to be willing to make changes and try new meeting formats to save money.

Barden Culbreth reported that the new hotel contract planned to hold committee meetings at 10:30am, with a working lunch and Board meeting to start at 12:00 or 12:30pm. Angie Banther asked that the board remember its commitment to protect the public; and a shortened schedule may lead to the Board to be rushed on business. She asked the office to get meeting material out earlier in advance of meeting.

Laura Veach asked that the Board consider teleconferencing at the committee level to evaluate its utility at a Board level. Al Mooney recommended the members try out his service that he uses if they are unfamiliar with teleconferencing.

Laura Veach reminded the Board that it would reconvene at 5:30pm via conference call to ratify the votes made today on the Permanent Rules.

New Business: None.

Fran Gordon motioned to recess until 5:30pm. Angie Banther seconded and the meeting went into recess.

The Board reconvened at 5:30pm.

Members In Attendance: David Turpin, Cheryl Gentile, John Sanders, Starleen Scott Robbins, Richard Hicks, Al Mooney, Lea Tackett, Fran Gordon, Johnny Bass, Laura Veach, Flay Lee, Jane Peck, Mary Jane McGill, Dale Willetts, Angie Banther

Staff: Nelson Harris, Randolph Cloud, Barden Culbreth

President Veach asked the Board members on the call ratify their votes on the rules, excluding .0305 and .0306.

Hearing no objection, the votes were ratified. These rules passed.

Mary Jane McGill motioned to change the previously approved language voted on in Rule .0305, with exception to line 31-33, which returns to originally published language with technical changes. Richard Hicks seconded. The motion passed unanimously.

Mary Jane McGill motioned to change the previously approved language voted on in Rule .0306, with exception to line 8, which returns to the motion to the originally published language with technical changes. David Turpin seconded. The motion passed unanimously.

Adjourn: Fran Gordon motioned to adjourn. Cheryl Gentile seconded and the meeting ended.

North Carolina Substance Abuse Professional Practice Board
Meeting Minutes
8:30am, June 8, 2018

Board Members Present: Bert Wood, Laura Veach, Carol Hoffman, Dottie Saxon Greene, Mark Crabtree, Starleen Scott-Robins, Smith Worth, John Sanders, Geri Miller, Cheryl Gentile, Jane Peck, Elizabeth Ramos, Mary Jane McGill, Al Mooney, Joe Leblanc, Kate Gomes, Angie Banther, Flay Lee, David Turpin, Johnny Bass, Brenda Smith Williams

Excused Absence: Fran Gordon

Board Staff: Barden Culbreth, Katie Gilmore, Marcie Blevins, Nelson Harris, Randolph Cloud

Public Members: Kaitlin Sexton, Nicole Ferguson, Stephanie Black, Susan Turner, Jeff King

Call to Order: President Wood called the meeting to order at 8:40am. He welcomed the guests from the Central Piedmont Community College Human Services PACT program.

Ethics Awareness Statement: Wood read the Ethics Awareness Statement and asked for conflicts of interest on matters before the Board or appearances of conflicts.

Board members Starleen Scott Robbins and Smith Worth recused themselves as employees of the North Carolina Division of MH/DD/SAS ("Division"). The Division provides some funding to the NCSAPPB through the federal Substance Abuse Prevention and Treatment Block Grant ("Prevention Block Grant" or "the Contract") that will be considered.

President Wood announced the news of Anthony Bourdain's death and used the opportunity to speak about suicide stigma and awareness. Mooney presented the Board with data on the correlation between alcohol use and mortality.

Approval of the Agenda: Wood presented the agenda for consideration. He asked for amendments to the agenda. No changes were recommended, and the meeting continued.

Approval of the Meeting Minutes: Flay Lee motioned to accept the minutes as presented, Carol Hoffman seconded and the minutes were approved.

Board Member Election: Barden Culbreth announced the results of the 2018 Board Member Election; Laura Veach and Geri Miller. The Board thanked all people who ran for office and asked them to consider running again.

Treasurer's Report: Wood asked the Board to consider the YTD March 2018 Report. Angie Banther motioned to approve. Mark Crabtree seconded. The motion carried.

President Wood asked that the Board consider the proposed FY18-19 Budget. Starleen Scott Robbins and Smith Worth then left the meeting.

Bert described the recent conversations between the Board and the Division regarding the reduction and eventual discontinuation of the Board's funding from the Prevention Block Grant. The leadership of the Board considered this request of the Division and presented a recommendation from the Executive Committee and Finance Committee to not renew the Contract in FY18-19.

Johnny Bass, as treasurer, presented the projected three-year revenues and expenses for the Board.

Carol Hoffman asked if the Budget being considered today included fee increases. It was reported that it did.

Culbreth reported that no immediate fee increases were going to be voted on today but confirmed that the vote on the budget did consider fee increases in the future.

President Wood asked the Board to vote on the presented budget, including a recommendation to not renew the Contract in with the Division in FY18-19.

The Board approved the FY18-19 Budget, and the recommendation not to renew the Division Contract unanimously.

The Board asked Scott Robbins and Worth to come back to the Board and they returned to the meeting.

Government and Policy Update: Randolph Cloud spoke about recent actions in the state budget at the NC General Assembly. He also spoke on occupational licensing boards and legislation to regulate their financial reporting. Some Boards were under consideration to be consolidated and other proposals were to alter Board structure and composition.

Angie Banther asked if there was possibility of later sessions in the year.

Laura Veach asked about the HOPE Act.

Mary Jane McGill asked if the Board's composition could be affected by the NC Legislation. Cloud responded that there was always the possibility of the Board's composition being examined and altered.

President Wood recognized Jeff King and the students from CCCC PACT Program who were in attendance.

Administrators Report: Culbreth and Katie Gilmore distributed the new brochures. Culbreth presented the quarterly activity report of the Board office. Gilmore is working with a new test registration system.

Culbreth provided an update on the Rules.

Executive Committee: Veach reported that the committee did meet and reviewed the budget which was approved earlier in the meeting.

Standards Committee: Dottie Greene reported that her committee met but did not have new items for the Board to consider.

Ethics Committee: Mark Crabtree provided an update on the actions of the Ethics Committee. Nelson Harris reported that the Board had several cases going to the Office of Administrative Hearing.

Geri Miller asked what the Board response should be to the news article from Reveal News regarding Jennifer Warren. Harris responded that the Board revoked her license in 2011 and had no more jurisdiction. Discussion followed. Scott Robbins reported that Health Service Regulation has authority over the agency in question.

Quality Assurance Committee: McGill reported that they discussed three cases and would review them with counsel for his recommendations.

Nomination and Elections Committee: Flay Lee recommended the approval of three scholarships. There was no discussion or opposition and they were approved.

Election of Officers: Wood presented Laura Veach and Carol Hoffman for the offices of President and Secretary. He opened the floor for nominations and hearing none, the slate was approved with a unanimous vote.

Old Business: Kate Gomes asked the status of the Survey. McGill provided an update.

New Business: Culbreth presented a card signed by the Board members to Bert Wood. He thanked the Board for their patience and help through the years. Wood then recognized Veach who recognized Miller and Elizabeth Ramos, who presented him with gifts. Wood then gave remarks of appreciation.

Following these remarks, he resigned as Board member and asked that his seat be considered for appointment based on diversity of the field and state.

Swearing in of Board Members: Geri Miller and Laura Veach were sworn in for their new terms as Board members.

Swearing in of Officers: Carol Hoffman was sworn in as Secretary of the Board. Laura Veach was sworn in as President of the Board.

President Veach gave brief remarks about Vice President vacancy and Board member vacancies and that she would be weighing many options.

Adjourn: Ramos motioned to adjourn and Cheryl Gentile seconded, ending the meeting.



**NCSAPPB Board Meeting
Durham, North Carolina
March 9, 2018**

Members Present: Bert Wood, Laura Veach, Dottie Greene, Mark Crabtree, Mary Jane McGill, Dale Willetts, Jo Leblanc, Carol Hoffman, Elizabeth Ramos, Geri Miller, Cheryl Gentile, Al Mooney, Brenda Smith-Williams, Jane Peck, Richard Hicks, Kate Gomes, Angie Banther, Flay Lee, David Turpin, Johnny Bass

Members Absent: Fran Gordon, Starleen Scott-Robbins, Smith Worth

Public: Tony Beatty, Natasha Underwood, Linsey Patterson, Albert "Dwayne" President, Jeff King, Drake Davis

Staff: Barden Culbreth, Marcie Blevins, Nelson Harris, Randolph Cloud (consultant)

Call to Order: President Wood called the meeting to order and welcomed members and guests. The Board expressed its happiness that Jane could meet with us following a wreck on her drive from Charlotte.

Public Comment: Bert welcomed former Board Member Tony Beatty who brought five students from Central Piedmont Community College's addictions PACT Scholars program. Introductions followed.

Approval of the Agenda: Wood presented the agenda for approval. Hearing no changes, the meeting continued.

Ethics Awareness Statement: Wood reminded all Board members of their ethical obligations and asked for potential conflicts. Hearing none, the meeting continued.

Approval of Meeting Minutes: Lee motioned to approve the previous meeting minutes. Crabtree seconded the motion and the minutes were approved.

Financial Report: Wood recognized Treasurer Bass who presented the Board's quarterly Financial Report.

Ramos noted that the Board was a non-profit and noted that having a high balance should be a sign of strong fiscal position and an increase in fees was not warranted. Culbreth reported that the fees from IC&RC to the Board were or had increased and any potential fee increase would cover those rising costs.

President Wood reported that a significant portion of the Board's income was covered by the Prevention Block grant and that the grant was not a guaranteed source of income.

McGill motioned to approve the Financial Report. Gentile seconded and the Financial Report was accepted unanimously.

Government and Policy Update: Randolph Cloud reported on the recent activity at the NC General Assembly, including HB615 which appears to have stalled in the NC Senate. Discussion followed.

Administrators Report: Barden presented on the 2018 Election Board Member election schedule. Associate Director Katie Gilmore will return from maternity leave on April 1. He reminded Board members of their SEI and Ethics Training requirements.

Crabtree asked about reciprocity requirements between states considering HB615 stalling in the Senate. Wood recognized IC&RC President Turpin to answer. Turpin stated that there was a “gentleman’s understanding” to allow a time extension to states that were making effort to meet the new IC&RC standards.

IC&RC Report: Lee was recognized to discuss developments in the IC&RC and the Southeast District of IC&RC. He stated that North Carolina was far ahead in the Board’s relationship with its community colleges and universities. Several boards are working on social media ethics policies.

Culbreth reported that the Board was going to have to think strategically about funding delegates to IC&RC as its obligations mounted.

McGill noted that the NAADAC has an ethics policy on social media.

Existing Rules Review: The Board reviewed the Public Comments received as part of the Periodic Rules Review process. There was substantive input from the Board office and Committee chairs. One comment was received from Price Bowen, an LCAS recommending changes to the renewal trainings requirements, including the addition of a SUD and Domestic Violence required training option.

Turpin motioned to classify Rules as Necessary with Public Comment. Saxon-Greene seconded.

Discussion followed regarding the Existing Rules Review Process.

Motion carried and Culbreth was instructed to carry this report to the Rules Review Commission.

Officers Nomination Committee: Wood asked Turpin to present the slate of nominees for President and Secretary for 2018/2019. Turpin presented Laura Veach as President and Carol Hoffman as Secretary.

This slate will be voted on at the June meeting.

Nominations will continue to be accepted from the floor.

-Recess-

The Board went into recess at 9:35am.

The Board reconvened at 9:50am.

-End Recess-

Executive Committee: No report.

Standards Committee: Saxon-Greene reported on a very active committee. She recognized Laura Veach who presented an application from East Tennessee State University for Criteria C status. Banther motioned to approve this report. Lee seconded and the committee report was approved. Saxon-Greene abstained from voting.

Ethics Committee: Crabtree reported actions over the quarter, including 12 cases opened and 12 cases closed. The oldest case is from October 2017. He reported the rising number of complaints involving professionals who are also Certified Peer Support Specialists, though the Board does not have legal oversight of this group.

Discussion followed.

Wood asked for volunteers to meet with CPSS programs to emphasize the distinct nature of this program and to de-emphasize the “stepping stone” aspect towards CSAC. Board members McGill, Mooney, Turpin, and Veach were appointed as an ad hoc committee to meet with the UNC School of Social Work which oversees the CPSS program.

Wood thanked the Ethics Committee for its hard work reducing the number and longevity of cases.

Ramos praised Nelson Harris for his work as legal counsel moving cases to closure.

Quality Assurance Committee: McGill presented a committee report and recommendations, including changing the Practice Board statute to give accelerated application status to persons who complete Human Services Associates Degree with SAB/SUD concentrations at community colleges in North Carolina. These programs will be invited to the next QA meeting.

McGill presented on the Clinical Supervision Taskforce which will meet immediately following the Board meeting. The Taskforce is going to develop a survey focusing on Prevention and CCJP supervision models, test passage rate across schools, and the sources of how applicants get information from the Board office.

Nominations and Elections: Willetts reported on the Board election period and voting procedure. He presented on scholarship application received; Tamika Wade Brewington, Elizabeth Bost White, and Tierra Totten will receive these scholarships. Willetts reported that Board needed to continue better promoting its scholarships. He then proposed adding a mileage/per diem component to the Board’s scholarships. Discussion followed. Culbreth volunteered the Board staff for a training.

Willetts reported on the committee’s work to develop free webinars for the profession. Gomes has volunteered to present a training. Willetts asked for more volunteers from the Board, including staff and asked for a LearningBuilder tutorial.

Gomes asked if this training could help meet the need to clarify CPSS role in addictions treatment. Veach agreed with the Board’s role in clarifying this. She asked that the Board send out a newsletter discussing this.

Gentile motioned to accept committee scholarships selection. Banther seconded and the motion carried.

Unfinished Business: Ramos asked about the status of the new credential brochures. The office reported the last brochure was being finalized (CCJP).

New Business: None.

Adjourn: McGill motioned to adjourn and Lee seconded. The meeting was adjourned.

North Carolina Substance Abuse Professional Practice Board
8:30am, September 7, 2018
Sheraton Imperial, Durham, NC

Board Members Present: Laura Veach, Mark Crabtree, Mary Jane McGill, Dale Willetts, Flay Lee, Elizabeth Ramos, John Sanders, Angie Banther, Geri Miller, Dottie Saxon Greene, Fran Gordon, Carol Hoffman, Richard Hicks, Al Mooney, Lea Tackett, Starleen Scott Robbins, Kate Gomes, Smith Worth

Staff: Barden Culbreth, Katie Gilmore, Marcie Murfin, Randolph Cloud, Nelson Harris

Public: Jeff Hicks, Peter Hirsch, Latosha Cooks, Simms Doster, Anthony McLean

Call to Order: President Laura Veach called the meeting to order at 8:30am.

Ethics Awareness Statement: President Veach read the Ethics Awareness Statement; asked for conflicts or appearances of conflicts. Hearing none, the meeting continued.

Officers and Committee Appointments: Veach explained how vacancies on the Board were handled. She appointed Mark Crabtree to the officer vacancy of Vice President. Fran Gordon motioned to approve and seconded by Flay Lee. The motion passed unanimously.

President Veach reported a recommendation from the Executive Committee naming Dale Willetts to Chair the Ethics Committee. Angie Banther motioned to approve, Mary Jane McGill seconded. The motion passed unanimously.

President Veach reported a recommendation from the Executive Committee naming Jane Peck as Chair of the Nominations and Elections Committee. Elizabeth Ramos motioned to approve. Board member Lee seconded, the motion passed unanimously.

Board Member Appointments: President Veach announced a vacant board seat following former President Bert Wood's resignation. Veach asked that the Board consider Anthony McLean, LCAS, from Greensboro to fill this seat. Board member Gordon made the motion to accept the recommendation. Board member Banther seconded. The motion carried. President Veach recognized newly appointed Board member McLean, who introduced himself to the Board.

Board Members' Oath of Office: Anthony McLean and Lea Tackett (Governor's appointment) were then administered oaths of office as Board members.

Officer's Oath of Office: Board member Crabtree was sworn in as Vice President.

Approval of Agenda: Vice President Crabtree motioned to approve the agenda. Banther seconded and the agenda was approved.

Approval of the Previous Meeting Minutes: Veach asked the Board to consider the minutes. Geri Miller motioned to approve, Starleen Scott Robbins seconded and the minutes were approved.

Treasurer's Report: Director Barden Culbreth presented a report in the absence of Treasurer Johnny Bass. He reported a higher than expected end of year surplus for the Board. Elizabeth Ramos asked how the investments were doing. Barden reported they were producing solid returns but he did not have an

exact figure to report. Director Culbreth reported that the Board would still need to consider fee increases in the near future; being that fees were the Board's only statutory source of revenue.

Government and Policy Update: Randolph Cloud provided an update on the North Carolina General Assembly and outlined the 2018 election outlook.

McGill asked if it was possible to add more language to a reintroduced bill at the legislature in the long session. Randolph reported it would be possible to make any number of changes to the Board's previous bill.

Randolph also noted that Board member Tackett would be an asset to the Board at the Legislature and Attorney General's office.

President Veach recognized Jeff King and the Preparing Addiction Counselors for Tomorrow (PACT) students from Central Piedmont Community College who were attending the Board meeting.

Administrator's Report: Administrators Culbreth and Gilmore did not have any new items before the Board. Katie asked Board Member Lee to provide an update from IC&RC.

Lee provided background from IC&RC and the ongoing need for Subject Matter Experts (SME) for test development. He also reported potential changes in the governing structure of IC&RC.

Associate Director Gilmore reported that IC&RC was now using the vendor Certemy for test registration and administration. This new company would provide more testing facilities across the state.

Gilmore also reminded the Board that [new] CCJP's were no longer a stand-alone certification, and the LCAS or CSAC credential must be earned first.

Board Member McGill asked if the Board could follow the IC&RC standard without a change in the general statutes.

Discussion followed.

Nelson reported he would examine the issue and report back to the Board.

Periodic Review of Rules:

The Board considered nine proposed rules, informally named the "Fee Rules."

Discussion followed on some language in the rules and fees. Board members McGill and Miller voiced concerns about the cost for bachelors and high school level applicants who are making less income than Master's Level clinicians. Board member Banther recommended a tiered system. Board member Ramos recommended an increase in scholarships granted by the Board. Scott Robbins noted that the social work Board did have a tiered system.

Director Culbreth provided closing statements and advised that the Board was doing much more work on behalf of licensees, applicants and the public compared to the fees taken in.

Board member Willetts motioned to approve the proposed Rules. Board member Gordon seconded. Discussion followed. President Veach asked for a vote. The motion passed with Board members Banther and McGill voting in the negative. Board member Ramos abstained.

Executive Committee: No report.

Standards Committee: Chairwoman Greene reported that she would not be present at the next meeting. She presented the quarterly exam statistics.

The committee asked that the Board and Nelson consider removing the 300 post-master's practicum requirements for Criteria A LCAS. Discussion followed with wide support from Board and staff.

Ethics Committee: Chairman Willetts recognized former Chairman Crabtree, who made an outgoing Chairman's report. He reported on the number of cases before the committee and the longevity of cases.

Willetts thanked the committee for their work and looked forward to continuing the chairman's efficient work.

Willetts reported on an open scholarship request. Board member Greene motioned to approve, Board member McGill seconded. Board member Lee abstained because he employed the applicant. The motioned carried.

Quality Assurance Committee: Chairwoman McGill reported that the committee has resolved three cases before it. The committee continued looking at community college programs, with Board member Banther developing the curriculum outline for these programs. Board member Hoffman reported that some schools already have SUD certificate programs that could serve as models for this curriculum.

Nominations and Elections Committee: Chairwoman Peck reported that she would be working with outgoing chairman Willetts to develop an agenda for the coming year.

Unfinished Business: McGill reported on the supervision committee. She reported that some persons reported their supervision survey in their junk email folder. She reported that the committee needs to hear from supervisees in addition to supervisors.

New Business: Gordon asked if the 2019 meeting schedule had been set yet. The Board office reported it had not but would be available in December.

Miller asked about length of future meetings with respect to the Board's consideration of new rules. Discussion followed and it was agreed that the meeting could go longer than usual.

Adjourn: Gordon motioned to adjourn. McGill seconded, and the meeting ended.