

**North Carolina Addictions Specialist Professional Practice Board**  
**Meeting Minutes**  
**12:00pm July 17<sup>th</sup>, 2020**

**Members Present:** Flo Stein, Nyi Myint, Kathy Allen, Kendra Davis, Michael Daniels, Michael McGuire, Glenn Buck, Johnny Bass, Anita Daniels

**Staff:** Barden Culbreth, Marcie Murfin, Katie Gilmore, Nelson Harris, Randolph Cloud

**Public:** Ann Marie Agarnoff (court reporter)

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**Welcome and Introductions:** Barden started the meeting at 12pm and introduced the Board staff and legal counsel.

**History of the Board:** Randolph Cloud was recognized, and he spoke about the history of drug and alcohol counseling in North Carolina and how Randolph Cloud and Associates was hired many years ago to manage the administrative business of the Board. He recognized Flo's past and present contributions to the field.

**Introductions:** The Board members then introduced themselves and spoke briefly about their experience in the professional and public setting.

**Background on Occupational Licensing and Role of Board:** Barden then spoke about the history of occupational licensing, scope of practice, and regulatory issues faced by state governments and licensing boards, and the responsibilities and considerations Board members should have when taking an action. He advised them of their training requirements with the NC Ethics Commission.

**Call to Order:** Johnny Bass then called the meeting to order and he asked Nelson Harris to read the Ethics Awareness Statement. Nelson asked the Board members for potential conflicts or appearances of conflicts in the meeting business today.

Kathy Allen reported that she needed to abstain from the Rafael Berry Hearing. After this report, the meeting continued.

**Nomination and Election of Officers:** Johnny nominated Flo Stein for Chair. Kathy seconded. No other nominations were heard. The vote was unanimous for Flo Stein as Chair. She graciously thanked the Board members for their nomination and vote.

Chair Flo Stein asked for nominations for Vice Chair. Mike McGuire nominated Michael Daniels. Anita Daniels seconded. Hearing no other nominations, the Chair called for a vote. Michael Daniels was unanimously elected Vice Chair.

Flo asked for nominations for the position of Treasurer. Kendra nominated Johnny. Nyi Myint seconded. Flo then called for a vote. Johnny Bass was unanimously elected Treasurer.

Flo asked for nominations for Secretary. Anita nominated Kendra Davis. Kathy seconded. Kendra nominated Anita Daniels. Mike McGuire seconded. Both spoke for the position. Six votes for Kendra. Two for Anita. Kendra Davis was sworn in as Secretary.

**Appointment of Committee Chairs:** Flo asked that Mike McGuire serve as Ethics Chair. She noted that he was member of the Ethics Committee under the previous Board and was a practicing professional in the addictions field. Mike accepted the appointment.

Flo stated she would be speaking to the other members over the coming weeks about their interest in committees and chair assignments.

**Approval of the Agenda:** Anita Daniels motioned to approve the agenda. Nyi Myint seconded and the agenda was approved.

**Approval of Previous Meeting Minutes:** Flo asked the Board to consider the minutes from two previous meetings which were presented in the meeting packet. Kathy motioned to approve the minutes as presented. Kendra seconded, and the minutes were approved.

**Treasurer's Report:** Flo recognized Johnny to present the Treasurer's Report. The report included the budget for 2020-2021.

Anita was recognized and asked why legal counsel was increased in the new budget when that item's actual usage in previous year decreased. Discussion followed on legal expenses and the increasing work for Nelson and his firm.

Kathy motioned to approve the financial report and Mike McGuire seconded. The report passed.

Johnny was then recognized, and he presented the investment policy and report on investments.

Barden reminded Board members that many public agencies have investment portfolios, including bonds and securities. One common example is the state pension fund.

Nyi Myint asked what the asset management fee was. Kathy asked about bond maturity and Board plans with those. Johnny reported the bonds were automatically reinvested.

Kathy motioned to accept the investment report. Anita seconded, and the report was accepted.

The Board took a 5-minute Recess at 1:35pm.

The Board reconvened at 1:43pm.

Before the Board moved to the Hearings portion of the meeting, Nelson provided information on the Ethics Complaint procedure and how investigations are handled.

## **HEARINGS**

Shawn Gross – The Board voted to give Mr. Gross opportunity to surrender credentials with option for an assessment to be performed by a Board approved-assessor if he wants returns to SUD field.

Charles Gardin – The Board accepted the Administrative Law Judge's recommendation to permanently revoke his CADC.

Rafeal Berry – The Board accepted the Administrative Law Judge's recommendation to permanently revoke his credentials. Kathy Allen recused herself in this case.

Percy Rivers- The Board accepted the Administrative Law Judge's recommendation to permanently revoke his credentials.

Chiquita Joseph – The Board voted to suspend her credential until she responds to the complaint.

Amanda Paramore – The Board accepted the Administrative Law Judge's recommendation to permanently revoke her credentials.

**Hearing for Rules:** The Board opened the floor for public comments regarding its proposed Rule changes. Hearing no public comment, the Hearing closed.

**New Business:** Kathy asked that the Board compile data on how many unregistered persons are practicing without supervision or being Registered. Barden said he would try to develop system to measure this.

Anita Daniels asked about a correspondence the Board members received about allowing for applicants without internships in their master's programs. Barden reported that the applicant did not meet the qualifications for LCAS. The Board asked Barden to respond appropriately for the review request.

Mike asked the Board members to give him feedback and recommendations on his duties as Ethics Chair. He hoped it would be a transparent position for the other members and profession at large.

**Adjourn:** Kathy motioned to adjourn. Anita seconded, and the meeting ended.