



NCASPPB

North Carolina Addictions Specialist
Professional Practice Board

Meeting Minutes

12:00pm, January 24, 2020

Sheraton Imperial Hotel, Durham, NC

Board Members Present: Laura Veach, Mark Crabtree, Johnny Bass, David Turpin, Lea Tackett, Angie Banther, Sylvia Parsons, Starleen Scott Robbins, Geri Miller, Mike McGuire, Danny Graves, Cheryl Gentile, Lynn Jones, Elizabeth Ramos, Dennis Hagarty, Stephanie Robinson, Kate Gomes, and Al Mooney.

Board Members Absent: Flay Lee, John Sanders, Brenda Smith Williams, Carol Hoffman, Richard Hicks

Staff: Barden Culbreth, Katie Gilmore, Marcie Murfin, Nelson Harris, Randolph Cloud

Public: Reese Wells

Call to Order: Chair Laura Veach called the meeting to order at 12:10pm.

Ethics Awareness Act: Laura read the Ethics Awareness Statement and asked Board members for conflicts and appearances of conflicts with the matters before the Board today. Hearing none, the meeting continued.

Announcements: Laura recognized David Turpin and Starleen Scott Robbins spoke about Worth Bolton's memorial service. David Turpin motioned that the Board establish a scholarship named in Worth Bolton's name. Angie Banther seconded, and the motion was unanimously approved. Danny Graves stated that the North Carolina Association of Addiction Recovery Facilitators (NCAARF) Conference was probably a good scholarship choice for this motion.

Laura recognized Dr. Geri Miller. Geri then introduced Reese Wells, one of her graduate students, who is working on a project writing a history of substance use disorder and the board. He would be conducting voluntary interviews of any interested board members during and following the meeting. Geri then spoke about the significance and symbolism of gifts she brought to each of the Board members.

Approval of the Agenda: Angie motioned to approve. Elizabeth Ramos seconded, and the agenda was approved.

HEARINGS

The Board conducted a non-response Hearing against Christopher Macemore.

The Board voted to suspend Macemore's credential for 5 years with right to reconsider if a response was received. The vote was unanimous, except one abstention.

The Board conducted a non-response Hearing against Polly Ricks.

The Board suspend her credential for five years following a unanimous vote.

The Board resumed normal order.

Approval of Minutes: Dennis Hagarty reported that he was not noted as present in the draft minutes. Cheryl Gentile motioned to approve with correction to add Dennis to attending Board members. Angie Banther seconded, and the minutes were approved.

Treasurer's Report: Johnny Bass provided a report on the finances. Barden answered questions about the renewals and fee structures from 2019. Johnny then provided an investment report. There were no questions.

Johnny then presented a proposal to invest \$300,000 additional funds in one of Baird's investment projects.

Barden reported that Baird was aware that the Board did not want to invest in alcohol.

Starleen was recognized and asked that pharmaceuticals be included in prohibitive investments.

Stephanie Robinson asked if there would be additional fees associated with this. She asked if any Board members had any prior relationships with the investment product group. Johnny reported that the Board did not.

Angie motioned that the Board accept this proposal.

David Turpin was recognized and asked how this investment might be affected with the new Board coming July 1, 2020. Johnny reported there would be no adverse effect, and Board could withdraw at any time.

Al Mooney stated he was against this investment proposal. He reported that he felt the Board's responsibility was to regulate counseling profession, not invest money.

Johnny stated that Board had fiduciary responsibility. Al responded that he felt this was against the Board's statutory mission.

Mike McGuire was recognized, he stated that he was concerned about the finances being spread thin and asked how the board accrued this much assets.

Laura noted that the Board members may want to review the Board's investment policies and there was a motion on the table.

Laura asked that the Board's policy on investments be circulated to the Board members.

Elizabeth was recognized and stated that her experience with non-profits led her to believe that organizations should have prudent reserves.

Johnny reviewed examples of large cap funds found in the investment product under consideration.

Stephanie seconded the motion to invest in the new product. Al and Mike voted against the motion, Elizabeth and Starleen abstained. The motion carried.

Government and Policy Update: Randolph Cloud was recognized and provided update on the NC legislature. Johnny Bass let the Board know about a National Federation of Independent Business conference at RBC Center later in February.

Board Office Report: Barden reported that the new branding of the credentials and Board name is proceeding at pace.

Angie asked that the Board notify the appropriate third-party billing authorities.

Starleen reported on agencies within the Division of Health and Human Services that notified billers of the law changes.

Barden reported that the Board Buzz was sent to 8,000 people about the law changes on December 9th, 2019.

Committee Reports:

Standards Committee – Chair Kate Gomes stated that the UNC-Pembroke Master of Social Work Substance use disorder certificate program was accepted as a Criteria C school. Discussion was also held on charging fee for Criteria C approval. No decision was reached in committee.

Quality Assurance Committee – Mark Crabtree was recognized and there were no actions to report.

Ethics Committee – Board counsel Nelson Harris provided an update of the Ethics Committee.

Program Presentation by Reese Wells – Geri introduced Reese who talked about his graduate work. Geri then asked that the Board post this final product on the website. This request was readily accepted, and the Board office asked for any final product as soon as completed.

Unfinished Business: None.

New Business: Laura spoke about the upcoming changes in composition of the Board and asked Board to consider transition plan.

Laura asked that the Board consider the existing bylaws and asked that recommended changes to be sent to Board office. Nelson was also asked to review the bylaws. Under the current bylaws, all changes must be sent to the full Board 15 days prior to any consideration and adoption by the Board.

Laura asked that after July 1, 2020 the existing committees participate as ex-officio advisors to the new Board.

Laura then spoke briefly about the history of the Board, including the approval of Criteria C schools by the Standards Committee. She also tasked Board members to make sure their committee work does not “get lost” in the transition.

Laura asked Barden send out the links for Board member appointments.

Laura then presented a proposal from the Physicians Health Program, for a consulting agreement with the Board in addition to providing services for impaired professionals. A final component of their proposal was worked to adopt of new rules for the Board covering the program.

Laura asked the Board to authorize a contract with PHP, but the final proposal for Impaired Professional Services, would not be selected until review by Finance Committee and Attorney.

David Turpin motioned to authorize the Board to do this. No second was offered.

Discussion followed.

Starleen stated concern about conflicts of interest that would result in the Board announcing a Request for Proposal which would be in part developed by the PHP.

Discussion followed.

Several members questioned PHP’s motives in writing the proposal and eventually submitting for it as well.

Cheryl proposed the Board examine starting its own impaired professionals’ program and cited the Nursing Board as an example.

Barden stated he could also submit rules based on the other clients of PHP.

Al motioned for the staff to review existing professions that have impaired professional programs to have drafts ready for a vote by April meeting.

Angie seconded this new motion.

Mike was recognized and stated that a potential RFP be put out and that RFP would ask for help in rules.

The proposal by PHP was not considered, Laura expressed her disappointment that it was not considered.

Johnny was recognized for an amendment to the motion, authorizing the staff, executive committee, and legal counsel to collaborate on a proposal.

Angie did not consent to the amendment. The amendment was withdrawn.

The question was called, and a vote held on Al Mooney's motion.

Votes in the Affirmative –12, Votes in the Negative – 4, Abstain – 1 (Miller). The motion carried.

Laura then recognized Geri Miller who spoke about the work of the Board. She then asked that a statement be entered into the record "verbatim", as follows:

"I, Dr. Geri Miller, believe that structural board changes of number reduction and appointment rather than election are wrong. I believe the voices of addictions specialist professionals in this state are being silenced."

She then gave further remarks expressing her sadness but acceptance of the Board's changes.

Starleen was recognized and she reported on a bill that passed the United States House that would make some major changes to confidentiality laws under 42 CFR. She reported there was major concern about access to treatment. She asked the Board to be prepared to make a public comment when the bill is next presented.

David Turpin reported that this had not been considered by the IC&RC to date.

Board members were asked to stay following the meeting to receive plaques for their service and enjoy refreshments.

Adjournment: Angie motioned to adjourn. Elizabeth seconded, and the meeting ended.

Next Meeting: 12:00pm, April 17th, 2020 – Sheraton Imperial Hotel

**North Carolina Addictions Specialist Professional Practice Board
Meeting Minutes
12:00pm, April 17th, 2020
Phone and Video Conference / Board Meeting Room, Raleigh**

Board Members Present: Laura Veach, Mark Crabtree, Carol Hoffman, Johnny Bass, Elizabeth Ramos, Kate Gomes, Richard Hicks, Dennis Hagarty, Stephanie Robinson, Al Mooney, Danny Graves, David Turpin, Lea Tackett, Fran Gordon, Starleen Scott Robbins, Angie Banther, Michael McGuire

Board Members Absent: Cheryl Gentile, Flay Lee, Geri Miller, Sylvia Parsons – Excused

Staff: Barden Culbreth, Katie Gilmore, Marcie Blevins, Nelson Harris, Randolph Cloud

Call to Order: President Laura Veach called the meeting to order at 12:05pm.

Ethics Awareness Statement: Laura read the Ethics Awareness statements. Hearing no conflicts or appearances of conflicts, the meeting continued.

Welcome and Announcements: Laura asked the Board to observe a moment of silence and reflect for all those suffering and serving on the front lines of the COVID-19 pandemic.

Approval of Meeting Agenda: David Turpin motioned to approve the agenda as written. Mark seconded and the agenda was approved.

Approval of Previous Meeting Minutes: Elizabeth Ramos motioned to approve the minutes as written. Dennis Hagarty seconded, and the minutes were approved.

Review and Approval of Amendments to Board Bylaws: Laura thanked Carol Hoffman, Geri Miller, Nelson Harris and Barden Culbreth for their work reviewing and drafting a set of revised Bylaws. Per the standing Bylaws, drafts of the proposed amendments were mailed to the Board members prior to the meeting.

Laura asked for a motion to approve. Angie made a motion to approve the amended Bylaws. David Turpin seconded. Laura asked for discussion.

Starleen was recognized and asked if Executive Director position should be defined in the Bylaws.

Nelson suggested an amendment to clarify the role of the Executive Director. Starleen proposed amendment to the motion considered to include clarifying language from Nelson. The amendment was accepted.

Dennis was recognized and asked if role of Deemed Status members should be added to the Bylaws. Discussion followed. It was decided that specific language was not required.

Mike McGuire was recognized. He asked if language about proxy voting contradictory to the proposed language about virtual meeting and in-person meetings. Nelson reported that virtual meetings should be considered in-person and proxy voting was not part of this section.

Al Mooney was recognized and spoke about in-person participation standards per the NC Medical Board.

David Turpin was recognized and spoke about Governor's Executive Order for participation.

Laura called for a close to discussion and asked for vote. The proposed Bylaws were approved, with amendment from Starleen to clarify Executive Director role.

Laura reported that the previous Board President Bert Wood had long called for amending the Bylaws and this was culmination of that work.

DISCIPLINARY HEARING – Victoria Lewis, LCAS-A. LCAS Associate was permanently Revoked.

The Board meeting resumed normal session.

Danny Graves was recognized and asked if Disciplinary Actions were posted on the Board website on a specific webpage (not in verification form). Barden reported that he had built a webpage for this function, but it was not up to date with disciplinary orders. He then shared the website via Zoom for the meeting attendees. He further reported that he would post it and begin updating the orders. Danny recommended that it be listed alphabetically, not chronologically. Barden reported he would make the changes.

Stephanie Robinson was recognized and asked if supervisors were informed of disciplinary actions on their supervisees. Danny indicated his support of this question. Barden reported that majority of times, the Ethical Complaints were filed by the Supervisors themselves and notification was not often needed. Danny reported that this should be standard practice. Barden and Nelson agreed to ensure supervisors were notified.

Treasurer's Report- Barden and Johnny provided the most recent financial report. Al Mooney was recognized and iterated his support for conservative investing of the public's money. Discussion followed. Mark motioned to accept the Report. David Turpin seconded and the Treasurer's Report was accepted.

Government and Policy Update: Randolph Cloud was recognized and he provided an update on the NC General Assembly Session schedule as well as appointment updates from the Legislature and Governor.

Staff Report: Barden reminded everyone of the NC Ethics Commission's requirement to complete their Statement of Economic Interest, due April 15th each year. Al Mooney was recognized and asked how the recomposition of the Board on July 1st would affect their filing. Barden reported that filing was still required.

Executive Committee Report: Mark Crabtree was recognized and spoke about committee assignments to work on Bylaws and consider action on Impaired Professionals Program.

Ad Hoc Committee on Impaired Professionals Program: Mark was recognized again and spoke that committee of Angie, David Turpin, Carl Hoffman and Mark had met telephonically and decided next steps; to gather more information from other Boards with impaired professional programs and to work with incoming Board on recommendations and actions forward.

Unfinished Business: Danny Graves was recognized and asked about the proposed Board Scholarship in honor of Worth Bolton. He reported that since the Board was no longer doing scholarships that the Board should consider a gift to the UNC School of Social Work Alumni group that was raising funds in memorial to Worth. Angie was recognized and reported that the Addiction Professionals of North Carolina were actively issuing scholarships and recommended the Board partner with them. Discussion was also had in relation to a plaque in honor of Worth. Laura asked Barden to investigate options and asked Board members to continue to a fund by check to the Board office.

Discussion also followed that the Board should not commit itself to scholarships prior to the newly constituted Board convening July 1st.

New Business: Nelson was recognized and presented a Draft Resolution in response to the Governor's Executive Order to healthcare occupational licensing boards. Al Mooney was recognized and asked if this resolution addressed practice across jurisdictional lines. Nelson reported that the EO was very permissive in nature for practice across jurisdictions and this resolution would allow practice from professionals in other states as long as they followed the North Carolina Board's scope of practice.

Mark motioned to approve the Resolution and Fran Gordon seconded. The Resolution was approved unanimously.

Barden was recognized and reported that the database showed approximately 65 people who's applications were expiring between today and July 31st. These persons were being impacted lack of testing due to closed testing locations in response to COVID-19. Barden asked the Board to consider extending their Registration periods to August 31st, 2020. David Turpin motioned to extend the Registrations. Danny Graves seconded, and the motion passed unanimously.

There being no further business before the Board, Laura thanked everyone for their participation and asked that the Board consider holding a closing reception after the COVID-19 pandemic passed and gatherings were safely possible. The Board members agreed this was a good idea.

Adjourn: Johnny Bass made the motion to adjourn. Dennis seconded, and the meeting ended.



Meeting Minutes
9:00am, May 20, 2020
Zoom Video Conference Call

Members Present: Laura Veach, Mark Crabtree, Carol Hoffman, Johnny Bass, Danny Graves, Dennis Hagarty, Starleen Scott Robbins, Lynn Jones, Elizabeth Ramos, Kate Gomes, Angie Banther, Michael McGuire

Members Absent (Excused): Fran Gordon, Cheryl Gentile, Sylvia Parsons, Stephanie Robinson

Staff: Barden Culbreth, Marcie Murfin, Nelson Harris, Randolph Cloud

Call to Order: Chair Laura Veach called the meeting to order at 9:05am.

Ethics Awareness Statement: Laura read the Ethics Awareness Statement and asked that all Board members notify the board of any conflicts or appearances of conflicts about the business of the meeting. Hearing none, the meeting continued.

Approval of the Agenda: David Turpin motioned to approve the agenda. Elizabeth Ramos seconded, and the agenda was approved unanimously.

Review of Draft Rules for Publication: Laura recognized Executive Director Barden Culbreth who spoke about the Rules Review Process, including the directive of the Periodic Rules Review Process. Today's review would be the last batch of rules to be reviewed and approved by the Board for publication and comment.

Note: The draft language today consisted of Rules .0402 through .0709. The Board had previously approved language for Rules .0101, .0102, .0201, .0204, .0209, .0210, .0213, .0214, .0215, and .0401 on December 14, 2018; and Rules .0216 through .0307 on June 14th, 2019. The Rules containing fees, referred to as Fee Rules, were approved and fully adopted previously.

Starleen was recognized and proposed several amendments to the draft language considered today, specifically clarifying language around confidentiality and state and federal guidelines. Board staff agreed to make those changes.

Michael McGuire was recognized and asked if the Board would consider using gender neutral pronouns instead of "he and she" as used in the drafts. Barden reported he thought Rules Review Commission preferred gender specific pronouns, but he would ask. *[Staff contacted RRC for guidance; RRC prefers gender neutral pronouns and those changes would be recommended by RRC staff during review.]*

Elizabeth Ramos was recognized and asked about changes to the ethics rules definition of "immediate family." Barden described that the preferences of the RRC have evolved over time. In the past, the RRC preferred definitions of listed terms, however there is preference now for terms that the general and regulated public will readily understand. Discussion followed.

Laura asked if changes could be made to .0508 and .0509 to reflect Starleen's recommendations. Dennis made the motion. David Turpin seconded, and the motion passed unanimously.

Michael McGuire commended the Board staff for their work during COVID19. He had heard from several of his students who were impressed they were able to still work on their applications while many other agencies were closed.

New Business: Danny Graves asked if Board needed to publicize its waiver of the Fingerprint Check during COVID19 response. Discussion followed.

Carol Hoffman motioned that the Board continue to delay Fingerprint Checks until local law enforcement agencies were able to process them. Danny seconded this motion. Nelson offered to clarify the language if it would be accepted as a friendly amendment and he would provide the language to Barden to put on the website. The motion passed unanimously.

Laura thanked everyone for joining the call to approve the rules on such late notice.

Adjourn: Carol Hoffman motioned to adjourn. Lynn Jones seconded, and the meeting ended.



Meeting Minutes
Zoom Conference Call
12:00pm, June 29, 2020

Members Present: Laura Veach, Al Mooney, David Turpin, Sylvia Parsons, Lynn Jones, Mike McGuire, Johnny, Carol Hoffman, Starleen Scott Robbins, Geri Miller, Mark Crabtree, Danny Graves, Richard Hicks

Staff: Barden Culbreth, Marcie Murfin, Randolph Cloud, Nelson Harris

Call to Order: Chair Laura Veach called the meeting to order and read the Ethics awareness statement. Hearing no conflicts or appearances of conflicts, the meeting continued.

Approval of Agenda: Danny Graves motioned to approve the agenda. David Turpin seconded, and the agenda was approved.

Review and Approval of the Budget: Laura recognized Johnny and Barden to present the draft budget. Mike McGuire asked for Barden to walk through his calculations. Discussion followed.

Laura asked for the creation of a line item for the Impaired Professionals Program. Discussion followed. Carol Hoffman and Mark Crabtree recommended including it as a blank line item.

Johnny asked that a motion be made with zero money allocated. David Turpin made that motion. Carol seconded and the motion passed unanimously.

David motioned to approve the FY2020 – 2021 budget. Mark seconded and the budget was approved.

Unfinished Business: None.

New Business: Geri Miller asked if the Board office would send out a Board Buzz announcing the new members and include their contact information so the voice of the field could be heard.

Geri asked that the Board members take a few minutes to speak about the Board and their time on the Board. The Board members then shared their farewell thoughts.

Laura Veach recognized and congratulated Johnny and Mike who would be going onto the new Board. She then recognized Al Mooney, MD who received a recent recognition from AA Board of Trustees.

Mark Crabtree motioned for the Board to continue the waiver of 50% classroom training through the end of the year and allow all online supervision will be continued through the end of the year. Dennis seconded the motion and it was unanimously approved.

Laura thanked everyone for their work.

Adjourn: Mark motioned to adjourn. Turpin seconded and the meeting ended.

North Carolina Addictions Specialist Professional Practice Board
Meeting Minutes
12:00pm July 17th, 2020

Members Present: Flo Stein, Nyi Myint, Kathy Allen, Kendra Davis, Michael Daniels, Michael McGuire, Glenn Buck, Johnny Bass, Anita Daniels

Staff: Barden Culbreth, Marcie Murfin, Katie Gilmore, Nelson Harris, Randolph Cloud

Public: Ann Marie Agarnoff (court reporter)

Welcome and Introductions: Barden started the meeting at 12pm and introduced the Board staff and legal counsel.

History of the Board: Randolph Cloud was recognized, and he spoke about the history of drug and alcohol counseling in North Carolina and how Randolph Cloud and Associates was hired many years ago to manage the administrative business of the Board. He recognized Flo's past and present contributions to the field.

Introductions: The Board members then introduced themselves and spoke briefly about their experience in the professional and public setting.

Background on Occupational Licensing and Role of Board: Barden then spoke about the history of occupational licensing, scope of practice, and regulatory issues faced by state governments and licensing boards, and the responsibilities and considerations Board members should have when taking an action. He advised them of their training requirements with the NC Ethics Commission.

Call to Order: Johnny Bass then called the meeting to order and he asked Nelson Harris to read the Ethics Awareness Statement. Nelson asked the Board members for potential conflicts or appearances of conflicts in the meeting business today.

Kathy Allen reported that she needed to abstain from the Rafael Berry Hearing. After this report, the meeting continued.

Nomination and Election of Officers: Johnny nominated Flo Stein for Chair. Kathy seconded. No other nominations were heard. The vote was unanimous for Flo Stein as Chair. She graciously thanked the Board members for their nomination and vote.

Chair Flo Stein asked for nominations for Vice Chair. Mike McGuire nominated Michael Daniels. Anita Daniels seconded. Hearing no other nominations, the Chair called for a vote. Michael Daniels was unanimously elected Vice Chair.

Flo asked for nominations for the position of Treasurer. Kendra nominated Johnny. Nyi Myint seconded. Flo then called for a vote. Johnny Bass was unanimously elected Treasurer.

Flo asked for nominations for Secretary. Anita nominated Kendra Davis. Kathy seconded. Kendra nominated Anita Daniels. Mike McGuire seconded. Both spoke for the position. Six votes for Kendra. Two for Anita. Kendra Davis was sworn in as Secretary.

Appointment of Committee Chairs: Flo asked that Mike McGuire serve as Ethics Chair. She noted that he was member of the Ethics Committee under the previous Board and was a practicing professional in the addictions field. Mike accepted the appointment.

Flo stated she would be speaking to the other members over the coming weeks about their interest in committees and chair assignments.

Approval of the Agenda: Anita Daniels motioned to approve the agenda. Nyi Myint seconded and the agenda was approved.

Approval of Previous Meeting Minutes: Flo asked the Board to consider the minutes from two previous meetings which were presented in the meeting packet. Kathy motioned to approve the minutes as presented. Kendra seconded, and the minutes were approved.

Treasurer's Report: Flo recognized Johnny to present the Treasurer's Report. The report included the budget for 2020-2021.

Anita was recognized and asked why legal counsel was increased in the new budget when that item's actual usage in previous year decreased. Discussion followed on legal expenses and the increasing work for Nelson and his firm.

Kathy motioned to approve the financial report and Mike McGuire seconded. The report passed.

Johnny was then recognized, and he presented the investment policy and report on investments.

Barden reminded Board members that many public agencies have investment portfolios, including bonds and securities. One common example is the state pension fund.

Nyi Myint asked what the asset management fee was. Kathy asked about bond maturity and Board plans with those. Johnny reported the bonds were automatically reinvested.

Kathy motioned to accept the investment report. Anita seconded, and the report was accepted.

The Board took a 5-minute Recess at 1:35pm.

The Board reconvened at 1:43pm.

Before the Board moved to the Hearings portion of the meeting, Nelson provided information on the Ethics Complaint procedure and how investigations are handled.

HEARINGS

Shawn Gross – The Board voted to give Mr. Gross opportunity to surrender credentials with option for an assessment to be performed by a Board approved-assessor if he wants returns to SUD field.

Charles Gardin – The Board accepted the Administrative Law Judge's recommendation to permanently revoke his CADC.

Rafeal Berry – The Board accepted the Administrative Law Judge's recommendation to permanently revoke his credentials. Kathy Allen recused herself in this case.

Percy Rivers- The Board accepted the Administrative Law Judge's recommendation to permanently revoke his credentials.

Chiquita Joseph – The Board voted to suspend her credential until she responds to the complaint.

Amanda Paramore – The Board accepted the Administrative Law Judge's recommendation to permanently revoke her credentials.

Hearing for Rules: The Board opened the floor for public comments regarding its proposed Rule changes. Hearing no public comment, the Hearing closed.

New Business: Kathy asked that the Board compile data on how many unregistered persons are practicing without supervision or being Registered. Barden said he would try to develop system to measure this.

Anita Daniels asked about a correspondence the Board members received about allowing for applicants without internships in their master's programs. Barden reported that the applicant did not meet the qualifications for LCAS. The Board asked Barden to respond appropriately for the review request.

Mike asked the Board members to give him feedback and recommendations on his duties as Ethics Chair. He hoped it would be a transparent position for the other members and profession at large.

Adjourn: Kathy motioned to adjourn. Anita seconded, and the meeting ended.

North Carolina Addictions Specialist Professional Practice Board
Meeting Minutes
Virtual and Raleigh, NC
10:00am, August 17, 2020

Board Members Present: Flo Stein, Kathy Allen, Glenn Buck, Kendra Davis, Michael Daniels, Johnny Bass, Nyi Myint, Anita Daniels, Mike McGuire

Staff: Barden Culbreth, Marcie Murfin, Donna Strickland, Randolph Cloud

Call to Order: Chair Flo Stein called the meeting to order at 10:05am. She gave welcoming remarks and thanked everyone for being on the call.

Ethics Awareness and Conflict of Interest Statement: Flo read the Ethics Awareness Statement and asked for potential conflicts of interest with today's business. She also reminded the members about their statement of economic interest (SEI) and requirements to the NC Ethics Commission. Hearing no conflicts, the meeting continued.

Approval of Agenda: Flo noted that the only agenda item was to approve the Rules that would be sent to the Rules Review Commission for final approval.

Consideration of the Rules and Public Comment: Mike McGuire asked the Board to review the public comments received by the Board office and distributed prior to the meeting.

Many of the comments were technical corrections that the Board agreed it would address either in the final adoption of the Rule or through technical corrections after submission to the Rules Review Commission.

The Board also received a comment from Charles LaCavera on racial injustice issues and asked that the Board review all its rules considering the current emphasis on these issues. Discussion followed.

The Board gave specific attention to 21 NCAC 68 .0216 Background Investigations. Barden pointed out that .0216 had been overridden by the NC General Assembly in the recently concluded legislative session. The Board's legal counsel had written an advisory that is posted on the Board's website. Discussion followed as to why the Board should propose it if the legislature had overturned it. Barden reported that since the Rule had been previously published for comment, it would be easier to continue submission of it and to let the Rules Review Commission to provide guidance than to withdraw it from consideration.

Mike McGuire recommended moving some crimes listed in Rule .0216 to a lower tier in the Rule. Barden asked that the rule be reviewed as part of a larger discussion and changes not to be made today. Flo appointed committee of Mike McGuire and Michael Daniels to review comments from Charles LaCavera.

Mike's comment noted that the rules still have some technical corrections to be addressed. For example, the first drafts missed changing "inservice" [sic] to in-service.

Barden reported that the next comment related to the Rule 21 NCAC 68 .0214 and the specialty additions programs at colleges and universities. Anita Daniels stated that fully online schools should be considered as Criteria C schools and many schools were adding fully online curricula. Kendra Davis discussed how clinical internships are handled within all master's programs. Anita motioned to strike the proposed language requiring a 50% minimum on Criteria C School course work, and further emphasized that they must have a clinical component as part of the degree. Mike McGuire seconded this motion, and it passed unanimously.

Anita motioned to approve the remaining Rules as published with technical corrections. Nyi Myint seconded and the remaining rules were unanimously approved.

Michael Daniels asked about next meeting in person. Barden reported he was looking for sites that could accommodate social distancing requirements. He would let the Board know as soon as a site was confirmed. The meeting would be Friday, October 16th.

Adjourn: Kathy Allen motioned to adjourn. Anita seconded, and the meeting ended.

North Carolina Addictions Specialist Professional Practice Board
Meeting Minutes
Durham, NC
12pm, October 16th, 2020

Members Present: Flo Stein, Michael Daniels, Johnny Bass, Kendra Davis, Anita Daniels, Mike McGuire, Glenn Buck, Kathy Allen, Nyi Myint

Staff: Barden Culbreth, Katie Gilmore, Marcie Murfin, Randolph Cloud, Nelson Harris

Public: Kelley Honeycutt (Hearing Only)

Introductions: Due to COVID19, this was the first in-person meeting for many of the Board members. Several members phoned in using Zoom. Chair Flo Stein introduced herself and asked everyone present to introduce themselves and speak briefly.

Call to Order

Ethics Awareness Statement: Legal Counsel Nelson Harris was recognized and read the Ethics Awareness Statement. He asked for conflicts or potential conflicts pertaining to the business of the Board today. Hearing none, the meeting changed its proposed agenda and held its Hearing first.

HEARING (Request for Appeal – Kelley Honeycutt)

Board voted to not grant Kelley Honeycutt's request for CCS eligibility. Honeycutt was granted the status of Licensed Clinical Addictions Specialist through reciprocity from Louisiana but did not have a qualifying clinical master's degree required to apply for the Certified Clinical Supervisor. Flo asked the Board staff to investigate how some IC&RC member boards were able to issue credentials that did not match up with IC&RC standards. Discussion followed that the LCAS may supervise fully credentialed persons but not applicants. There may have been some miscommunication where Honeycutt was working when she came to North Carolina about this distinction.

Approval of Meeting Agenda: Kathy Allen motioned to approve the agenda, as well as the previous meeting minutes as presented. Glen Buck seconded, and the agenda and previous meeting minutes were unanimous approved.

Financial Report: Treasurer Johnny Bass was recognized to present the Financial Report. Kathy motioned to approve Financial Report. Michael Daniels seconded, and the motion passed unanimously.

Board Chair Report: Chair Stein thanked everyone for their work and difficult decisions they must make.

Rules Changes: Barden Culbreth presented two rules recently rejected by the Rules Review Commission. Michael Daniels motioned to approve changes for .0227 and .0228. Glenn Buck seconded the motion and it passed unanimously.

Government and Policy Update: Randolph Cloud provided an update on the legislature as well as attitudes about occupational licensing. He described how the legislature viewed the Board's recent "right sizing" to conform with other board compositions. Kathy asked about the outcomes of the

Addiction Professionals of North Carolina's role in opposing consolidation of the Board with other counseling professional boards. Discussion followed.

Glenn was recognized and asked how the Board could address scope of practice issues and access issues in SUD treatment. Discussion followed on parity and veterans' issues.

Michael Daniels motioned to accept Randolph's report. Glenn seconded, and the report was accepted.

Committee Reports

Ethics Committee: Mike McGuire was recognized, and he provided an update of the Committee's work over the quarter (July-September). There were ten new cases filed, 23 were closed, and there are 17 open in the period.

Mike thanked Kathy for participating as a witness in a hearing before the Office of Administrative Hearings in Waynesville.

Mike described the new format of the investigative process. Previously investigations of complaints were largely handled by a subcommittee of the Ethics Committee consisting of the Ethics Chair, Executive Director, and Legal Counsel. The Committee is now involving the two additional Ethics Committee members in the investigations.

Mike noted that the Committee was focusing on using recovery-centered and person-first language and hopes this will reduce stigma around self-reporting and general issues related to impairment and persons living in recovery.

Mike also reported that the Board was looking at ways to better inform allied professional licensing boards when a respondent is dually licensed. Similarly, the Committee is looking at its role informing Local Management Entities and Managed Care Organizations about found infractions by professionals.

Finally, the Committee will work on preparing cost analysis and frequency of case types for future use by the Board.

Kendra motioned to accept the Committee report. Glenn seconded the motion, and the report was accepted.

Standards Committee: Michael Daniels was recognized and provided an update of the Committee's meeting. They are reviewing the Criteria C schools as well as the application check list for interested schools who are seeking Criteria C status.

Michael recognized Katie Gilmore who is the staff liaison for this Committee. Katie reported that the Committee is looking at the 3-year review process for Criteria C schools and what forms that review process may take.

Chair Stein reported she had heard numerous issues about internship placement in master's programs in the wake of COVID19.

Quality Assurance: Anita Daniels was recognized, and she provided an update on the Committee's meeting. The Committee met and reviewed an applicant with a recent criminal history background report. The applicant is currently working as a Certified Peer Support Specialist. The Committee is

planning to meet with the applicant to discuss his job description and his steps to fulfil his obligations to the Board for application.

Kendra motioned to accept the report. Glenn seconded and the report was accepted.

Unfinished Business: Kathy asked the status of her request that the Board investigate persons working in the profession who were not registered or otherwise credentialed. Discussion followed. Board staff suggested a survey, but it was agreed more work may be needed and results may not indicate a clear picture.

New Business: None.

Adjourn: Kathy motioned to adjourn. Kendra seconded and the meeting ended.