



NCASPPB
North Carolina Addictions Specialist
Professional Practice Board

Meeting Minutes
12:00pm, January 22, 2021
Governor's Institute, Cary, NC / Zoom

Board Members Present: Flo Stein, Kendra Davis, Glenn Buck, Kathy Allen, Johnny Bass, Anita Daniels, Nyi Myint, Michael McGuire, and Michael Daniels

Staff: Barden Culbreth, Nelson Harris, Katie Gilmore, Marcie Murfin, Randolph Cloud

Public: Rivette Cole

Call to Order: Board Chair Flo Stein called the meeting to order at 12:10

Approval of Agenda: Flo asked that the agenda for the meeting be reviewed and asked for motion to approve. Mike McGuire motioned to approve. Kathy seconded and the agenda was approved.

Approval of the Previous Meeting Minutes: Nyi Myint motioned to approve. Kendra seconded, and the minutes were approved.

Hearings: The Board then considered two Hearings.

Rivette Cole – Petitioned the Board for additional time to take the LCAS Exam. Due to confusion during the transition from paper application to LearningBuilder, Cole maintained it was unclear how much time she had to take the exam. The Board approved a 225-day extension.

Alexander West – The Board suspended Mr. Alexander West's Certified Alcohol and Drug Counselor credential for non-response to an Ethics Complaint.

Financial Report: Treasurer Johnny Bass was recognized and reviewed the financial statements that had been presented previously to the Board. Michael Daniels motioned to accept the report. Anita seconded and the report was accepted. Discussion followed on the Board's investments. Michael McGuire motioned to accept an investment report. Michael Daniels seconded, and the investment report was accepted.

Chair's Report: Flo asked that the Board remember providers who were struggling during the pandemic. She also reminded Board members that consumers were struggling, with data indicating higher fatalities due to drug use and drug-related pregnancies.

Flo asked Kathy Allen to serve on the Quality Assurance Committee.

She then asked everyone to make sure they completed their Ethics Commission Training and Statement of Economic Interest before the April 15th deadline.

Board office Report: Barden presented two proposals from Heuristics which would upgrade LearningBuilder. Discussion followed. Kathy asked that Board office schedule a presentation or

walkthrough of these products. Mike McGuire asked how the Board gauges its capital investments. Anita recommended that the Board send out a survey on these upgrades.

Government and Policy Update: Randolph provided an update on the General Assembly and COVID19 response. He also presented on Medicaid Expansion and Medicaid Transformation, as well as occupational licensing reforms. Michael McGuire motioned to approve. Anita seconded and the report was approved.

Committee Reports:

Ethics Committee – Michael McGuire presented a report on the recent cases. He also presented on the new structure of the Ethics Subcommittee which now includes the full 3-member Ethics Committee. The new model is working well, allows for transparency, diversity, and flexibility and has not taken more time than prior format.

Nelson commented that ethical complaints have declined over the year. He proposed that practitioners having less in-person contact with consumers has led to this decline. Michael Daniels motioned to accept the report. Nyi Myint seconded, and the report was accepted.

Standards Committee – Michael Daniels reported there was no activity since their last meeting. No new schools have applied for Criteria C status and there are no applicants with questionable degrees.

QA Committee – Anita provided a report on this committee. There have been several meetings, most recently the QA Committee met on January the 5th and addressed two applications with criminal histories. Kathy motioned to accept the report. Myint seconded, and the report was accepted.

Unfinished Business: None

New Business: Michael McGuire was recognized and spoke about the need for an impaired assistance program. He asked the Board members reach out to their colleagues and former Board members to re-engage on this project. Discussion followed. Flo volunteered to see what other Boards in other states were doing. Barden offered to reach out to the previous proposals submitted to the Board. Anita asked the Board to make sure to seek multiple proposals. Flo, Mike M. and Glenn agreed to be part of an ad hoc committee on impaired professional assistance programs.

Next Meeting: 12:00pm, April 23, 2021. Location TBD.

Adjourn: Kathy motioned to adjourn. Glen seconded, and the meeting ended.

**North Carolina Addictions Specialist Practice Board
Meeting Minutes
Governor's Institute, Raleigh, North Carolina / Zoom
12:00pm, April 23, 2021**

Board members: Flo Stein, Kathy Allen, Michael Daniels, Nyi Myint, Johnny Bass, Kendra Davis, Anita Daniels

Absent, Excused: Glen Buck, Michael McGuire

Staff: Barden Culbreth, Katie Gilmore, Randolph Cloud, Nelson Harris

Public: Valerie Arendt

Call to Order: Chair Flo Stein called the meeting to order. She read the ethics awareness statement and asked for conflicts. Kathy noted that she participated in the Honeycutt Hearing and would recuse herself in that matter.

Approval of the Agenda: Chair Stein asked for approval. Vice Chair Michael Daniels motioned to approve. Kathy seconded and the agenda was approved by voice vote.

Approval of the Previous Meeting Minutes: Kathy motioned to accept the minutes. Treasurer Johnny Bass seconded, and the minutes were approved.

Financial Report: Treasurer Johnny Bass presented the Financial report coinciding with the end of Q3. Johnny reported that the Board experienced additional expenses due to new supplies over name change, and expenses due to the testing expenses. He also provided an update on the Board's investments.

Hearings:

The Board moved into consideration of two matters appearing before the Board as formal Hearings. All non-Board members were excused for deliberations.

Harrison Honeycutt- The Board accepted the recommended decision of the administrative law judge for full revocation of credential.

Kris Williams-Falcon- The Board voted to permanently revoke her credential due to failure to respond to a complaint.

Rules Discussion:

Barden presented several draft rules for Board consideration.

In regard to a proposed change in Rule .0204, which would allow all LCAS applicants regardless of Criteria to be considered LCAS-Associate upon Registration; Michael Daniels asked how the Board can be sure the clinical and instruction was substance use disorder specific.

Kathy asked that the Board staff clarify when an applicant would receive LCAS-Associate status based on the different LCAS application Criteria.

Michael, Flo, and Kathy stated their concern that SUD competency was not being addressed if Criteria A was allowed to receive LCAS-Associate upon Registration.

Flo stated that the Criteria C schools should be respected for their commitment to SUD curricula and therefore their graduates continue to be granted Associate status upon Registration.

Secretary Kendra Davis motioned that .0204 be sent back to staff for editing, to remove LCAS-A changes, and to approve the edited proposed language. Anita seconded, and the proposed edit was made and approved.

Michael Daniels motioned to approve the rest of the rules. Anita Daniels seconded, and the proposed rules were approved. Staff reported that they would be sent to the Rules Review Commission for preliminary review and then the adoption process would begin.

Board Chair Report: Flo reminded everyone to complete their Statements of Economic Interest (SEI) with the NC State Ethics Commission.

Board Office Report: Barden thanked everyone for participating in the LearningBuilder presentation. Barden presented on Senator Krawiec's bill (S375) which will bring the Board back into previously held supervision terms of the CADC based on how long a person had been certified.

Government Relations/Policy: Randolph provided a report on the legislature and the budget. Discussion followed on Medicaid Transformation and Medicaid Expansion.

Committee Reports:

Ethics- Kendra was recognized and provided a report on the committee activities. Two committee meetings were held. (See emailed report for numbers)

Standards – Michael Daniels was recognized and gave his report, including the Committee's review of Appalachian State University's Marriage and Family Masters application Criteria C status. Katie reported that she is working with the school to address questions the committee had.

QA Committee – Anita gave an update on her committee. They are having regular monthly meetings. They met in February to discuss a case and Nelson has sent a letter to the applicant. A second case will be reviewed at the May meeting.

Unfinished Business: None

New Business: None

Adjourn: Kathy motioned to adjourn. Anita seconded and the meeting adjourned.

North Carolina Addictions Specialist Professional Practice Board
Meeting Minutes
Raleigh / Zoom
12:00pm, July 23, 2021

Board Members Present: Michael Daniels, Johnny Bass, Kendra Davis, Anita Daniels, Kathy Allen, and Glenn Buck

Board Members Absent: Excused – Flo Stein, Michael McGuire, Nyi Myint

Staff Present: Barden Culbreth, Katie Gilmore, Marcie Murfin, Nelson Harris, Randolph Cloud

Public Present: Valerie Arendt

[Vice Chair Michael Daniels indicated prior to meeting that he was running a few minutes behind.]

Call to Order: Treasurer Johnny Bass called the meeting to order at 12:15pm.

Glenn Buck announced that he carried Flo Stein and Michael McGuire's proxy votes, if needed.

Ethics Awareness Statement: Executive Director Barden Culbreth read the Ethics Awareness Statement and asked for conflicts or potential conflicts of interest regarding any business before the Board today. Hearing none, the meeting continued.

Approval of Meeting Agenda: Flo had asked previously that the Impaired Professionals Program be removed from New Business for consideration at a latter Board Meeting. Glenn motioned to accept the presented agenda with this amendment. Kendra seconded and the agenda was unanimously approved.

Approval of Previous Meeting Minutes: Kathy motioned to approve the previous meeting minutes. Glenn seconded and the minutes were unanimously approved.

Financial Report: Kathy motioned to suspend the reading of the financial report and to accepted as presented. Kendra seconded, and the end of year financial report was unanimously accepted.

Johnny provided an update on the performance of the Board's investments.

He then recognized Barden to present the proposed FY21-22 Budget. Kathy motioned to approve. Glenn seconded the motion, and the Budget was unanimously approved.

[Anita Daniels joined the meeting at 12:35.]

[Michael Daniels joined the meeting at 12:40.]

The Board then moved into Hearings before the Board.

Hearings

Bartley: Mary Heather Bartley appeared in person and presented her case before the Board. Following deliberation, the Board unanimously approved at 3-year suspension of her Licensed Clinical Addictions Specialist credential.

Gillespie: Belinda Gillespie did not appear before the Board. This case was previously heard by the Quality Assurance Committee which allowed her to Register to practice but stated it would be up to the

Board to determine her eligibility (based on a criminal conviction) when she met all requirements for Certified Alcohol and Drug Counselor credential. Ms. Gillespie immediately requested a pre-determination hearing.

Kendra asked if there were sufficient Board members present who had not previously considered this case in the Quality Assurance Committee. Kathy stated that Kendra did not recuse herself in the previous case which had been previously considered in the Ethics Committee. Discussion followed.

After lengthy discussion, two votes were held.

On the motion to continue considering the case: Yays: M. Daniels, A. Daniels, Bass, Allen, Buck; Nays: Davis.

On the motion to accept the determination from Quality Assurance that she was not eligible for CADC: Yays: M. Daniels, A. Daniels, Bass, Allen, Buck; Nays: Davis.

McDonald: Andrew McDonald did not appear before the Board. Board recommended revocation due to failure to respond to an Ethical Complaint. McDonald signed for and received the complaint. Glenn motioned to revoke McDonald's status. Kathy seconded and the status was revoked.

Prodromidis: Billy Prodromidis did not appear before the Board. Board recommended revocation due to failure to respond to an Ethical Complaint. Michael D. motioned to suspend until he responds. Kathy seconded the motion, and it was unanimously approved.

Sharif-Hanifa: Sabriya Sharif-Hanifa did not appear before the Board. Board recommended revocation due to failure to respond. Ms. Sharif-Hanifa previously signed for and received the complaint. Michael D. motioned to revoke her Board status. Glenn seconded and the Board voted unanimously to revoke her credential.

The Hearings portion of the meeting ended and the Board resumed normal order.

Board Chair's Report: None.

Board Office Report: None.

Policy Update: None.

Committee Reports:

Ethics: Kendra provided an update of the continued work of the Ethics Committee, which met several times since the previous Board meeting. Anita motioned to accept the report. Glenn seconded, and the report was unanimously accepted.

Standards: Michael D. provided an update on the application of the Masters of Marriage and Family Therapy's SUD concentration at Appalachian State University. This program was approved. Kendra motioned to accept the report. Anita seconded, and the committee report was unanimously accepted.

Quality Assurance: Anita provided a committee update. They were conducting monthly meetings and had interviewed two applicants with criminal histories. Discussion followed on counselors and applicants participating in medication assisted treatment (MAT). Glenn motioned to accept the committee report. Kendra seconded, and the report was unanimously accepted.

Unfinished Business: None.

New Business: Nelson advised that an election of officers would need to take place next year according to the By-Laws. He advised the Board to consider electing half of the four officers for a two-year term, and the other half for a one-year term, in order to allow annual officer elections as described in the By-Laws.

Discussion followed on appointment terms and officer terms.

Adjourn: Kathy motioned to adjourn. Anita seconded and the meeting ended.

Next Meeting: 12:00pm, October 22, 2021.

North Carolina Addictions Specialist Professional Practice Board
October 22, 2021
Raleigh / Zoom
Meeting Minutes

Members Present: Flo Stein, Kendra Davis, Nyi Myint, Johnny Bass, Glenn Buck, Mike McGuire, Michael Daniels, Kathy Allen, Michael Daniels

Members Absent: Anita Daniels

Staff: Barden Culbreth, Katie Gilmore, Nelson Harris, Randolph Cloud, Marcie Murfin

Public: Valerie Arendt, Quintin Byrd, Charles Adams (Hearing Only)

Welcome and Introductions: Flo called the meeting to order at 12:05pm.

Ethics Awareness and Conflict of Interest: Flo shared the Conflict of Interest statement and asked for potential conflicts or appearances of conflicts. No conflicts were reported, and the meeting continued.

Approval of Agenda: Johnny motioned to approve the agenda. Kendra seconded and the agenda was approved unanimously.

Nomination and Election of Officers: Nyi nominated Flo Stein for Chair. There were no other nominations, and Flo was unanimously re-elected as Chair.

Nyi nominated Michael Daniels for Vice Chair. Kendra seconded and he was re-elected. Kathy noted that if he was unwilling to serve, she would be happy to serve.

Nyi nominated Johnny Bass as Treasurer. Kathy seconded, and Johnny Bass was re-elected Treasurer.

Nyi nominated Kendra as Secretary. Kathy seconded and she was re-elected as Secretary.

Approval of the Meeting Minutes: Kathy motioned to approve the minutes as presented. Kendra seconded, and the minutes were approved.

Approval of the Financial Report: Johnny was recognized for the Financial Report. He presented the report of Revenues and Expenses for the first quarter of the fiscal year. Kathy motioned to approve the report. Myint seconded and the report was accepted.

Mike M. asked about expense line items that were higher than usual: Investigative Expenses and Office Supplies. Barden responded that these were one-time expenses and were unlikely to continue increasing during the year.

Mike asked if the Board could receive an investment report at future Board meetings. Discussion followed and Johnny stated he would present a report at the next meeting.

Hearings

Charles Adams, Jr. – Board determined to permanently revoke Adams' license.

Regular Order Reconvened

Policy and Government Relations Update: Flo recognized Randolph Cloud to give the Policy and Government Relations Update. Randolph discussed the budget negotiations between the General Assembly and the Governor.

Barden provided an update on S375, which remains in House Rules Committee.

Board Chair Report: Flo thanked the Board for all their work while she was out. She encouraged everyone to stay current on their mandated ethics training and Statement of Economic Interest with the NC Ethics Commission.

Flo asked that Kendra take the chair the Ethics Committee, and appointed Mike McGuire to the Standards Committee.

Board Office Report: Marcie shared that she was expecting a baby Boy in February 2022.

Barden reported that a new LearningBuilder update was coming.

He reported that the Board was working with Governor's Institute to expand dollars for LCAS applicants and CCS applicants.

Hearings

Board moved back to Hearings

Mark Sturgis – Johnny motioned to accept OAH recommendation. Myint seconded and the recommendation for 60-day suspension was accepted.

John Sappington – Kathy motioned to accept the OAH recommendation of permanent revocation. Myint seconded and the LCAS was permanently revoked.

Normal order resumed

Committee Reports:

Ethics Committee – Mike McGuire was recognized and thanked Kendra for her willingness to serve as Ethics Chair. He then presented a report on ethics activities. Average case length is now about 3 months to investigate and close.

Myint provided a report on social media and what other professional Boards were doing to police social media activities.

Standards Committee – Michael Daniels presented that the committee had approved Hazelden University's addictions master's degree for Criteria C.

Quality Assurance Committee – Marcie presented on the committee's activities. They have been meeting regularly and that included several meetings with applicants with criminal backgrounds.

Unfinished Business: Mike McGuire presented on the Board's discussion on the Professionals Health Program (PHP) proposal and the ongoing dialogue between PHP and the Board's ad hoc committee on

impaired professionals. Discussion followed. Flo thanked Mike McGuire and the committee for their work and noted that they would continue to look for impairment programs for the profession.

Kathy proposed a program that she was familiar with. Michael Daniels stated that Glenn Buck's program had a similar diversionary program that could help professionals in the field. Discussion followed.

New Business: None.

Adjourn: Kathy motioned to adjourn. Myint seconded and the meeting ended.