

NC Addictions Specialist Professional Practice Board
January 26, 2024
Raleigh / Zoom
Meeting Minutes

Members Present: Kendra Davis, Stephanie Robinson, Johnny Bass, Flo Stein, Anita Daniels, Kathy Allen, Glenn Buck, Mike McGuire, and Nyi Myint

Staff: Catherine Lee, Grant Simpsons, Lynn Bodenheimer, Barden Culbreth, Donna Strickland, Randolph Cloud

Public: Linda Alves

Call to Order: Chair Kendra Davis and Vice Chair Stephanie Robinson called the meeting to order, and the Board members were asked to introduce themselves.

Ethics Awareness Statement: Kendra read the Ethics Awareness Statement and asked the Board members for any potential conflicts of interest with the business before the Board today. Ethics Committee members and QA Committee members noted that they would not participate in any matters originating from their respective committees. Mike McGuire noted that he was abstaining from participating in the Hearings.

Public Comment: Linda Alves was recognized. She is a Certified Alcohol and Drug Counselor (CADC). She stated she was given an LCAS-Associate, but then her application was reviewed a second time, and that status was removed. She spoke about her experience in the field and her education. Upon questions from the Board, she confirmed that she doesn't have a completed master's degree that qualifies for the LCAS.

Kendra motioned to send the degree to the Standards Committee. Kathy seconded and the matter was referred to Standards.

Approval of the Agenda: Kathy motioned to approve the agenda as presented. Flo seconded and the agenda was approved.

Approval of the Previous Meeting Minutes: Kathy motioned to approve the minutes, with an amendment to clarify member remarks from the previous meeting. The amendment was accepted without objection. Stephanie seconded the motion to approve the amendment. The motion carried.

Financial Report: Barden walked through the quarterly financial report. Kathy made a motion to approve the report. Anita seconded and the motion was approved. Kendra and Johnny discussed in bond performance.

Government Policy Report: Randolph was recognized and asked providers to speak on their experiences with expanded Medicaid implementation. Glenn spoke about how his agency was implementing care for new clients. Randolph spoke about the upcoming Legislative Breakfast on Mental Health. Anita noted it was sold out and many people she knew were looking for tickets. Randolph reported on the reconvening of the NC General Assembly.

Mike McGuire left the meeting.

Hearings:

Jones – After a hearing, there was a motion by Kathy Allen motioned to return to open session. Johnny seconded, and the motion carried.

Kendra motioned to accept the Standard's Committee determination of denial of Ms. Jones' degree being eligible for LCAS. Johnny seconded and the motion carried, with Flo and Stephanie recusing.

Carswell – Catherine Lee was recognized and presented the Administrative Law Judge (ALJ) recommendation for revocation. Board counsel noted that Carswell asked for a continuance. Stephanie motioned to deny the continuance request. Kendra seconded, and the motion carried.

The Board then considered the recommendation from the ALJ. The Board's counsel, Grant Simpkins, was recognized and presented the recommendation.

Nyi Myint left the meeting.

Johnny motioned to accept the revocation recommendation. Kendra seconded. The motion carried unanimously.

Board Chair Report: Kendra thanked everyone for their support of her chairwomanship and welcomed any questions and guidance moving forward.

Mike McGuire rejoined the meeting.

Board office Report: Barden and Donna presented a proposed Training Policy for the Board. Many of the training standards were already accepted practice, however one item for discussion was a proposal to limit approved trainings for initial licensure or certification to five (5) years or ten (10) years. Discussion followed. Barden advised that ten years is standing practice in the office, however if the Board wants to limit it to 5 years, then they should do so through the Rule Making Process. After discussion, a committee was agreed to be the best option to determine the next steps.

Committee Reports:

Standards Committee – Stephanie Robinson is the new chair of standards, and Mike presented his report. They have done many reviews of the Criteria C programs. All have had some deficiencies, some more serious than others; and most are a result of the passage of time and the drift of curricula with the consent of the Board. The committee is working with the schools to correct these deficiencies.

Quality Assurance Committee – Anita reported on cases that they reviewed. Many of these people are Certified Peer Support Specialists (CPSS) who were applying to become CADC. Flo reported that she could help connect the Board with people in charge of the CPSS certification to help review and further develop and define the career path from CPSS to the clinical status of the CADC.

Ethics Committee – Kenda presented on behalf of the Ethics Committee, which continues to investigate complaints against professionals, and meets monthly to review investigation reports.

Unfinished Business: None. Kendra asked if there had been any movement on Impaired Professionals. Mike reported that there had not been any movement.

New Business: Kathy asked to be recognized and asked if the Board could adopt a policy or Rule requiring a certain number of years of sobriety and recovery. She reported that the CPSS had a similar policy. She also asked about linking the rule to wait periods after incarceration or probation release.

Catherine reported that the General Assembly has removed many specific barrier timelines after incarceration and asked that all applicants be considered individually. A rule about sobriety and recovery would be reviewed further.

Barden reported that the office typically recommends 1 year of recovery prior to seeking licensure or certification. Glenn reported how difficult it is to be an advocate for recovery and simultaneously advise potential applicants to wait further before applying for credentialing. Stephanie reported on how some counties were funding CPSS certification. Kathy asked about the cooling off period for moving from residency to treatment.

More discussion followed.

Adjourn: Kathy motioned to adjourn, and the meeting ended.

North Carolina Addictions Specialist Professional Practice Board
12:00pm, April 26, 2024
Raleigh, NC

Board members: Kendra Davis, Anita Daniels, Johnny Bass, Stephanie Robinson, Nyi Myint and Mike McGuire

Board Members absent: Flo Stein, Glenn Buck, Kathy Allen; All Excused

Staff: Barden Culbreth, Randolph Cloud, Donna Strickland, Carolyn Duhon, Catherine Lee

Public: Archie Dekeyser, Danny King, Gregory Berry, Karlesia Montague, James Covington, Nicole Barnes, Alton Williams, and Dixie Covington

Call to Order: Chairwoman Kendra Davis called the meeting to order and asked those present to introduce themselves.

Ethics Awareness Statement: Kendra read the Ethics Awareness Statement and asked for potential conflicts of interests with the business before the Board. Hearing none, the meeting continued.

Approval of Agenda: The hearing order was adjusted. Anita motioned to accept the agenda with modifications. Johnny seconded, and the agenda was approved.

Public Comment: None.

Presentation of Plaques: Nicole Barnes was recognized for her contributions to the IC&RC exam process. Shelia Murphy, Kristen Fajardo, and Billie Avery were also recognized. Phyllis Barnette was recognized for her assistance to the Ethics Committee performing clinical assessments with impaired professionals. Mike McGuire was recognized as an outgoing Board member.

Approval of Meeting Minutes: Johnny motioned to approve. Anita seconded and the minutes were approved.

Financial Report: Barden presented the quarterly financial report. He described how the auditor recommended following an accrual basis for accounting, whereas in previous reports a cash basis had been used. He described how the Board receives most of its revenue in May and June each year. Johnny then spoke about stock and bond performance since inception. Stephanie motioned to approve the reports. Myint seconded, and the financial reports were approved.

The Board then moved to the Hearings portion of the agenda. Mike McGuire left the meeting.

Hearing 1: James Covington – Johnny, Anita, Mike were recused. After hearing the arguments, the Board moved into regular session. Johnny motioned to allow James Covington to proceed and for a second review prior to licensure. Kendra seconded. Discussion followed on procedure. Vote passed unanimously.

Hearing 2: Archie DeKeyser – Mr. DeKeyser and his employer, Danny King, presented their case that he be allowed to continue the application process. Due to concerns about time, the Board moved to decide this case at the conclusion of the meeting.

Hearing 3: Gregory Berry – After hearing arguments, Myint motioned for the Board to deliberate. Kendra seconded. Normal order resumed and Kendra, Myint, and Stephanie voted to allow Mr. Berry to move forward with the application process.

Kendra motion to table the remaining items from the agenda. Unanimous.

Kendra motioned that the Board to go in to closed session to discuss the DeKeyser matter. Stephanie seconded, and the meeting went into closed session.

The Board resumed normal order. Kendra motioned that Mr. Dekeyser be denied pursuing the CADRC Registrant. The Board voted in favor of the motion.

Adjourn: Stephanie motioned to adjourn the meeting and the meeting ended.

North Carolina Addictions Specialist Professional Practice Board
Board Meeting Minutes
Raleigh, NC
July 26, 2024

Members Present: Stephanie Robinson, Kathy Allen, Johnny Bass, Katie Salmons, Virginia Johnson, Flo Stein, Lauren Quick, Anita Daniels

Members Absent: Kendra Davis (excused)

Staff: Barden Culbreth, Donna Strickland, Randolph Cloud, Catherine Lee, Carrie Duhon, Bonnie Raddatz

Public: Glenn Buck, Nyi Myint

Call to Order and Introduction: Vice Chair Stephanie Robinson called the meeting to order at 12:04pm and asked everyone to introduce themselves. The incoming members of the Board were recognized as well.

Ethics Awareness Statement: Stephanie read the Ethics Awareness Statement and asked that board members with conflicts or appearances of conflicts make those known to the Board. Hearing no conflicts or appearances of conflicts, the meeting continued.

Approval of the Agenda: Kathy Allen motioned to approve the agenda. Flo seconded; the motion carried.

Swearing in New Members: Board counsel Catherine Lee administered oaths of office to the new Board members: Lauren Quick, Virginia Johnson, and Katie Salmons.

Presentation of Plaques to Outgoing Members: Glenn Buck and Ny Myint were recognized for their service to the Board. Stephanie presented plaques as recognition of their service.

Public Comment: None

Approval of Previous Meeting Minutes: Kathy motioned to approve. Anita Daniels seconded. The motion carried.

Approval of Financial Report: Barden presented the end of year report and a proposed budget for the next fiscal year. Kathy motioned to approve the report and proposed budget. Discussion followed regarding the need to ask the legislature to raise fees for exams. Stephanie asked how occupational boards were perceived with these requests. Discussion followed about occupational licensing. Anita seconded Kathy's motion to approve the financial report and budget. The report and budget were approved unanimously.

Anita motioned to authorize the staff and Johnny to approach the legislature to increase testing fees. Johnny reported that he knew several members of the legislature well and would reach out to them. Flo Stein seconded, and the motion carried unanimously.

Board Orientation / Training: Catherine asked the Board members to take a break before the presentation. Following a 5-minute break, Catherine presented a training on topics as required by NC General Statute 93B to the Board.

Board Chair Report: None

Board Office Report: None

Committees:

Ethics Committee: Committee Chair Kathy Allen reported many the Board had received many new cases that had not reached their 30-day time to respond. The committee will be meeting soon to address all open cases and investigation reports. She shared with the Board how cases are investigated and resolved.

Quality Assurance Committee: Committee Chair Anita Daniels presented the newly drafted QA Position Statement that would help set up a practice of a time-tiered system to guide wait periods for applicants with criminal histories. Anita presented a QA Position Statement that would be the guidepost for future QA review. Flo discussed how the position statement was similar to the Second Chance Act.

Standards Committee: Committee Chair Stephanie presented that there are now 18 Criteria C schools. The Committee has reviewed all 18 school programs through a review process that began in the Spring of 2023. Three school programs did not pass the review:

ECU School of Social Work – Stephanie advised that the Criteria C program has been deficient in several areas, and they have been advised that they were deficient but had not made corrections to the committee's satisfaction. Kathy motioned to revoke the Criteria C status of the ECU Master of Social Work program, effective for students January 2025. Discussion followed on how the motion would be handled administratively. The Standards Committee could review a new application after January 1, 2025. No current Criteria C students would be affected. Anita seconded. The motion carried.

Fayetteville State University Social Work – Stephanie reported the same issue of non-compliance was present with this program. Kathy motioned to withdraw FSU from the Criteria C program. Anita seconded. The motion carried.

Hazelden University – This school has requested to withdraw from Criteria C program.

Arizona State University – This school has applied for review.

Stephanie has asked that the Board consider a legislative change to remove or reduce the HIV/BBP training requirements. Discussion followed. The Board staff suggested rebranding the requirement as “STD and STI training”, because many applicants and licensees assume the requirement is only referring to HIV/AIDS. The Board then discussed harm reduction practices and substance use disorder treatment.

Stephanie asked the Board to consider writing a rule to require that the program director of a Criteria C program hold an LCAS.

Stephanie advised the Board of an increasing number of LCAS applicants with non-qualifying degrees, including master's in criminal justice. Lauren advised that some master's programs are teaching motivational interviewing, which applicants are applying to clinical settings. Catherine agreed to draft a rule for the board to consider at a future meeting.

Government and Policy Report: Randolph Cloud presented on activity at the NC Legislature, which has been minimal since the last Board meeting. The legislature has adjourned until November.

Virginia asked if there was any movement at NCDHHS to Tobacco 21, a policy proposal to require persons to be 21 to purchase tobacco products, and that SAMHSA regulations were asking states to implement this. Discussion followed about prevention and prevention block grant dollars.

Unfinished Business: None.

New Business: Stephanie asked that an IC&RC Meeting Update to be added to the agenda item in the future.

IC&RC Update: All exams are in the process of being updated. Typically, these reviews and updates take place every five to seven years.

Flo was recognized and announced that Matt Sandifer is working for NAADAC.

Flo reported that Bob Goodale, a longtime champion of the addiction treatment field, recently passed away.

Adjournment: Kathy motioned to adjourn. Virginia seconded, and the meeting ended.

North Carolina Addictions Practice Board
Meeting Minutes
Raleigh, NC
October 25, 2024

Members Present: Kendra Davis, Kathy Allen, Lauren Quick, Flo Stein, Virginia Johnson, Katie Salmons, Anita Daniels

Staff: Barden Culbreth, Donna Strickland, Randolph Cloud, Catherine Lee, Carrie Duhon, Grant Simpkins, Lynn Bodenheimer

Public: Michael Daniels, Jessica Madden, Michelle Pendergust

Call to Order: Board Chair Kendra Davis called the meeting to order and asked members to introduce themselves.

Ethics Awareness Statement: Chair Davis read the Ethics Awareness Statement and asked the Board members if they had any conflict or appearance of conflicts with the business before the Board. Kendra noted she was recusing herself from the Will Guest Hearing today.

Approval of Agenda: Kathy Allen approved the agenda. Anita Daniels seconded, and the agenda was approved.

Public Comment: Michael Daniels was recognized and presented on the Addictions Certificate master's in social work (Criteria C) program at ECU, which was denied at the last meeting, and he presented his curriculum for review.

He asked the Board to consider reinstating Criteria C status.

Kendra asked for information about the actions the school program took when it was first deferred by the committee.

Kathy asked how the process of reinstating vs. reapplying would be perceived by the school.

Donna Strickland affirmed that all current students will still be considered Criteria C level applicants.

Michael Daniels stated that the course revision took time to clear University approval.

Kendra thanked Michael for his presentation and asked the Board to put this item in the Unfinished Business portion of the meeting. Michael Daniels left the meeting.

Approval of the Meeting Minutes: Kathy motioned to approve the meeting minutes. Anita seconded.

Hearing 1: Jessica Madden, CADC-R

Hearing 1 – Ms. Madden appeared and asked the Board for a continuance. Kathy motioned to grant continuance. Kendra seconded and continuance granted to the next meeting in January 2025.

Financial Report: Kathy motioned to approve the financial report. Lauren Quick seconded and the financial report was approved.

Board Chair Report: Kendra thanked the Board for their hard work, and being ambassadors for the profession and Board.

Board Staff Report: Barden Culbreth reported he was working on the annual audit and annual report.

Government and Policy Report: Randolph Cloud was recognized. He spoke about the governor and legislature's work to address Hurricane Helene response.

Committee Report:

Ethics Committee – Kathy reported that the committee was meeting regularly and resolving cases via consent orders.

Standards Committee – Donna filled in on Chair Stephanie Robinson's behalf. ECU and FSU were notified of their non-compliance with Criteria C. Arizona State has withdrawn from their consideration because they had one student.

Schools have been notified that they need to update the Board of their current website so it can be linked to the Board's website.

A new form has been added to the website to ensure that schools are using CCS or CSI for their internships.

Barden presented a proposal from staff to charge for the curriculum review of Criteria C programs.

Kendra asked what amount. Barden recommended \$500 every three years. Kendra stated the fee should be annual and higher. Anita agreed. Virginia Johnson also concurred. Kathy reported that annual fees will help stabilize the budget. Lauren supported, but noted the Board need to have justification for the fee is that charged. Flo Stein noted that our role has changed and we need to professionalize the Criteria C programs. The Board asked that the discussion be shared with Stephanie.

QA Committee – Anita presented on recent meetings of the committee. She was pleased that many cases with applicants were being resolved with consent orders, and it would allow promising applicants an opportunity to pursue credentialing despite significant criminal histories.

Hearing 3 – William Guest

Flo Stein chaired the hearing, following Kendra's recusal. Michelle Pendergust, attorney for Mr. Guest, presented their opening statement, followed by Grant Simpkins representing the Board. Flo then motioned to go to closed session.

Normal order resumed. Virginia announced that the Board accepted the decision of the ALJ Decision and denied the request for attorney fees and denied the request of specific language from the decision. Anita seconded. The motion passed unanimously.

Hearing 2 – Charla Alvarez

Kathy Allen recused herself because she is Ethics Committee chair and was familiar with the case.

Flo left the meeting at 3:00pm.

The Board went into closed session for deliberation. Upon resuming normal order, Anita made the motion to revoke Ms. Alvarez's LCAS-Associate. Katie Salmons seconded. The motion carried unanimously. Nicholas Dowgul, attorney for Ms. Alvarez, left the meeting and noted that they would be appealing the decision.

Unfinished Business: Donna stated she would follow up with the Standards Committee with the material Michael Daniels provided.

New Business: Kathy and Kendra were presented with awards from IC&RC.

Kathy asked about verbal approval on a consent, and the staff needed to clarify if this was effective.

Anita asked about the Board labeling its ethics reports as "investigation" reports. Discussion followed on how materials were labeled and ethics investigations reported.

Adjourn: With no further business the meeting adjourned.